



Minutes

Florida SouthWestern State College District Board of Trustees  
Academic and Student Affairs Committee  
Tuesday, September 22, 2015  
1:30 pm – 2:45 pm  
I-216 Thomas Edison (Lee) Campus

The Academic and Student Affairs Committee met in Lee County, Florida, on September 22, 2015 at 1:34 p.m.

Present: Braxton Rhone  
Eric Loche  
Julia G. Perry  
Dr. Denis Wright  
Dr. Christine Davis  
Michelle King, recorder  
Bonnie Lawler, recorder

Others: Dr. Eileen DeLuca

**1. Introduction:**

Dr. Wright called the meeting to order and introduced Dr. Eileen DeLuca, Associate Vice President for Academic Affairs.

**2. Public Comment:**

None

**3. Approval of Minutes:**

Attachment #1 Approval of Academic and Student Affairs Committee Minutes from April 28, 2015 (Presenter: Dr. Wright)

A motion was made by Mr. Eric Loche and seconded by Ms. Julia Perry to approve the minutes as presented. Approved unanimously and signed by Ms. Perry.

**4. Program review of the AA degree & General Education Program:**

Attachment #2 Discussion Item (Presenter: Dr. Wright & Dr. DeLuca)

Dr. Wright and Dr. DeLuca provided an overview of the General Education assessment program. Dr. DeLuca addressed the difficulty in evaluating and tracking the outcomes in the General Education and AA programs. Dr. DeLuca gathered input from the faculty and Deans and piloted a model survey from AACU last year; it is still a work in progress. Work is being done on value added studies for next year. Updates to be provided in the future.

**5. Prospective Bachelor degrees:**

Dr. Wright announced that the State lifted the moratorium. Additionally, he discussed his intent to submit a proposal for a new Computer Information Technology degree. To initiate the proposal, Dr. Wright indicated that a letter of intent would be forthcoming in the fall of 2016. He expressed that the degree would complement the needs of our small-local businesses. Discussion was held on other potential degree offerings.

**6. Career Services Agreement:**

Dr. Davis discussed our newly signed MOU with Career Source of Southwest Florida. They offer a variety of career counseling services to our students such as, resume writing, creating cover letters, and interviewing techniques. A career counselor is available on the Lee campus for 24 hours per week and Collier campus for 16 hours per week.

**7. Profile of housing residents:**

Dr. Davis presented data regarding the Lighthouse Commons residents for fall 2015. The data included information on Florida residents and non-Florida residents, as well as data broken down by county. The demographics tend to match the general college population.

**8. Strategic Enrollment Management:**

Dr. Davis discussed the college's enrollment report and the respective campus enrollment trends as they relate to total FTE and headcount.

**9. Other Business:**

None

The meeting adjourned at 2:39 p.m.

  
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Member  
District Board of Trustees

11/17/15  
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Date