*Minutes*

November 10, 2015 at 10:00 a.m. in U-202B

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| --- | --- | --- |
|  | Present | Absent |
| Dr. Denis G. Wright | X |  |
| Dr. Emery Alford | X |  |
| Dr. Marie Collins | X |  |
| Dr. Eileen DeLuca | X |  |
| Jeff Gibbs | X |  |
| Dr. Christy Gilfert | X |  |
| Dr. Martin McClinton | X |  |
| Dr. Larry Miller |  | X |
| Dr. John Meyer | X |  |
| Dr. Mary Myers | X |  |
| Gail Murphy | X |  |
|  |  |  |
| Alane Enyart | X |  |

1. **Minutes from October 27, 2015**
   1. Approved
2. **ARC grant update and discussion**
   1. $61K was awarded this year
   2. 11 grants were applied for, 9 have been awarded. There are 4 more in review for the second funding cycle
   3. Research newsletter has gone out and will be an ongoing feature
3. **Case statements and next steps**
   1. Case statements are coming along. They will be put into a professional format
4. **Classroom observations**
   1. There was discussion on metrics for evaluating online teaching.
   2. Guidelines for online teaching have been developed and approved
5. **Faculty search reimbursement**
   1. $1K is a guideline for a single faculty search for all candidates total reimbursement, not a requirement. Three candidates is the number limit for each search

1. **Summer Schedule discussion**
2. The target would be to have all areas schedule in as consistent manner as possible.
3. **Other items**
   1. Travel reimbursements for faculty to travel to meetings at other campuses are the decision of the Deans but are not normally reimbursed.
   2. Deans can make exceptions.

Submitted by Alane Enyart, November 10, 2015