

**Edison State College Chapter of the
Association of Florida Colleges
Meeting Minutes**

December 5, 2012

I. Call to order

Sue Buntic called to order the regular meeting of the Chapter at 11:00 a.m. on Wednesday, December 5, 2012, via videoconference.

II. Roll call

Sue Buntic conducted a roll call. The following persons were present: Sue Buntic, Andre O’Leary, Kirsten Thompson, Michael Beane, Dr. Edith Pendleton, Dr. Mireille Lauture, Arenthia Herren. Matthew Holliday was in Tallahassee and excused.

III. Approval of minutes from last meeting

NA

IV. Open issues

- a) Matt talked to Mike Brower at AFC regarding the length of temporary board assignments. AFC is OK with a temporary appointed board until September 2013 election cycle, stating that this is common for Colleges in our position. All temporary appointments must be approved by Dr. Albritten. The group agreed to appoint a temporary Executive Board for 2013. Nominations were taken for each position and all votes were unanimous.

**President – Sue Buntic
President Elect – TBD
Secretary – Kirsten Thompson
Treasurer – Andre O’Leary
Legislative Representative – Matthew Holliday
Parliamentarian – Dr. Edith Pendleton
Charlotte Representative – Michael Beane
Collier Representative – TBD
Hendry/Glades Representative – Arenthia Herren
Lee Representative – Dr. Mireille Lauture**

- b) By-laws. Additional review of the draft by-laws was completed. Additions and corrections will be made as discussed. The Executive Board will review one final time before the draft is sent to AFC for approval.

- c) AFC Visit. The time for the AFC January 15, 2013 visit has not yet been finalized. Sue and Matt are working on an agenda for this meeting. The Executive Board is hoping to provide meals/refreshments depending on the time and availability of funds. Since the meeting will be conducted via video, it was recommended that any PowerPoint presentations be send to campuses prior to the meeting so the video can focus on the speaker, not the presentation. All agreed.

V. New business

- a) Sue is working with Toby to determine if there is leftover budget funds from the previous AFC account. If funds are available, they will be transferred to a current account.
- b) The agenda for the December 11, 2013 meeting will include the annual AFC calendar and selection of a logo.

VI. Adjournment

Sue Buntic adjourned the meeting at 12:01 p.m.

Minutes submitted by: Kirsten Thompson

Minutes approved by: [Name]