

Friday 10/23/2015 1:00-2:00

Locations:

Thomas Edison AA-177, Charlotte O-118, Collier G109, H/G A-114

Lee: 26 , Collier: 9 , Charlotte: 3 , Hendry: 2 . = 39

Meeting Started: 1:03

i. Agenda Adoption: Motion made: Ray Hood, Seconded: Mary Robertson-Motion passes

ii. Minutes Adoption: Rebecca Harris, Ellie Bunting.- Motion Passes unan.

iii. Action Items:

- . 1- Class Attendance Excused Absence COP (Final Read)- Motion made: Mary Robertson, Seconded: Shawn Moore- Motion Passes unan.
- . 2- Gen Ed Mission & Competencies- Motion made: Marti Jenner, Seconded: Amy Trogan- Motion Passes unan.
- . 3- Suggested Revision to Section IV- Motion made: Shawn Moore, Seconded: Rebecca Harris- Motion passes. Unan.

iv. Committee Updates

- . Academic Standards Committee- Incomplete Grade Form Update- adjusted language to reflect the COP. Offer better process and documentation of an Incomplete.
- . Learning Assessment- Chair- Dr. Trogan- Thank you to the faculty for the Gen Ed submissions. Committee will contact anyone individually if more information is needed. The committee has a twitter account. Stay tuned for PD opportunities through LAC. Nov. meeting is each sub-committee is meeting individually at that time. Looking for volunteers for scoring

v. Information Items:

- . SEI update – Dr. Joseph Van Gaalen- evaluations will open on 11/10- 11/24. 5 days before it opens you will receive an email, alerting you that your survey will be open. The students will receive an email on the 10th with a link to be able to log into the survey with a list of their courses to

evaluate. Reminder email to faculty 5 days from closing, in order to remind students. Students can also access it through Canvas. 12/17 instructors will have access to their own report data.

. Bucs Safety App – IT Demo and Update- Jason Dudley- Bucs (Rave) Guardian App- replaced Blue phones- students, faculty, staff- creates a virtual safety network for the user- panic button that goes straight to public safety. You must have location services ‘on’. Also, has 2 way texting with public safety. Safety timer option- if they don’t deactivate it, public safety will be notified. Search: Rave Guardian in your app store.

AlertUs Desktop- takes over desktops to flash an alert.

Blackboard Connect- Now- Opt out model. Deliver via text, email, and building screen signs. Can take over portal and front page of website.

Working on: Visual Beacons with text and audio. Tests will be done at least once a term.

Marty Ambrose suggests maybe a workshop for Spring duty days with PS and IT.

Sabine- Can we alert via the podium?

. 360 Review – Scheduled Jan 2016 – suggest campus deans as well. Using Dept. Chair instrument. Martin Tawil suggests a digital format. Further discussion still pending. Include campus/center director in the review.

Marty Ambrose- suggests that there are anonymity concerns with a digital format.

. SOE – Update- Dr. Miller and Martin Tawil met, they are putting admissions on hold for those education programs. Look at numbers for fall to determine if there is enough for a cohort.

. Securing Classroom – update- options have been suggestion to administration and they will be taking it to deans’ council.

. Resolved - Classroom Down Issue- Banner ids will no longer be requested.

. Update – School Pure and Applied Sciences Issues- Dean McClinton is looking into hire part-time person to extend the hours. Scheduled classrooms are not being unlocked yet.

vi. Faculty Updates-

Collier- Classroom Down issue- there is no mechanism to give an emergency relocation.

*Per Amanda's Lehrian's concern: If we are already scheduled, and those overloads are in, there is no excuse for paperwork being inputted late.

Charlotte- Faculty offices- the cleaning staff is routinely unlocking the offices and leaving them unlocked- Contact Facilities. Possibly district-wide.

Students can't give consent for FERPA if they're under 18. Consent concerns. Buckley Amendment.

Lee- FERPA issues- concern over emailing grades over non-college emails-we need clarification of a process from the COP.

Marty Ambrose- Make a motion for Michelle Fanslau to update minutes for meetings.

*Marty suggests we have Gina Deoble and payroll to come to senate to address this.

JoAnn Lewin- walls are not soundproof in U. Has become disruptive. Amy Trogan- coming from below and above.

Hendry- *we need to look into how is HR handling the pay issue for retroactive pay. They are not paying retroactive pay at once, but over a divided amount over several payments. (SENT TO UNION): Marty Ambrose says it's due to a new system. Email Gina Deoble to get the calendar. Amanda: They are just altering the amount of payments. Marty: contractually they do have the power to do that. Amanda: is there something we can ensure that faculty paperwork is being inputted more timely?

vii. New Business:

viii. Motion to Adjourn Tim Bishop, Mary Robertson. 1:05