



Collegiate High School
 Contract Recommendation Form
 Instructional and Guidance Counselor

Employee Name:	Title:
Banner ID #:	Campus:

The above listed employee is recommended for:

CONTRACT TYPE: (Check the appropriate block)

- Renewal of Annual Contract
- Non-renewal of Annual Contract

DUTY DAYS: (Initial the appropriate block)

- Teaching Contract (196 days)
- Guidance Counselor (211 days)
- Other Assistant Principal (232 days)

Recommended by:

Supervisor (if not Principal): _____ **Date:** _____
 Signature

Principal: _____ **Date:** _____
 Signature

Dean, School of Education _____ **Date:** _____
 Signature

Provost: _____ **Date:** _____
 Signature

This is only a contract recommendation. The granting of an employment contract is not considered final until authorized by the District Board of Trustees and execution of the contract by the College President.