



Florida SouthWestern State College District Board of Trustees  
**Business Affairs & Facilities Committee**  
January 26, 2016  
1:30 – 2:45 p.m.  
Collier Campus, Room M-210  
*Minutes*

The Business Affairs & Facilities Committee met in Collier County, Florida, on January 26, 2016 at 1:35 p.m. in M-210.

Present: President Allbritten  
Sankey "Eddie" Webb, III  
Brian Chapman  
Braxton Rhone  
Marjorie Starnes-Bilotti  
Chris Vernon  
Gina Doeble

Others Present: Toby Discenza  
Susan Bronstein  
Ron Copass  
Lou Traina  
Jeff Stewart  
Denis Wright  
Henry Peel  
Robert Jones  
Mark Lupe  
Daniel Abou-Jaoude  
Lauren Bird  
Patrick Leahy  
Vicki Dryden, Recorder

Absent: Byron Donalds  
Tristan "Tris" Chapman

**Public Comment:** None

**Reports to the Business Affairs & Facilities Committee:** None

**Current Agenda Items:**

1. Approval of Minutes November 17, 2015.  
This agenda item was postponed at this time.

2. Project Approval for Energy & Facility Enhancements to the Suncoast Credit Union Arena.

President Allbritten opened the meeting introducing Patrick Leahy, from Professional Facilities Management. He welcomed Daniel Abou-Jaoude and Lauren Bird from Skanska. Dr. Gina Doeble introduced Ron Copass as the Interim Director of Facilities Planning & Development.

Dr. Gina Doeble presented this item for Energy & Facility Enhancements to the Suncoast Credit Union Arena. She mentioned connecting the air conditioning system to the College Emergency System allowing control remotely and stated that it will save on consumption to tie it to the College system. She also mentioned the LED lighting system as an upgrade which will cut repairs in half and be a good return on the investment in less than five years.

Mr. Patrick Leahy spoke on behalf of the facility use enhancements from the original design and ground floor activities to allow for more event activity for both students & community events – noting that the enhancements will be difficult to add later. He suggested a 60% increase in event activity after the first year roll out. Discussion was held. Board members requested an annual report of the funds used to pay back the line of credit. Eddie Webb will present this item at the January 26, 2016 Board of Trustees meeting.

3. Approval of Budget for Phase II of the Suncoast Credit Union Arena.

Dr. Gina Doeble presented the approval of the budget for Phase II of the Suncoast Credit Union Arena. She stated that the funding will be provided by the Finance Corporation for the parking lot lighting and landscaping and pedestrian walkways. She mentioned that the pedestrian walkways are a safety concern and will connect the College to the Arena. Discussion was held. Eddie Webb will present this item at the January 26, 2016 Board of Trustees meeting.

4. Approval to Remove College Property from Inventory.

Toby Discenza presented this item stating that the College identifies property to remove from inventory two times a year in November and June mentioning that we are donating the outboard engine and Sheffield Mullet Boat to the Department of Environmental Protection. Eddie Webb will present this item at the January 26, 2016 Board of Trustees meeting.

5. Financial Services *Consent* Budget Amendments.  
Toby Discenza presented this item for Financial Services Consent Budget Amendments indicating an increase for the donation of a fire truck and course fees increased for International Study Abroad. Eddie Webb will present this item at the January 26, 2016 Board of Trustees meeting.
6. Personnel *Consent* Agenda Actions.  
Susan Bronstein presented the Personnel Consent Agenda Actions indicating that there was nothing unusual and no fiscal impact – regular hiring and adjuncts for spring term. Eddie Webb will present this item at the January 26, 2016 Board of Trustees meeting.
7. FSW State College Monthly Financial Report – information item.  
Toby Discenza explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that we are on track. He mentioned that dual enrollment is up in student fees stating that we budgeted for them. He mentioned that staff costs were up due to filling of vacant positions.
8. Collegiate High Schools Monthly *Consent* Agenda Budget Amendments.  
Toby Discenza presented the Collegiate High Schools' Monthly *Consent* Agenda Budget Amendments for BOT approval. Toby indicated that there was an increase in student travel costs which is normal within the budget. Eddie Webb will present this item at the January 26, 2016 Board of Trustees meeting.
9. Collegiate High Schools Monthly Financial Report – information item.  
Toby Discenza presented the Collegiate High Schools Monthly Financial Report which compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period. Toby indicated that the Charlotte revenue, student funding and staff costs were down with expenses up and dual enrollment paid in December. He mentioned that the Lee report was on track – same comparison from last year and dual enrollment was paid – pretty consistent.

The meeting was adjourned at 3:25 p.m.



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Member  
District Board of Trustees



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Date