*Note before completing this proposal that all core courses for a new program or certificate must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost and Vice President of Academic Affairs. In addition, the complete catalog page must be included at the end of this document.*

|  |  |
| --- | --- |
| **School or Division** | School of Health Professions |
| **Proposed by (faculty only)** | Faezeh Andrews, Terry McVannel-Erwin, Susan Patti and Pamela Peters |
| **Presenter (faculty only)** | Terry McVannel-Erwin |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | |
| **Submission date** | 11/6/2015 |

**Section I, New Program or Certificate Information (must complete all items)**

|  |  |
| --- | --- |
| **List new program or certificate** | Social and Human Services, AS |
| **Describe (below) the process by which the need for the new program or certificate was identified** | |
| This new degree has been established by the Florida Department of Education and replaces the former Human Services, AS degree. The new degree requires a reduction in total course hours from 65 credits to 60 credits. It was vetted by a statewide committee with representatives from the Florida College System who offer the degree and/or its related College Credit Certificates. | |
| **Project (below) average enrollment for core courses** | |
| 25 students | |
| **Describe (below) how this projection was determined** | |
| The projection is based on the enrollment in Human Services courses over the past 2 years. | |
| **List (below) similar programs or certificates at other colleges and universities** | |
| It is anticipated that the new Social and Human Services AS degree will be offered at the following state colleges in Florida who currently offer the Human Services AS degree:  **Daytona State College:** <https://www.daytonastate.edu/CollegeCatalog/ProgramGuide.aspx?major=2007&cat=CC16&major2no=2158>  **Eastern Florida Community College:** <http://web12.easternflorida.edu/catalog/current/program.cfm?progid=1066>  **Hillsborough Community College:** <https://www.hccfl.edu/departments/health-science/counseling-and-human-services-home/curriculum.aspx>  **Indian River State College:** <http://irsc.smartcatalogiq.com/current/catalog/AAS-Degrees-Certificates/Human-Services/Associate-in-Science-Degree-in-Human-Services.aspx>  **Miami Dade College:** <https://sisvsr.mdc.edu/ps/sheet.aspx?pgm=25026>  **Palm Beach State College:** <http://www.palmbeachstate.edu/programs/humanservices/default.aspx>  **Pasco-Hernando State College**: <http://phsc.edu/program/human-services%E2%80%94associate-science>  **St. Petersburg College:** <http://www.spcollege.edu/HUS_Social_Services/> | |

**Section II, Personnel and Resources Needed** (add rows if necessary)

|  |  |  |
| --- | --- | --- |
| **Faculty position(s) (List discipline)** | **Full time or adjunct?** | **Total annual expenses** |
| 1 Faculty member (Human Services). | Full-Time | Convert current temporary full time faculty position to permanent, per faculty salary schedule for doctorate level. |
| 5 Adjunct Faculty | Part-Time, Adjunct | Use of current faculty, no additional expenses. |
| **Staff position(s) (List title)** | **Full time or part time?** | **Total annual expenses** |
| 1 Instructional Assistant | Full-time | Use of current shared SHP staff to support educational delivery, no additional expenses. |
| 1 Staff Assistant | Full-time | Use of current shared SHP staff to support program administration, no additional expenses. |
| **Describe (below) library resources needed to support this program or certificate. Explain rationale for response, even if answer is none** | | |
| No changes. Same as current degree. | | |

|  |
| --- |
| **Describe (below) the technology, facilities, laboratory, or other resources needed to support this program or certificate** |
| No changes. Same as current degree. |
| **List (below) the estimated annual amount required for educational materials and supplies or other operating expenses for implementation of the new program or certificate** |
| No changes. Same as current degree. |
| **Identify (below) the funding source to be used for personnel and operating expenses** |
| No changes. Same as current degree. |

**Section III, Justification for proposal**

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| --- |
| **Provide justification (below) for this proposed curriculum action** |
| This new degree proposed by FCS combines the 2 existing Human Services degrees (Generalist Track, 65 credits and Addiction Studies Track, 73 credits) into one degree with 3 embedded specialty tracks (60 credits, Human Services Generalist Track, Addictions Track, and Youth Development Track). |

**Section IV, Important Dates and Endorsements Required**

|  |
| --- |
| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Faezeh Andrews, Terry McVannel-Erwin, Susan Patti and Pamela Peters |

**nOTE:** Changes for the Fall 2016 term must be submitted to the Dropbox by the February 5, 2016 deadline and approved no later than the March 4, 2016 Curriculum Committee meeting. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate Dean or Associate Vice President as well as the Provost and Vice President of Academic Affairs to begin in either the Spring 2016 or Summer 2016 term.

|  |  |
| --- | --- |
| **Term in which approved action will take place** | Fall 2016 |

|  |  |  |
| --- | --- | --- |
| **Required Endorsements** | **Type in Name** | **Select Date** |
| **Department Chair or Program Coordinator/Director** | Dr. Marie Collins | 11/6/2015 |
| **Academic Dean or Associate Vice President** | Dr. Marie Collins | 11/6/2015 |

|  |  |
| --- | --- |
| **Select Curriculum Committee Meeting Date** | December 4, 2015 |

Completed curriculum proposals must be uploaded to Dropbox by the deadline. Please refer to the *Curriculum Committee Calendar* document available in the document manager in the FSW Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents

**Important Note to Faculty, Department Chairs or Program Coordinators, and Deans or an Associate Vice President:**

Incomplete proposals or proposals requiring corrections will be returned to the School or Division. If a proposal is incomplete or requires multiple corrections, the proposal will need to be completed or corrected and **resubmitted to the Dropbox for the next Curriculum Committee meeting**. All Curriculum proposals require approval of the Provost and Vice President of Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed Summary Report.

***Include complete new catalog page below.***

# Social and Human Services, AS

The Social and Human Services degree program prepares students to work in the fields of counseling and human services, social work and rehabilitation, mental health and administration. The primary purpose of the Human Service Practitioner is to assist individuals and communities to function as effectively as possible. A strong desire to help others is an important consideration for a career as a Human Services professional.

The field of Human Services is currently ranked as one of the fastest growing occupations in the country. Current occupational employment and wages data for Human Services are published by the UnitedStates Department of Labor’s Bureau of Labor Statistics at [www.bls.gov/oes/current/oes211093.htm](http://www.bls.gov/oes/current/oes211093.htm).

# Attendance and Enrollment

# Many courses in the program are available fully online (no classroom attendance) or offered in a blended format (occasional classroom attendance). However, there are select courses that require scheduled classroom attendance. The Social and Human Services Program Students is an open enrollment program and no additional application is required.

# Curriculum

# This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills. The program provides a foundation preparing individuals for further education and careers in the Human Services career cluster. All courses must be completed with a grade of C or higher. Courses include General Education (16 credits), Social and Human Services Core (27 credits), Specialty Track (11 credits), and Residency (6 credits) for a total of 60 credits. Students may choose from one of the following specialty tracks:

# 1. Human Services Generalist Track

# 2. Addictions Track

# 3. Youth Development Track

**Residency Experiences**

In the final semester of the program, students will complete a total of 250 hours in a Social and Human Services setting. Residency I and II will provide an environment and context to integrate the knowledge, theory, skills and behaviors of the profession.

Please note that some settings may require a criminal background check to include fingerprinting and drug screening. Health history and proof of immunizations may also be required. Students must provide their own transportation to and from their assigned residency sites.

**Accreditation**

The Human Services Program AS degree is not currently accredited by The Council for Standards in Human Services Education (CSHSE); however, students will be eligible to sit for the Human Services-Board Certified Practitioner (HS-BCP™) examination after the completion of the AS program and 3 years of work experience with a minimum of 4,500 hours.

# Bachelor’s Degree Options

Students who are interested in pursuing a bachelor’s degree in a related major (such as Social Work, Behavioral Healthcare, Child and Youth Studies, or Psychology) should consider completing the courses outlined in the Associate of Arts (AA) degree for Social and Human Services Metamajor, instead of the Associate of Science (AS) degree. The AA degree consists of 36 General Education credits and 24 Elective credits. To complement interest in the Human Services area, students may wish to complete the College Credit Certificate in Addiction Services (24 credits) or take other elective courses of interest.

**SOCIAL AND HUMAN SERVICES, AS DEGREE PROGRAM OF STUDY**

**General Education Courses 16 credits**

ENC 1101 – Composition I – 3 credits

PSY 2012 – Introduction to Psychology – 3 credits

Mathematics – Any General Education Mathematics Course – 3 credits

*\*STA 2023 is recommended for students wishing to pursue* a bachelor’s degree in a related field.

Natural Sciences – Any General Education Natural Sciences Course with a Lab – 4 credits

*\*BSC 1005C, BSC 1085C, or BSC 1010/BSC 1010L is recommended for students wishing to pursue* a bachelor’s degree in a related field.

Humanities – Any General Education Humanities Course – 3 credits

**Social and Human Services Core 27 credits**

HUS 1001 – Introduction to Human Services – 3 credits

HUS 1320 – Theories and Foundations of Crisis Intervention – 3 credits

HUS 1400 – Alcohol and Other Drug Abuse – 3 credits

HUS 2200 – Dynamics of Groups and Group Counseling – 3 credits

HUS 2302 – Basic Counseling Skills – 3 credits

HUS 2315 – Studies in Behavioral Modification – 3 credits

HUS 2500 – Issues and Ethics in Human Services – 3 credits

HUS 2525 – Mental Health Issues in Human Services – 3 credits

HUS 2551 – Multicultural Perspectives in Human Services – 3 credits

**Specialty Track - Choose one of three tracks 17 credits**

**Human Services Generalist Track**

HUS 1640 – Principles of Youth Development – 3 credits

HUS 2404 – Working with Alcoholics and Other Drug Abusers – 3 credits

HUS 2540 – Building Stronger Families and Communities – 3 credits

HUS 2905 – Directed Individual Study – 2 credits

HUS 2842L – Counseling Residency I – 3 credits

HUS 2843L – Counseling Residency II – 3 credits

**Addictions Track**

HUS 2404 – Working with Alcoholics and Other Drug Abusers – 3 credits

HUS 2411 – Introduction to Chemical Dependencies – 3 credits

HUS 2428 – Treatment and Resources in Substance Abuse – 3 credits

HUS 2905 – Directed Individual Study – 2 credits

HUS 2842L – Counseling Residency I – 3 credits

HUS 2843L – Counseling Residency II – 3 credits

**Youth Development Track**

DEP 2004 – Human Growth and Development – 3 credits

HUS 1640 – Principles of Youth Development – 3 credits

HUS 2540 – Building Stronger Families and Communities – 3 credits

HUS 2905 – Directed Individual Study – 2 credits

HUS 2842L – Counseling Residency I – 3 credits

HUS 2843L – Counseling Residency II – 3 credits

**Total Degree Requirements 60 Credits**