***Note required information:*** *Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements as presented in the 2014-2015 catalog must be documented. Note before completing this proposal that all new courses and current prerequisite, corequisite, core, or electivecourses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost and Vice President of Academic Affairs. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

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| --- | --- |
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | BAS, Supervision and Management |
| **Proposed by (faculty only)** | Prof. Michelle Fanslau |
| **Presenter (faculty only)** | Prof. David Hoffman |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. |
| **Submission date** | 12/4/2015 |

**Section I, Proposed Changes**

|  |  |
| --- | --- |
| **Change of School, Division, or Department** | N/A |
| **Change to program or certificate name** | N/A |
| **List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.** |
| N/A |
| **List below, any changes to the General Education requirements. Include course titles and credits if applicable.** |
| Change Social Sciences General Education:ECO 2013 Principles of Macroeconomics *to Core Social Sciences General Education Course 3 credits*ECO 2023 Principles of Microeconomics *to Additional Social Sciences General Education Course 3 credits* |
| **List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.** |
| N/A |
| **List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.** |
| N/A |
| **List below, any other changes to the program or certificate requirements.**  |
| N/A |
| **Change to program length (credits or clock hours to complete)** | N/A |

**Section II, Justification for proposal**

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| **Provide justification (below) for each change on this proposed curriculum action** |
| Social Sciences general education requirements are being changed to align with the Common Prerequisite Manual for this program, which does not specify ECO 2013 and ECO 2023 for the general education social sciences requirement. |

**Section III, Important Dates and Endorsements Required**

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| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Michelle Fanslau |

**nOTE:**Changes for the Fall 2016term must be submitted to the Dropbox by the February 5, 2016 deadline and approved no later than the March 4, 2016 Curriculum Committee meeting. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate Dean or Associate Vice President as well as the Provost and Vice President of Academic Affairs to begin in either theSpring2016 or Summer 2016 term.

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| **Term in which approved action will take place** | Fall 2016 |

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| **Required Endorsements** | **Type in Name** | **Select Date** |
| **Department Chair or Program Coordinator/Director** | David Hoffman | Click here to enter a date. |
| **Academic Dean or AssociateVice President** | Dr. John Meyer | Click here to enter a date. |

|  |  |
| --- | --- |
| **Select Curriculum Committee Meeting Date** | February 5, 2016 |

Completed curriculum proposals must be uploaded to Dropbox by the deadline. Please refer to the *Curriculum Committee Calendar*document available in the document manager in the FSW Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents

**Important Note to Faculty, Department Chairs or Program Coordinators, and Deans or an Associate Vice President:**

Incomplete proposals or proposals requiring corrections will be returned to the School or Division. If a proposal is incomplete or requires multiple corrections, the proposal will need to be completed or corrected and **resubmitted to the Dropbox for the next Curriculum Committee meeting**. All Curriculum proposals require approval of the Provost and Vice President of Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed Summary Report.

**Include complete new catalog page below.**

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| **Supervision and Management, BAS**[Print this page.Print this Page](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print) |
|  |

**Purpose**The Bachelor of Applied Science (BAS) in Supervision and Management program is designed to prepare individuals as managerial and supervisory personnel in a variety of professions. The program provides a career and educational pathway for students who have earned an Associate in Science degree in business, accounting, or other professional and technical disciplines. This degree also provides an excellent opportunity for individuals with an Associate in Arts degree and interest or experience in acquiring leadership, business, management, and supervisory skills for professional development.**Program Structure**The BAS in Supervision and Management program includes courses in leadership, strategic planning, accounting, finance and budgeting, human resource management, business ethics, marketing and international business. Elective choices include additional courses in management, information technology, entrepreneurship, and accounting. Courses are offered in online or blended formats, with most courses offered in an accelerated eight-week fashion, to accommodate students’ various schedules and learning preferences.* **Degree Requirements:** 120 Credit Hours
* **General Education Core Requirements:** minimum of 36 Credit Hours
* **Additional Lower Division Program Requirements:** minimum of 42 Credit Hours
* **Baccalaureate Program Requirements:** 42 Credit Hours

**Admission Requirements**1. Applicants must apply for admission and be accepted to Florida SouthWestern State College. Official transcripts from all previously attended colleges or universities must be sent directly to the Office of the Registrar.
2. Applicants must have a minimum cumulative grade point average of 2.0 on a 4.0 scale.
3. Applicants must have earned an:Associate in Science degree from any regionally accredited college or university, as defined by State Board of Education rule, with a minimum of 60 credit hours,**OR**Associate in Arts degree, which includes the completion of the State of Florida General Education Core Requirements.
4. Students with a minimum of 60 hours, with all general education and prerequisite courses completed, may also apply for admission.
5. Students are encouraged to apply for admission during the term in which they will complete their Associate degree program.
6. Applicants not meeting stated admission criteria may petition for program admittance if they feel there are mitigating circumstances. Applicants must submit an official petition form to the Office of the Admissions.

**Requirements to Enroll in Baccalaureate (3000 or 4000) Courses**1. Upon admission to the BAS program, students must attend a required orientation session prior to enrollment in baccalaureate courses.
2. Students must complete [ENC 1101 - Composition I](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print#tt5453), [ENC 1102 - Composition II](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print#tt1635), and three credit hours of approved mathematics prior to enrollment in any baccalaureate courses (3000 or 4000 level) with a grade of C or higher. **(Refer to the FSW** [**General Education Program Guide**](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=338)**)**
3. Students must complete [MAN 2021 - Management Principles](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print#tt1544), during the **first term** of enrollment if not previously completed.
4. Students must meet program criteria, defined below, prior to enrollment in [MAN 4723](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print#tt9961) -Strategic Management Capstone. [MAN 4723](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print#tt4428) must be completed through Florida SouthWestern State College and is not eligible for cross-enrollment.
5. Cross-enrollment approval: Baccalaureate degree seeking students must obtain prior approval to cross enroll (as a transient student) in courses intended to fulfill baccalaureate program requirements. Approval will be determined by the appropriate dean in collaboration with program faculty. Students initiate this process using Florida Virtual Campus: [www.floridashines.org/](http://www.flvc.org/).
6. Students who have not fulfilled the State of Florida general education core requirements must complete them. Students who transfer to Florida SouthWestern State College with a previous Associate in Arts degree from a Florida community college or Baccalaureate degree from a regionally accredited institution are considered to have met the General Education component of the degree. Students are permitted to complete remaining general education courses while enrolled in the BAS program. However, prior to enrollment in [MAN 4723](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print#tt1182) -Strategic Management Capstone, students must have all general education courses completed.
7. Students who have previously earned an Associate in Arts or a Baccalaureate degree from a college or university outside the State of Florida will be reviewed on a case-by-case basis to determine which courses will meet the 36 hour General Education Requirements.  Students must have earned equivalent credit hours in each General Education category (i.e., 6 hours of Humanities, 9 hours of Social Sciences, etc.).
8. Students are permitted to complete remaining general education courses while enrolled in the BAS program. However, prior to enrollment in [MAN 4723](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print#tt7237) - Strategic Management Capstone, students must have all general education courses completed.

**Graduation Requirements**1. Students must satisfactorily complete 120 credit hours to be eligible for graduation. For residency purposes, a minimum of 30 baccalaureate (3000 or 4000 level) program credit hours required for graduation must be completed at Florida SouthWestern State College. All other specific degree requirements must also be met. Credit awarded for Developmental Studies instruction may not be applied toward the total number of credits required for residency purposes or graduation.
2. Students must complete the State of Florida General Education Core Requirements, including any assessment of General Education outcomes that are required by the College. Transfer courses will be reviewed for equivalency. Students who transfer to Florida SouthWestern State College with a previous Associate in Arts degree from a Florida College or baccalaureate degree from a regionally accredited institution are considered to have met the General Education component of the degree.
3. The Foreign Language Competency Requirement may be met by:
	* 2 years of the same High School Foreign Language, or
	* 2 semesters of the same College Level Foreign Language (level II proficiency), or
	* Documented foreign language proficiency through testing (for example, CLEP)
4. Students must fulfill all requirements of their program major.
5. Students must achieve a cumulative grade point average of 2.0 or higher on a 4.0 scale.
6. Students must earn a grade of C or higher in all baccalaureate (3000 or 4000 level) program requirements.
7. Students must successfully complete the Capstone Post Course Exit Exam (minimum grade of 70%) as part of the fulfillment of the graduation requirement.
8. Students must complete an application for graduation through the Office of the Registrar and enroll in the GRD 4000 course the semester in which they intend to graduate. Students must apply for graduation ***by the published deadline*** to be assured of final clearance for graduation, timely receipt of their diploma, and participation in the commencement ceremony.

***Many courses require prerequisites.*** Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it. |
| **General Education Courses: 36 Credits** **Refer to the FSW** [**General Education Program Guide**](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=338)**COMMUNICATIONS CATEGORY: 9 Credits Required****Required Core Communication General Education Courses*** [ENC 1101 - Composition I](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits** , writing intensive - must complete with a “C” or better
* [ENC 1102 - Composition II](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits** , writing intensive - must complete with a “C” or better
* Additional Communication General Education Course   - **3 credits**

**HUMANITIES CATEGORY: 6 Credits Required*** Core Humanities General Education course   - **3 credits**
* Writing Intensive Humanities course, must pass with a “C” or better   - **3 credits**

**SOCIAL SCIENCES CATEGORY: 9 Credits Required*** Writing Intensive Social Sciences course, must pass with a “C” or better   - **3 credits**
* Core Social Sciences General Education Course (Recommended: ECO 2013, Principles of Macroeconomics) **3 credits**
* Any Social Sciences General Education Course (Recommended: ECO 2023, Principles of Microeconomics) **3 credits**

**MATHEMATICS CATEGORY: 6 Credits Required*** Core Mathematics General Education course   - **3 credits**
* Any Mathematics General Education course   - **3 credits**

**NATURAL SCIENCES CATEGORY: 6 Credits Required*** Core Natural Sciences General Education course with corresponding laboratory   - **3 credits**
* Any Natural Sciences General Education course with corresponding laboratory   - **3 credits**

**Additional Lower Division Program Requirements: minimum of 42 Credit Hours****Minimum of 42 credit hours of approved electives numbered 1000-4999, including:*** [MAN 2021 - Management Principles](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print) **3 credits** \*
* ECO 2013 - Principles of Macroeconomics 3 credits\*\*
* ECO 2023 – Principles of Microeconomics 3 credits\*\*

\*Must be completed within the first term of enrollment if not completed prior to admission\*\*Some students may have already completed this requirement as part of their general education coursework**Baccalaureate Program Requirements: 42 Credit Hours****Degree Core: 30 Credit Hours*** [ACG 3024 - Accounting for Non-Accounting Majors](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [FIN 3400 - Financial Management I](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [GEB 4375 - Foundations of International Business](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [ISM 3004 - Information Resources Management for Business](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 3120 - Organizational Behavior and Leadership](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 3301 - Human Resources Management](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 3303 - Leadership and Management Practices](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 4701 - Business Ethics and Society](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 4723 - Strategic Management Capstone](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credts\***
* [MAR 3802 - Marketing for Managers](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
*

\*[MAN 4723](https://fsw.acalogadmin.com/preview/preview_program.php?catoid=8&progoid=340&preview#tt1212) Strategic Management Capstone, required final course, must be taken in the last semester and must be completed at Florida SouthWestern State College. It is strongly recommended to be taken with no more than one other course from the degree core list above. **Electives: 12 Credit Hours*** [ACG 3103 - Intermediate Accounting I](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [ACG 3113 - Intermediate Accounting II](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [ACG 3341 - Cost Accounting](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [ACG 3401 - Accounting Information Systems](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [ENT 3003 - Entrepreneurship I](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [ENT 3172 - The Special Role of Franchising](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [ENT 4004 - Entrepreneurship II](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [HSA 3113 - Contemporary Issues in Health Care](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [HSA 3430 - Health Care Economics](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [HSA 4184 - Management Strategies of Healthcare Organizations](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 3864 - Managing a Family Business](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 4402 - Employment Laws and Regulations for Human Resources](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAN 4570 - Retail Logistics Management](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAR 3231 - Retailing Management I](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAR 3232 - Retailing Management II](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**3 credits**
* [MAR 3860 - Salesmanship and Customer Relationship Management](http://catalog.fsw.edu/preview_program.php?catoid=8&poid=340&print)**2 credits**

**Other Baccalaureate Electives:*** Any baccalaureate (3000 or 4000 level) course with a prefix of ACG, ENT, FIN, HSA, ISM, MAN, MAR, MNA, QMB, PAD, and/or TAX.

**Total Degree Requirements: 120 Credit Hours****Information is available online at:**[**www.fsw.edu/academics**](http://www.fsw.edu/academics)**or on the School of Business and Technology Home Page at:**[**www.fsw.edu/sobt**](http://www.fsw.edu/sobt)**.** |