****Department of Humanities and Fine Arts**

**Meeting Minutes**

**Date:** November 13, 2015, 1:30 p.m.

**Location:** Lee L-128 (Conference Room)

**Chair:** Dr. Russell Swanson

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Brown | X |  |  |
| Chase, S | X |  |  |
| Chase, W  |  |  | X  |
| Doiron  | X |  |  |
| Hoover | X |  |  |
| Lublink | X |  |  |
| McGowan | X |  |  |
| Mompoint  |  |  | X  |
| Pritchett  | X |  |  |
| Roes  |  |  | X  |
| Sutter | X  |  |  |
| Smith  | X |  |  |
| Swanson  | X |  |  |
| Guests |  |

1. Call to Order: 1:30 pm
	1. Attendance taken
	2. Approved Minutes from October and September
2. Information items
	1. Upcoming Events:
		1. Philosophy in the Garden, 11/20 from 1-5 pm
		2. Concert, 11/24 ; Symphony 12/1
		3. High School Ethics Bowl, 1/27 (we need judges, moderators, and runners)
	2. Advising in Fine Arts initiative: send short sheets to Russell
	3. Fine Arts Marketing Initiative: 2:30 filming, faculty profiles
	4. Title IX training deadline: end of November
	5. SEI evaluations are already available (Nov. 10-24)
	6. No pre/post tests for the spring courses; take out of syllabi and off canvas
	7. Spring syllabi: make clear written policy on cheating
	8. Small item purchases can proceed (Steve, Stuart, Dana, Tom, etc.)
	9. Duty days end 12/15 and begin 1/5
	10. Chair: nominations in March; elections in April
3. Discussion Items
	1. Assessment Plan and timeline
		1. Approved GEs, CLOs, and DSs for 12 assigned courses
		2. 2 Unused Dispositions: wait until the spring to potentially take off our list
			1. Intellectual courage, and struggling with difficult ideas
		3. On the horizon: all remaining courses (GE to LO + DS revisions)
	2. Humanities Online (Les, Dale, Elijah): decided to use the older version of the textbook for one more year (keep 6th edition of Fiero for online courses)
		1. For Fall 2016 we hit the HUM on-line text question. That will drive the RFP for refreshing the on-line HUM surveys.
	3. ARTS@FSW event: looking at a ticketed fundraiser for late spring
4. Next Meeting: January 7, 2016 – 1:30-2:30 pm, Edison Campus L-128 and Polycom

ACTION ITEMS:

* Arts: Russell needs your short sheets
* Russell Swanson: get with Lou Traina and Joe Kramp about April fundraising possibilities.