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| **School or Division** | School of Health Professions |
| **Proposed by (faculty only)** | Faezeh Andrews, Terry McVannel-Erwin, Susan Patti, and Pamela Peters |
| **Presenter (faculty only)** | Terry McVannel-Erwin |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be resubmitted for a later date. | |
| **Submission date** | 1/26/2016 |
| **Course prefix, number, and title** | Human Services Assistant, CCC (27 credits) |

**Section I, Action**

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| **Please select one of the following** | Discontinuation of Program or Certificate |

**Section II, Complete for Program Discontinuation**

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| **Select program or certificate** | CCC, Human Services Assistant |
| **Explain (below) the reason for the discontinuation** | |
| Human Services Assistant CCC (0351150403). Daggered for Deletion – CCC daggered due to Human Services AS (1351150400) being daggered for deletion. There should be no NEW enrollments in this program. The last year for reporting purposes is 2020-2021. | |

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| **Teach out plan required:**  SACSCOC requires a teach out plan for the discontinuation of programs or certificates. Attach a list of students currently seeking the degree or certificate and the plan for these students to complete their program or certificate according to each student's catalog year.  **A teach-out plan will be required for six students with this major. The program will continue to offer all courses that are required during Summer 2016 and Fall 2016 semesters (HUS1013 and HUS1111). Six students with this major have completed courses towards the required 27 credits for this CCC. These students will be advised that they must complete the CCC by end of Summer 2021 which is the final reporting year.**  **The student’s names are:**  **1. Bencosome, Ofelia @00092563**  **2. Herrera, Maria @00150503**  **3. Rimes, Stephanie @00202356**  **4. Biggs, Kathleen @00299499**  **5. Blue, Latela @00362452**  **6. Bernardine, Dominiqua @00367414** |
| **If this program or certificate discontinuation will require discontinuing courses, complete section III** |

**Section III, Complete for Course Discontinuation**

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| **Enter course(s) to be discontinued** (add rows if necessary) | |
| **Course Prefix and Number** | **Course title** (as listed in the catalog) |
| HUS 1013 | Self Esteem in Human Services |
| HUS 1111 | Introduction to Intra/Inter Personal Processes |

**Section IV, Justification for Proposal**

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| **Provide justification (below) for this proposed curriculum action** |
| The Florida Department of Education has proposed major revisions to the Human Services AS degree and its related College Credit Certificates. The current Human Services Assistant (27 credits) College Credit Certificates will be discontinued. Content will be included in the specialty tracks embedded in the new AS degree, Social and Human Services. |

**Section V, Important Dates and Endorsements Required**

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| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Faezeh Andrews, Terry McVannel-Erwin, Susan Patti, and Pamela Peters |

**nOTE:** Changes for the Fall 2016 term must be submitted to the Dropbox by the February 5, 2016 deadline and approved no later than the March 4, 2016 Curriculum Committee meeting. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate Dean or Associate Vice President as well as the Provost and Vice President of Academic Affairs to begin in either the Spring 2016 or Summer 2016 term.

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| **Term in which approved action will take place** | Fall 2016 |

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| **Required Endorsements** | **Type in Name** | **Select Date** |
| **Department Chair or Program Coordinator/Director** | Dr. Marie Collins | 1/26/2016 |
| **Academic Dean or Associate Vice President** | Dr. Marie Collins | 1/26/2016 |

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| **Select Curriculum Committee Meeting Date** | March 4, 2016 |