

Minutes

SLS 1515 Meeting

December 11, 2015

J-118/119

10:30-11:30

**Attendance:** Kelley Newhouse, Wanda Day, Ceil Mendell, Duke DiPofi, Barbara Miley, Martin Tawil, Joe van Gaalen, Allison Studer, Kristie Ward, Eileen DeLuca, Myra Walters, William Gillespie, Heather Olson, Susan Potts, Karen Maguire, Rachel Lieberman, Mary Ellen Schultz, Scott VanSelow, Whitney Rhyne, Kathy Clark, and Renee Hester.

* Dr. DeLuca thanked the faculty who participated in the General Education Assessment and presented the faculty who participated with a College Service certificate.
* Dr. DeLuca shared data demonstrating achievement of the QEP goals and noted that in year 3 of the QEP implementation, participation in the SLS 1515 course supported both term-to-term retention and year-to-year retention. SENSE survey scores continue to increase demonstrating students are actively engaged in college. The group discussed college-wide efforts that continue to support success and retention.
* Challenges and opportunities of the CRI were discussed. Items discussed included:
* student log-in information for the spring semester
* location of the pre/posttests within MSSL
* access code issues
* how to print the results of the CRI pre/post tests
* pros and cons of students taking the test (during class versus students taking the test at home). One professor spoke about how they were very successful in using the computer lab for administering the CRI. Professors reported students had problems using mobile devices as well as browser issues
* following directions seemed to be the biggest problem for students
* professors discussed ways to make the results of the CRI useful for the students – faculty would like to get past just administering the test and look at how to support student’s achievement of each dimension.
* Spring test dates for the CRI are as follows: full term pre-test 1/7-1/27, post-test 4/14-4/27. For B term, the pre-test dates are 3/14-3/27. Post-test dates are the same as full term.
* Scott shared the Conley Readiness Index Survey Outline notes (handout) that faculty can use when they review the student results of the CRI. The notes can serve as a guide for faculty in terms of the domains being assessed. The QEP Assessment committee supports use of CRI vocabulary to instruct students and support the development of critical thinking. In addition, in the Canvas shell of the course, there is an assignment students can complete which will assist them with analyzing the results of their CRI test.
* GPS – Dr. DeLuca developed a draft of GPS Etiquette (attached) and a draft of Tips for Presenters (attached) and asked faculty to review and provide input. These documents are intended to allow students to get the most out of their GPS activities and ensure that their participation activities helps them achieve academic goals. A final version of the handouts will be available in January.
* In an effort to engage in continuous improvement of Cornerstone assignment guidelines, assessment tools, and supplementary course materials, Dr. DeLuca also asked faculty to “adopt an assignment” for review and revision during the spring semester. Dr. DeLuca will send out an email inviting full-time faculty to take a leadership role in the assignment revisions. Further discussion of the assignment revisions will take place in the January department meeting during the SLS 1515 breakout session.
* Professor Rhyne informed the faculty of the upcoming programming FYE activities. The partnership with Suncoast Credit Union continues as Suncoast will be offering the “Thinking Critically about Financial Literacy, Living Beyond the Weekend” event that is currently scheduled for the week of February 29th. Other large-scale FYE programming events include partnering with Adaptive Services and offering a “Walk a Day in my Shoes, Respecting Diversity and Abilities” weeklong event. In addition, an Introduction to the School of Business and Technology, School of Pure and Applied Sciences and the School of Arts, Humanities, and Social Sciences is also being planned.
* Professor Rhyne noted that several students submitted essays for the financial literacy contest. Winners were showcased in the Community Update. Professor Rhyne also noted that the peer architect assignments for spring would be finalized soon.
* The Cornerstone Fundraiser for the Animal Shelter and Clinics was successful as 404 items were donated and $1,750 was raised.
* Critical Thinking in Careers Lecture Series – Dr. Clark informed the faculty that over 1.400 students had attended the series during the fall semester. The spring series has been finalized and will be distributed soon.
* Dr. DeLuca led a discussion on use of Early Alert to support student retention. All faculty are encouraged to personally to reach out to struggling students or students with excessive absences. Use of Early Alert is a good follow-up strategy to allow other staff to provide additional support. The Academic Success Department will develop an early alert goal to use during the spring semester. We will discuss this topic during the January department meeting.
* Dr. Clark asked if there were any questions concerning the new incomplete grade form. It was noted that this form was being implemented this semester and should be used for students who had extenuating circumstances concerning not being able to complete a course.
* Spring syllabi dates due were discussed. The pacing schedule should include a class meeting during finals week.

The meeting concluded at 11:30.

Minutes submitted by Dr. Eileen DeLuca and Dr. Kathy Clark