

***Edison State College Chapter of the
Association of Florida Colleges
Meeting Minutes***

November 28, 2012

I. Call to order

Sue Buntic called to order the regular meeting of the Chapter at 11:05 a.m. on Wednesday, November 28, 2012, via videoconference.

II. Roll call

Sue Buntic conducted a roll call. The following persons were present: Sue Buntic, Andre O'Leary, Kirsten Thompson, Michael Beane, Dr. Edith Pendleton, Matthew Holliday, Dr. Mireille Lauture, Arenthia Herren.

III. Approval of minutes from last meeting

NA

IV. Open issues

- a) By-laws. A review and discussion of the draft by-laws resulted in some changes. Kirsten agreed to make the changes on the draft document and distribute with sufficient time for the committee to review prior to the next meeting.
- b) Matt will check with Mike Brower on AFC recommendations for length of temporary board assignments. There was discussion on holding elections in February 2013 or having a temporary board in place through 2013. The majority vote was to plan for a February 2013 election.

V. New business

- a) Annual calendar of events. There was discussion about the Secretary maintaining an annual calendar of AFC events on the Chapter website to inform members of nomination periods, elections, meetings, conventions, training, etc. Hillsborough and Valencia were both mentioned as examples of comprehensive calendars.
- b) AFC Visit. The AFC will be on campus January 15, 2013 to assist with our membership drive. All campuses will be connected via video. Sue and Matt are working on an agenda for this meeting.

- c) Matt is drafting a blast e-mail to send next week announcing the Chapter website, draft by-laws, and membership information.
- d) The next two meetings have been scheduled for Wednesday, December 5th at 11:00 a.m. and Tuesday, December 11th at 11:00 a.m.

VI. Adjournment

Sue Buntic adjourned the meeting at 12:00 p.m.

Minutes submitted by: Kirsten Thompson

Minutes approved by: [Name]