



Florida SouthWestern State College District Board of Trustees
Business Affairs & Facilities Committee
September 22, 2015
1:30 – 2:45 p.m.
Lee Campus, Room I-225
Minutes

The Business Affairs & Facilities Committee met in Lee County, Florida, on September 22, 2015 at 1:30 p.m. in I-225.

Present: Sankey "Eddie" Webb, III
Tristan "Tris" Chapman
Byron Donalds
Jeff Allbritten
Gina Doeble

Others: Toby Discenza
Present: Susan Bronstein
Steve Nice
Lisa Tudor
Debra Kivel
Vicki Dryden, Recorder

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

1. Approval of Minutes April 28, 2015.
Motion by Tris Chapman, seconded by Eddie Webb to approve the minutes of April 28, 2015. Approved unanimously.
2. Approval to award status of "Pre-qualified" General Contractor for a one-year period.
Dr. Gina Doeble presented this item for review to award status of "pre-qualified" general contractor for a one-year period with the intent to present this item for approval at the November 17, 2015 Board of Trustees meeting. Gina Doeble mentioned that the list included ten new vendors along with the 27 pre-qualified general contractors from the previous year.

3. Budget Approval of Charlotte Campus Chiller #1 Replacement.
Dr. Gina Doeble presented this item recommended by the Administration to use PECO funds to replace the Charlotte Campus #1 Chiller. Steve Nice mentioned that we got 23 years out of it. Byron Donalds will present this item at the September 22, 2015 Board of Trustees meeting.
4. Amend Budget for the Construction of the FSW Suncoast Credit Union Arena.
Dr. Gina Doeble presented this item to amend the budget for the construction of the FSW Suncoast Credit Union Arena. She indicated that the additional funds are necessary to allow for the increase in construction material costs since the original estimates were produced. Discussion was held. Byron Donalds will present this item at the September 22, 2015 Board of Trustees meeting.
5. Capital Improvement Fee Adjustment.
Dr. Gina Doeble presented this item to amend the 2015-16 tuition and fee schedule to reflect the statutory amount allowed for capital improvement fees charged to non-resident students. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.
6. Fiscal Year 2016 State Appropriation Budget Adjustment.
Dr. Gina Doeble presented this item to amend the state appropriation budget to include the increase in performance funding to allow the funds to be released to us. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.
7. Personnel Consent Agenda Actions.
Dr. Gina Doeble and Susan Bronstein presented the Personnel Consent Agenda Actions which consists mostly of the summer adjuncts. Tris Chapman will present this item at the September 22, 2015 Board of Trustees meeting.
8. FSW State College Monthly Financial Report – information item.
Toby Discenza explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that we are on track.

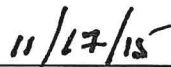
9. Foundation Audited Financial Report for FY ended March 31, 2015.
Dr. Gina Doeble and Debra Kivel presented the Foundation Audited Financial Report for FY ended March 31, 2015. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.
10. Foundation Audit Review Checklist.
Dr. Gina Doeble presented the Foundation Audit Review Checklist as required by Florida Statute. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.
11. Foundation, Inc. Certificate of Compliance.
Dr. Gina Doeble presented the Foundation, Inc. Certificate of Compliance as required by Florida Statute. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.
12. Foundation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Return of Organization Exemption from Income Tax Form 990 – information item.
Dr. Gina Doeble presented the review of the Foundation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Income Tax Form 990.
13. Foundation 1st Qtr. Financial Statements & Investment Report – information item.
Debra Kivel presented the review of the Foundation 1st Qtr. Financial Statements & Investment Report.
14. Financing Corp. Audited Financial Report for FY ended March 31, 2015.
Dr. Gina Doeble presented the Financing Corp. Audited Financial Report for FY ended March 31, 2015. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.
15. Financing Corp. Audit Review Checklist.
Dr. Gina Doeble presented the Financing Corp. Audit Review Checklist as required by Florida Statute. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.

16. Financing Corp. Certificate of Compliance.
Dr. Gina Doeble presented the Financing Corp. Certificate of Compliance as required by Florida Statute. Eddie Webb will present this item at the September 22, 2015 Board of Trustees meeting.
17. Financing Corp. Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Return of Organization Exemption from Income Tax Form 990 – information item.
Dr. Gina Doeble presented the review of the Financing Corp. Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Income Tax Form 990.
18. Financing Corp. 1st Qtr. Financial Statements & Investment Report – information item.
Debra Kivel presented the review of the Financing Corp. 1st Qtr. Financial Statements & Investment Report.
19. Collegiate High Schools Monthly Financial Report – information item.
Toby Discenza indicated that the high schools' financial reporting remains steady – consistent with last year. The financial report compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period.

The meeting was adjourned at 2:30 p.m.



Member
District Board of Trustees



Date