**CCC, Accounting Technology Management**

**CCC ACGS**

**Purpose**

This certificate program is part of the Accounting Technology AS degree program.

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment.

The College Credit Certificate (CCC) in Accounting Technology Management program offers a sequence of courses that presents coherent and rigorous content needed to prepare for further education and for careers such as an accounts receivable coordinator, accounts payable coordinator, bookkeeper, credit and collections coordinator, payroll coordinator, accountant, auditor, and other accounting paraprofessionals in advanced professional accounting occupations.

The content includes but is not limited to the principles, procedures, and theories of organizing, analyzing and recording business and financial transactions and the preparation of accompanying financial records and reports for internal and external users.

**Program Structure**

This program is a planned sequence of instruction consisting of 27 credit hours of Accounting Technology Core Requirements. Students completing this College Credit Certificate can transfer the credits directly to the AS Accounting Technology Degree.

**Course Prerequisites**

***Many courses require prerequisites.*** Click on each course’s name in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

**Certificate Completion/Graduation**

Students must fulfill all requirements of their program major after which, students must complete an application for graduation through the Office of the Registrar and enroll in the GRD 1500 course the semester in which they intend to graduate. Students must apply for graduation ***by the*** ***published deadline*** to be assured of final clearance for graduation, timely receipt of their diploma, and participation in the commencement ceremony.

**Accounting Technology Management Certificate Requirements: 27 Credit Hours**

ACG 1001 - Financial Accounting I - 3 credits

ACG 2011 - Financial Accounting II - 3 credits

ACG 2071 - Managerial Accounting - 3 credits

ACG 2500 - Governmental and Not-For-Profit Accounting - 3 credits

CGS 1000 – Computer Literacy - 3 credits

CGS 2511 - Advanced Spreadsheet Computing - 3 credits

TAX 2000 - Federal Tax Accounting I - 3 credits

TAX 2010 - Federal Tax Accounting II - 3 credits

TAX 2401 - Trusts, Estates, and Gifts: Accounting and Taxation 3 credits

**Total Certificate Requirements: 27 Credit Hours**

**Information is available online at:** [**http://www.edison.edu/academics/**](http://www.edison.edu/academics/) **or on the School of Business and Technology Home Page at:** [**http://www.edison.edu/sobt**](http://www.edison.edu/sobt)