

**Minutes**  
 Mathematics Department Meeting  
 Sabine Eggleston, Chair, Mathematics  
 October 30, 2015 AA-168

	Present	Absent	Excused
<b>Faculty</b>			
Cheban Acharya	X		
Tatiana Arzivian	X		
Rona Axelrod			X
Cynthia Baker	X		
Karen Buonocore			X
Michael Chiacchiero	X		
Sabine Eggleston	X		
Laurice Garrett	X		
Yonas Getahun	X		
Rebecca Gubitti	X		
Ivana Ilic	X		
Bert Lawrence	X		
JoAnn Lewin	X		
Doug Magomo	X		
Ivan Melendez	X		
Kristi Moran	X		
Cindy Quehl	X		

	Present	Absent	Excused
Don Ransford	X		
Joe Roles	X		
John Salem	X		
Sandra Seifert	X		
Elizabeth Schott	X		
Christine Smith	X		
Ron Smith			X
Marjorie Thrall Moller	X		
Joan Van Glabeke	X		
Don Warren	X		
Terry Zamor	X		
Juan Zaragoza	X		
Jaime Zlatkin	X		
<b>Guests</b>			

- I. The meeting was called to order at 1:00 pm by Professor Eggleston.
- II. Announcements
 

Marjorie Moller submitted an honors mathematics course that was approved and slated to start in Spring 2016.
- III. Laurice Garrett motioned that the minutes be approved. Seconded by Cindy Baker.
- IV. FTYCMA Retreat
  - a. In order for attendees to get a refund, receipts for the FTYCMA conference must be submitted to Sabine Eggleston or Dr. McClinton.
  - b. Recognition given to Don Ransford for his outstanding hard work as the conference coordinator.
  - c. 13 of the 28 state colleges were represented for a total of 65 attendees
  - d. Outcome will eventually be a white paper on data collected from colleges pertaining to life after SB1720. The data to be collected will be decided on at the Joint FAA/FTYCMA meeting.
- V. MAT 1033 – The issue of special MyLabsPlus codes has been resolved. There will be no special codes as of Spring.
- VI. Integration of MyMathLab with Canvas
  - a. The full integration of MyMathLab with Canvas is moving forward
  - b. Integration will use MyMathLab and not MyLabsPlus, so some functionality will be lost.
  - c. Students must sign themselves into MML.
  - d. No temporary codes will be provided
  - e. MAT 1033 will pilot this integration in Spring 2016: Cheban Acharya (ground and online), Juan Zaragoza (ground).
- VII. Continuation of Discussion from Community of Practice Math

- a. The college is exploring the opportunity to include the cost of books into the course fees. (Include ED)
  - b. If average cost of book is added to the student fees, a concern from our department would be that a student will be charged multiple times for the same book if it is used for more than one course.
- VIII. Math department shirts
  - a. Orders need to be in by Nov 2, and will be available at the bookstore within two weeks.
  - b. Take into consideration that the sizes run small.
- IX. ARC Grant
  - a. Deadline November 3, 2015.
- X. MAT 0058
  - a. Course has been submitted to the Curriculum Committee for approval. In addition, changes are being made to MAT 1033 and MAT 1100 syllabi to include MAT 0058 as a prerequisite.
  - b. Advising is crucial in the process of ensuring that the students are placed in the right classes.
- XI. STEM Forum
  - a. The STEM Forum is set for December 12, 2015 in conjunction with the Heartland Consortium.
  - b. Four instructors have confirmed to participate ( 2 math and 2 science)
- XII. General Education Updates
  - a. The GenEd competency changes have been submitted to the Curriculum Committee.
- XIII. Assessment – Kristi Moran
  - a. Information presented on each course’s final exam
    - i. MAC 1105, MAC 1140, and MAT 0057 already submitted
    - ii. MAT 1033, MAC 1114, in progress, competencies needed. Learning outcomes need updating and matched to questions on final exam.
  - b. Outcomes measured across platforms (Ground, DE, online)
    - i. Course level assessments will look at individual SLOs.
    - ii. Item analysis needed?
- XIV. Textbooks
  - a. MAT 0057 will be adopting a new text for Fall 2016
    - i. McGraw Hill – Alex
    - ii. Pearson – MLP
    - iii. Hawkes – Students can make own practice test; specific feedback; incentives for students
    - iv. A combo book for 0057/1033 will be considered
  - b. MAC 1105 will be adopting a new text for Fall 2016
  - c. MAC 1106/1114/1140/1147 will keep the current text for one more year.
- XV. Course Coordinator Updates
  - a. MAT 0057/0058 syllabus is being worked on
  - b. MAT 1100 – looking for new text; “Inquiry-based” book being considered
    - i. Need promotion from Mat 0057
  - c. MAT 1033 – Different final exams for online and ground currently. Also different master coursed in MLP for online and ground. Motion forwarded by Laurice Garrett, and seconded by JoAnn Lewin.: If Tina Davis can make the changes in time for final exams for Fall 2015, the four ground versions will be given to her to update the online finals.
  - d. MAC 1105 – some minor revisions on a few questions of the final exam for the ground classes have been made and hopes are that the same changes can be made for the online version. The same motion was moved for 1105 as 1033 and was moved by Don Warren and seconded by Rebecca Gubitti.
- XVI. New Items

- a. Department Reiteration: No cell phones can be used as calculators on tests!
- b. CLM Bypass test: Does not have enough trigonometry for students to bypass trigonometry and go straight into calculus. The CLEP Precalculus test does involve more trigonometry.

XVII. The meeting ended at 2:40 p.m.