

## Minutes

QEP Implementation Team Meeting

S-262D

October 13, 2015 1:00-2:00 p.m.

Eileen DeLuca	<b><i>Present</i></b>	Whitney Rhyne	<b><i>Absent</i></b>
Kathy Clark	<b><i>Present</i></b>	Laura Antczak	<b><i>Absent</i></b>
Tom Rath	<b><i>Present</i></b>	Andrae Jones	<b><i>Present</i></b>
Christy Gilfert	<b><i>Absent</i></b>	Kristi Rickman	<b><i>Absent</i></b>
Linda Johnsen	<b><i>Present</i></b>	Wanda Day	<b><i>Present</i></b>
Michael Beane	<b><i>Absent</i></b>	Christina Seado Vazquez	<b><i>Absent</i></b>
		Gail Murphy	<b><i>Absent</i></b>

1. Eileen welcomed participants and explained that a number of Student Affairs personnel would be absent due to a conflicting meeting. Also, Whitney is helping to facilitate “Walk a Day in My Shoes” on Collier Campus today and is therefore unable to attend.
2. The committee discussed campus-based programming.
  - Dr. Rath shared that SoBT has partnered with the FYE Office to lead a series of presentations about SoBT programs across all campuses.
  - The Cornerstone Critical Thinking in Careers Lecture series continues to be popular and well-attended. Student evaluation data is overwhelmingly positive. FYE and Peer Architects have provided excellent facilitation. There have been a few technology glitches causing varying levels of communication and disruption. IT has been made aware and is working to solve issues.
  - *Critical Thinking in Financial Literacy: Living Beyond the Weekend*. Suncoast Credit Union educator Camille York visited all campuses. FYE and Peer Architects have provided excellent facilitation. Events were well-attended on all campuses.
  - Whitney reported to Eileen that “Walk a Day in My Shoes” (Respecting Diversity and Abilities) workshops presented by Adaptive Services on each campus have been going well. Angela Hartsell has been engaging students in hands-on activities to help develop an understanding of living with diverse abilities.
3. The committee discussed Service Saturday events sponsored by FYE and Student Life:
  - The American Cancer Society Breast Cancer Walk on October 10.
  - Collier and Lee “Heart Walk” events.
  - Surfers for Autism: October 31
  - STEM at the Imaginarium: November 14.
4. The committee discussed Career events across campuses.

- Collier: Career Source has hosted a “Briefcase Lessons” series to include topics such as “Choosing a major,” “2+2 and Transfer,” “Resume Writing.” Also they are scheduling a career fair.
  - Charlotte: Career person has hosted workshops on writing cover letters and resumes along with providing one-on-one resume support.
  - Lee Campus: Career Source has provided one-on-one support.
5. The committee discussed use of Type Focus results. Andrae reported that after Friday, Advisors will have access to Type Focus results for use in advising sessions. Most SLS classes also do a Myers-Briggs and/or Jung Type assessment, but data is not centrally stored.
  6. Kathy reported on the Spring schedule. There are eight standard start times for all three-credit classes so Spring 2016 looks slightly different from Spring 2015.
  7. Collaboration discussion will be put on hold until next meeting.
  8. Since the last QEP meeting, the Implementation Team has been invited to the following departments:
    - Humanities
    - Health Professions
    - Charlotte Administrative Team
  9. The committee discussed the possibility of hosting an on-site “True Colors” training for faculty, interested Student Affairs Staff, and possibly FGCU participants. Eileen will touch base with Laura Antczak about partnering.
  10. Update on Education Advisory Board (EAB) Initiative:
    - Dr. Wright is working on setting up the first Webinar (tentatively the end of October). Tentative topic: “Preventing Early Attrition.” Academic and Student Affairs personnel will be invited.
    - Andrae recently attended a conference in which EAB led a presentation on predictive analytics to increase retention. This may provide some ideas for FSW practices.
  11. The QEP Annual Report summary is in the final draft stage and will be shared with the QEP Implementation Team before it is finalized.

Minutes submitted by Eileen DeLuca