

Minutes

QEP Implementation Team Meeting

S-262D

October 13, 2015 1:00-2:00 p.m.

Eileen DeLuca	<i>Present</i>	Whitney Rhyne	<i>Present</i>
Kathy Clark	<i>Present</i>	Laura Antczak	<i>Present</i>
Tom Rath	<i>Absent</i>	Andrae Jones	<i>Present</i>
Christy Gilfert	<i>Present</i>	Kristi Rickman	<i>Present</i>
Linda Johnsen	<i>Present</i>	Wanda Day	<i>Present</i>
Michael Beane	<i>Absent</i>	Christina Seado Vazquez	<i>Present</i>
		Gail Murphy	<i>Present</i>

1. The committee discussed collaborations and activities for the spring semester.
 - a. Laura and Kristi reported that an Assistant Director for Student Life and Orientation, Cal Majure, was hired and will begin on December 1.
 - b. A search is also being finalized for a Coordinator of Student Life/Orientation. This person will take the lead on planning student events and assisting with Service Saturdays.
 - c. Kristi shared that Student Life has adopted 8 Life Skills that guide the focus of their programming. Some of these topics are also SLS 1515 course outcomes:
 - ✓ Alcohol and Other Drug Awareness
 - ✓ Career and Leadership Development
 - ✓ Cultural Knowledge and Civility
 - ✓ Health Relationship and Sexual Health
 - ✓ Academic Prep
 - ✓ Safety and Security
 - ✓ Wellness (Physical and Mental)
 - ✓ Environmental/Global Awareness
 - d. Linda and Ashley asked to be cc'ed on FYE Weekly Updates and Event flyers. Eileen suggested cc'ing the entire implementation team. All information is available also on FYE page and Campus Events calendar. In addition, Eileen requested that Student Life provide the same courtesy for the events they sponsor. This communication can help support cross-promotion.
 - e. The committee discussed providing an agenda for events and setting the ground rules for student behavior. Eileen will lead a discussion with SLS faculty about how to provide guidelines for GPS participation.
2. The committee discussed Service Saturday events sponsored by FYE and Student Life:

- a. Kristi shared that Whitney has been taking the lead on Service Saturday events. With the new Student Life Staff coming on, the workload will be redistributed.
 - b. Whitney suggested that the most powerful Service Saturday events are those that don't allow students to be passive. They involve the students in active service.
 - c. Christy asked about branding Charlotte service events that don't take place on Saturdays.
 - d. Some possible untapped opportunities with Junior Achievement and the Make-a-Wish foundations were mentioned. Additionally, revisiting the Southwest Florida Reading Festival was also mentioned.
 - e. Laura suggested holding a separate meeting to plan Service Saturday events college-wide.
3. Laura and Andrae shared how Advising will become more proactive and employ a caseload advising model. This model may involve assigning SLS 1515 course sections to advisors to allow them to visit and present to assigned sections.
 4. An EAB Advisory group met October 29 to participate in a Webinar regarding preventing Early Attrition. The group strategized some ideas FSW could possible pilot to prevent attrition.
 5. Eileen discussed the possibility of hosting and on-site True Colors training and asked if anyone from Student Services may want to attend. We would need a total of 10 participants. There are some SLS faculty and staff who are interested and two staff from TIFDOL. We will also reach out to FGCU.

Minutes submitted by Eileen DeLuca