This form documents the required credentials for Florida SouthWestern State College instructors who teach the Post-Secondary Adult Vocational, Firefighter Academy, as required by Florida SouthWestern State College and the Florida Bureau of Fire Standards and Training. The completed form, along with supporting documents, should be sent to the Office of the Provost and Vice President of Academic Affairs along with the Personnel Action Form. Official transcripts from all institutions used to qualify Firefighter Academy Instructors must be received in the Office of Human Resources within thirty days of the hire date.

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| **Last Name** | **First Name** | **Eight digit Banner ID** |
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| **School or Division** | **Instructional Location** |
| School of Health Professions | [ ]  Returning instructor | North Naples Fire Department |

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| **Education**List **only** the degree(s) used to determine qualification.  |
| **Institution** | **Degree Earned** | **Major/Subject** | **Degree conferred date****(XX/XX/XXXX)** |
|  | Choose an item. |  |  |
|  | Choose an item. |  |  |
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| **List Additional Qualification Criteria**  (Licenses, certifications, and other professional qualifications) |
| **License, Certification, or Professional qualification** | **Expiration Date (if applicable)** |
| Florida Fire Instructor I Certification |  |
| Florida Fire Instructor II Certification |  |
| Florida Fire Instructor III Certification |  |

**Signatures**

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| **Program Director**Type Name Here | **Date** |
|  |  |
| **Associate Dean** (if applicable) sign and date belowType Name Here | **Date** |
|  |  |
| **Academic Dean** sign and date belowType Name Here | **Date** |
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| **Entered in Banner by:** | **Date** |
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