



Florida SouthWestern State College District Board of Trustees
Business Affairs & Facilities Committee
November 17, 2015
1:30 – 2:45 p.m.
Charlotte Campus, Room O-117
Minutes

The Business Affairs & Facilities Committee met in Charlotte County, Florida, on November 17, 2015 at 1:30 p.m. in O-117.

Present: Sankey "Eddie" Webb, III
Tristan "Tris" Chapman
Gina Doeble

Others Present: Toby Discenza
Susan Bronstein
Debra Kivel
Vicki Dryden, Recorder

Absent: Byron Donalds

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

1. Approval of Minutes September 22, 2015.
Motion by Tris Chapman, seconded by Eddie Webb to approve the minutes of September 22, 2015. Approved unanimously.
2. Approval to award status of "Pre-qualified" General Contractor for a one-year period.
Dr. Gina Doeble presented this item for review to award status of "pre-qualified" general contractor for a one-year period with the intent to present this item for approval at the November 17, 2015 Board of Trustees meeting. Gina Doeble mentioned that the list included ten new vendors along with the 27 pre-qualified general contractors from the previous year. Byron Donalds will present this item at the November 17, 2015 Board of Trustees meeting.

3. Approval to Remove College Property from Inventory.
Gina Doeble presented this item indicating that the college identifies property to remove from inventory two times a year in November and June. Eddie Webb will present this item at the November 17, 2015 Board of Trustees meeting.
4. Financial Services Consent Budget Amendments.
Toby Discenza presented this item for Financial Services Consent Budget Amendments mentioning that a large part of the first quarter budget amendments are in support from the State government for performance funding, student fees increased based on enrollment and fund balance transfer line for course fees and budget roll over. Eddie Webb will present this item at the November 17, 2015 Board of Trustees meeting.
5. Personnel Consent Agenda Actions.
Susan Bronstein presented the Personnel Consent Agenda Actions indicating that there was nothing unusual and no fiscal impact. Tris Chapman will present this item at the November 17, 2015 Board of Trustees meeting.
6. FSW State College Monthly Financial Report – information item.
Toby Discenza explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that we are on track.
7. Foundation 2nd Qtr. Financial Statements & Investment Report – information item.
Debra Kivel presented the review of the Foundation 2nd Qtr. Financial Statements & Investment Report. Discussion was held.
8. Financing Corp. 2nd Qtr. Financial Statements & Investment Report – information item.
Debra Kivel presented the review of the Financing Corp. 2nd Qtr. Financial Statements & Investment Report. Discussion was held.
9. Collegiate High Schools Monthly Consent Agenda Budget Amendments.
Toby Discenza presented the Collegiate High Schools' Monthly Consent Agenda Budget Amendments for BOT approval. Eddie Webb will present this item at the November 17, 2015 Board of Trustees meeting.

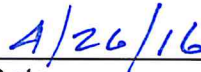
10. Collegiate High Schools Monthly Financial Report – information item.
Toby Discenza indicated that the high schools' financial reporting remains steady – consistent with last year. The financial report compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period.

The meeting was adjourned at 2:00 p.m.

The Business Affairs and Facilities Committee members reconvened at 2:02 p.m. to address the agenda items for the Institutional Advancement and Policy Committee which adjourned at 2:15 p.m. – refer to Institutional Advancement and Policy Committee minutes for details.



Member
District Board of Trustees



Date