

Academic Success Department Meeting Minutes

April 8, 2016

 1:00 p.m.– 2:30 p.m.

U-106

**Attendance:** Kelley Newhouse, Melanie Le Master, Karen Maguire, Wanda Day, Cindy Campbell, Heather Olson, Dr. Martin Tawil, Troy Tucker, Mary Ellen Schultz, Dr. Sandy Towers, Dr. Duke DiPofi, Dr. William Gillespie, Adam Millis, Scott VanSelow, John Cantlon, Melanie LeMaster, Elizabeth Yates, Dr. Eileen DeLuca and Dr. Kathy Clark.

**Welcome:**

* Dr. Clark welcomed everyone to the meeting.
* Faculty shared their successes and accomplishments (see attached).

**Discipline Updates**:

EAP – Troy Tucker shared information about the upcoming EAP ceremony that is tentatively scheduled for May 6.

REA - Karen Maguire informed everyone that she would be piloting a business contextualized reading course on the Collier campus in the fall.

SLS - Faculty are continuing to work on Gen Ed Section IV and revising the SLS 1515 assignments.

Faculty shared the following memorable teaching moments:

Dr. Tawil spoke about his critical thinking debate whereby students argued for one side of the debate and then had to research and argue the other side. Students enjoyed the debate and gained a lot of insight into the topic.

Cindy Campbell spoke highly about a student who had presented during a session at the Holocaust event and indicated that the student was one of our Cornerstone students.

Dr. Towers mentioned the talent show and what wonderful student participation we had during the event. Dr. Towers also conducted the cookies and conversation workshop and noted that students were very engaged during the discussion.

Dr. Gillespie spoke about the Career Fair on Collier and noted that he had his students participate in a scavenger hunt. He encouraged his students to introduce themselves to the employers and participate in a mock interview. Dr. Gillespie reminded students that they represented FSW at this event.

**FYE Conference**

The Academic Success Division was well represented at the 35th Annual Conference on the First Year Experience in Orlando, Florida this past February. Dr. Clark and Dr. DeLuca presented “Begin with a Cornerstone: Building College-Wide Engagement for FYE”. Dr. DeLuca, Professor Scott Vanselow and Dr. Van Gaalen presented “Faculty Advancing Assessment of a First-Year Experience Course and Program” and Professor Jane Charles and Dr. DeLuca presented “Information Literacy as Truth Seeking: A Library and First-Year Course Partnership. Faculty shared information about some of the interesting and useful sessions they attended.

**SEI**

Dr. van Gaalen reported on SEI data (see attached). It was noted that SLS 1515 and EAP 1640 courses had high response rates in comparison to several other courses. REA 0019 SEI response rates were higher than response rates of other developmental courses. Upon comparing mean SEI scores by modality and/or learning strategy, EAP 1640 and SLS 1515 scores were above 3.5 and the REA scores were comparable, based on modality.

**Other**

Dr. DeLuca gave an overview of the importance of handling public records correctly and indicated that the TLC is offering workshops on the topic and there may be a session during professional duty days in the fall. If anyone makes a public records request it is important to let them know that the General Counsel’s office will comply with their request.

Dr. Clark distributed a draft of the Critical Thinking in Careers summer series.

The summer pay process was discussed and a handout of the FLAC workflow on how to complete the process was distributed.

Dr. Clark distributed the new College Operating Procedures relating to finals week.

**Discipline breakout session:**

**EAP –**  Troy Tucker and Elizabeth Yates were present and discussed new texts, online activities and the General Education Section IV assignment. Professor Yates announced that she would not be returning to teach as she is moving. EAP notes provided by Troy Tucker.

**REA –** Present: Melanie LeMaster, Wanda Day, Karen Maguire

The Reading Discipline professors met at noon on April 8 ahead of the Department Meeting at 1pm.

Our Gen Ed paperwork has been turned in. Dr. Clark forwarded it to Alison Studer.

Our textbook order for Fall Semester, 2016 has been completed. Grace submitted it to the bookstore.

Professor Maguire is piloting the Contextualized REA 0019 for Business in the Fall on Collier Campus. She also teaches a Contextualized REA 0019 for Health Sciences along with regular REA 0019 sections. Other campuses will review the need for Contextualized REA sections as the year goes along.

Reading notes submitted by Professor Maguire

**SLS 1515 –** Faculty discussed assignment revisions. The GPS assignment revisions are completing and will be added to the course shell for fall. Kelley and Heather shared ideas compiled for the journals and final essays. After some discussion, faculty agreed to continue to review these assignments vis-à-visthe course learning outcomes before finalizing revisions. Additionally faculty will need to engage in further discussion about revising the Group Project and incorporating the MSSL into the course. The faculty discussed the need for coordination of the curriculum revision. Eileen shared that a faculty coordinator should be established for fall 2016. The faculty discussed the possible percentage/grade that the Conley Readiness Index (CRI) pre/post-test should carry. Professor Newhouse made a motion that the Critical Thinking Journal percentage be reduced from 30% to 25% and that the professor assignments be increased from 10% to 15% in order to allow more freedom for faculty to make the decision regarding classroom assignment weights. Dr. Tawil seconded the motion. The motion carried with one dissenting vote. A discussion ensued about placing the EverFi Financial Literacy and the Title IX Online Training material in the CANVAS shell. Faculty agreed that this material should be included in the CANVAS shell.

The meeting concluded at 2:40.

Minutes submitted by Dr. Kathy Clark and Dr. Eileen DeLuca