**BACCALAUREATE ACCOUNTABILITY REPORT**

**Form No. BAAC-03**

Section 1007.33(5)(h), Florida Statutes, requires a Florida College System institution to annually report its status on specified performance and compliance indicators. The completed Baccalaureate Accountability Report form shall be submitted by the college president to the Chancellor of the Florida College System at [ChancellorFCS@fldoe.org](mailto:ChancellorFCS@fldoe.org).

The accountability report requires completion of the following components:

* Program summary
* Program description
* Start up costs, enrollment projections and funding requirements
* Maintaining the college's primary mission
* Appendix tables

Florida College System Institution Name: Florida SouthWestern State College

Florida College System Institution President: Dr. Jeffery S. Allbritten

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| PROGRAM SUMMARY | | | | | |
| 1.1 | Program Name: | Public Safety Administration | | | |
| 1.2 | Degree type: | ☐Bachelor of Science | | X Bachelor of Applied Science | |
| 1.3 | How will the program be delivered (check all that apply): | ☐Face-to-face | X Hybrid | | X Online only |
| 1.4 | List the counties in the college’s service district: | Charlotte, Collier, Glades, Hendry, Lee | | | |
| 1.5 | Degree CIP code (6 digit): | 43.9999 | | | |
| 1.6 | Anticipated program implementation date: | Ongoing since 2005 | | | |
| 1.7 | What is the primary associate degree pathway for admission to the program? | AS Criminal Justice Technology  AS Fire Science Technology  AS Emergency Medical Services | | | |
| 1.8 | Is the degree a STEM focus area? | ☐Yes | | X No | |
| 1.9 | List program concentration(s) (if applicable): | N/A | |  | |
| 1.10 | Will the program be designated such that an eligible student will be able to complete the program for a total cost of no more than $10,000intuition and fees? | ☐Yes | | X No | |

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| PROGRAM DESCRIPTION |

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| 2.1 | Describe indicators of success, such as surveys of graduates and employers. |
|  | FSW conducts surveys of both of its BAS, Public Safety Administration students and their employers. For the 2014-15 Academic Year, survey results were only obtainable from the Spring 2015 graduating cohort (*n*=10), a small sample. Data obtained from a 5-item Likert scale indicated that 100% of respondents reported **satisfied** or **very satisfied** with the program. In the same survey, respondents ranked their opinion of their overall career preparation in the program lower at 80% reporting **agree** or **strongly agree** that they were well prepared.  In addition, 90% of the 10 respondents reported that they **anticipated professional advancement** with either their current employers or with a new employer, with none reporting being currently unemployed.  The mission of the program is also supported by the fact that 70% of the survey respondents **planned to pursue a graduate degree**. An additional 30% were undecided about graduate school. No respondents indicated that they did not plan to pursue a graduate degree at this time.  FSW also conducts follow up surveys of its BAS, Public Safety Administration graduates. However, to date the response rate for this reporting period has been too low to provide meaningful results.  Students enrolled in the final term of the Public Safety Administration program participate in a Capstone project, a summative degree program assessment. Students are required to identify a public safety administration policy issue or concern, research potential solutions using both case literature and peer-reviewed studies, advance four potential solutions, survey a population on the perceived efficacy of each of the four potential solutions, draw a conclusion from the survey results, prepare a bound paper discussing the entire process, present their findings to a panel in a half-hour presentation, and then defend their findings to that panel in an open-ended question and answer session. The entire assignment is evaluated using separate rubrics for the written and oral components.  The program has seen some enrollment fluctuation during the academic year. Therefore, during the 2014-2015 academic year, a stronger focus was placed on retention, student success, and academic quality assessment. The program employs a Coordinator of Student Retention and Success to orient new students and implement strategies to actively monitor student progress and persistence to graduation. Through the program review process, the orientation program has been noted as a positive student success strategy. Content includes an introduction to college resources such as library and technology support, how to register and navigate the online environment, academic expectations, graduation requirements, and faculty and staff specific to the program. As a result, newly admitted baccalaureate students continue to attend orientation sessions prior to enrollment in upper division courses.  Faculty has also surveyed students during the 2014-2015 academic year as to their preferred method(s) of course delivery, class meeting days and times, course offerings, potential new elective courses, and other suggestions they may have for program improvement.  The College continues to be engaged in discussion with local law enforcement and other first responders, particularly in Collier County, to determine the viability of establishing a separate and potentially offsite cohort training model for delivery of the program.  During the 2012-13 academic year, the Public Safety Administration students became eligible for the local chapter of Sigma Beta Delta Honor Society and initiated the first group of 2 participants. During the 2013-2014 academic year, 4 additional students were graduated with membership in the Sigma Beta Delta Honor Society. |

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| **START UP COSTS, ENROLLMENT PROJECTIONS AND FUNDING REQUIREMENTS** | |
| 3.1 | Provide a narrative comparing projected and actual degree program enrollments, outcomes, revenues and expenditures as they appear in Appendix Tables C.1 and C.2. |
|  | In 2014-15, the total number of admitted students decreased 3%; however, student credit enrollment increased 17%. Twenty seven degrees were awarded and 27 students were employed.  Total programming expenditures were less than projected for all years included on this report. The majority of revenue is from resident tuition, and followed by state nonrecurring funds and nonresident student tuition. |
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| MAINTAINING THE COLLEGE’S PRIMARY MISSION | | | |
| 4.1 | Has the college maintained as its primary mission the responsibility for responding to community needs for postsecondary academic education and career degree education? | X Yes | ☐No |
| 4.2 | Has the college maintained as its primary mission the provision of associate degrees that provide access to a university? | X Yes | ☐No |
| 4.3 | Has the college maintained an open-door admission policy for associate-level degree programs and workforce education programs? | X Yes | ☐No |
| 4.4 | Has the college continued to provide outreach to underserved populations? | X Yes | ☐No |
| 4.5 | Has the college continued to provide developmental education (also referred to as remedial education)? | X Yes | ☐No |
| 4.6 | Has the college continued to comply with all provisions of the statewide articulation agreement relating to 2- and 4-year public degree-granting institutions? | X Yes | ☐No |
| 4.7 | If the response was “No” to any of the above questions, provide an explanation below:  (Insert text here) |  |  |
| 4.8 | Has this degree program resulted in the termination of a related associate degree program? | ☐Yes | X No |
| 4.9 | If yes to 4.8, provide an explanation below: (Insert text here) |  |  |
| 4.10 | Has the college maintained Level II Southern Association of Colleges and Schools Commission on Colleges accreditation? | X Yes | ☐No |
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**Appendix Table C.1.**

**INSTRUCTIONS FOR COMPLETING THEPROJECTED AND ACTUAL BACCALAUREATE PROGRAM ENROLLMENT SECTIONS OF APPENDIX TABLE C.1:** To complete the following table, use available annualized data for each column. For example, use data from the most recently completed academic year for headcounts, enrollments and degrees. For number employed, average starting salary and continued education, use the most current Florida Education and Training Placement Information Program (FETPIP),(s. 1008.39, F.S.). These data are available at <http://fldoe.org/accountability/fl-edu-training-placement-info-program/fl-college-system-reports.stml>.

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| **C.1 PROJECTED AND ACTUAL BACCALAUREATE PROGRAM ENROLLMENT** | | | | | | | | | | | |
|  |  | | Prior Year 3  (2011-12) |  | Prior Year 2  (2012-13) |  | Prior Year 1  (2013-14) |  | Reporting Year  (2014-15) |  | Projected Year  (2015-16) |
| C.1.1 | Headcounts for: | | | | | | | | | | |
| C.1.1.1 | Admitted Student Enrollment (First-time) | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 64 |  | 60 |  | 49 |  | 58 |  |  |
| C.1.1.2 | Total Admitted Student Enrollment | Projected |  |  |  |  |  |  |  |  | 179 |
|  | Actual | 192 |  | 190 |  | 160 |  | 155 |  |  |
| C.1.2 | FTE Enrollment: | | | | | | | | | | |
| C.1.2.1 | Program Student Credit Hours (Resident) | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 2676 |  | 2822 |  | 2198 |  | 2773 |  |  |
| C.1.2.2 | Program Student Credit Hours (Non-resident) | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 29 |  | 0 |  | 0 |  | 30 |  |  |
| C.1.2.3 | Total Program Student Credit Hours | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 2705 |  | 2822 |  | 2198 |  | 2803 |  |  |
| C.1.2.4 | Program FTE (30 credits) - (Resident) | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 89.2 |  | 94.1 |  | 73.3 |  | 92.4 |  |  |
| C.1.2.5 | Program FTE (30 credits) - (Non-resident) | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 1.0 |  | 0.0 |  | 0.0 |  | 1.0 |  |  |
| C.1.2.6 | Total Program FTE | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 90.2 |  | 94.1 |  | 73.3 |  | 93.4 |  |  |

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| **PROJECTED AND ACTUAL DEGREES AND WORKFORCE OUTCOMES** | | | | | | | | | | | | |
| C.1.2.7 | Degrees | Projected |  |  |  |  |  |  |  |  |  | 47 |
|  | Actual |  | 29 |  | 72 |  | 37 |  | 27 |  |  |
| C.1.2.8 | Number Employed | Projected |  | 26 |  | 65 |  | 33 |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  | 27 |  |  |
| C.1.2.9 | Average Starting Salary | Projected |  |  |  |  |  |  |  |  |  | $42,250 |
|  | Actual |  |  |  |  |  |  |  | $42,250 |  | $ |
| C.1.2.10 | Number Continuing Education | Projected |  | 15 |  | 15 |  | 15 |  | 14 |  |  |
|  |  | Actual |  |  |  |  |  |  |  | 7 |  |  |

**INSTRUCTIONS FOR COMPLETING THE EXPENDITURES AND REVENUES SECTIONS OF APPENDIX TABLE C.2:** To complete the following table, use available annualized data for expenditures and revenues as tracked and reported by the college for each column. Projected data for the reporting year shall reflect the data submitted in the previous year’s baccalaureate accountability report and shall be determined in the same manner used to develop the projections in the baccalaureate degree proposal.  Actual data shall reflect actual expenditures and revenues as maintained by the college after program implementation for each column.

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| **C.2. EXPENDITURES AND REVENUES** | | | | | | | | | | |
| PROGRAM EXPENDITURES | | Prior Year 3  (2011-12) |  | Prior Year 2  (2012-13) |  | Prior Year 1  (2013-14) |  | Reporting Year\*  (2014-15) |  | Projected Year  (2015-16) |
| INSTRUCTIONAL | |  |  |  |  |  |  |  |  |  |
| C.2.1 Faculty Full-time FTE | Projected | 1.0 |  | 1.0 |  | 1.0 |  | 1.0 |  | 1.0 |
|  | Actual | 1.0 |  | 1.0 |  | 1.0 |  | 1.0 |  |  |
| C.2.2 Faculty Part-Time FTE | Projected | 0.7 |  | 0.6 |  | 1.2 |  | 1.5 |  | 1.6 |
|  | Actual | 2.0 |  | 1.7 |  | 1.6 |  | 1.7 |  |  |
| C.2.3 Faculty Full-Time Salaries/Benefits | Projected | 69,293 |  | 69,091 |  | 71,452 |  | 73,157 |  | 74,469 |
|  | Actual | 74,142 |  | 67,248 |  | 68,189 |  | 69,329 |  |  |
| C.2.4 Faculty Part-Time Salaries/Benefits | Projected | 16,068 |  | 15,909 |  | 33,213 |  | 37,896 |  | 38,382 |
|  | Actual | 48,333 |  | 38,962 |  | 38,294 |  | 44,076 |  |  |
| C.2.5 Faculty Support: Lab Assistants, etc. | Projected | 109,365 |  | 91,985 |  | 47,443 |  | 30,158 |  | 14,945 |
|  | Actual | 81,083 |  | 75,636 |  | 29,261 |  | 15,034 |  |  |
| OPERATING EXPENSES | |  |  |  |  |  |  |  |  |  |
| C.2.6 Academic Administration | Projected | 30,688 |  | 41,033 |  | 29,313 |  | 31,523 |  | 32,006 |
|  | Actual | 28,950 |  | 37,545 |  | 27,874 |  | 30,196 |  |  |
| C.2.7 Materials/Supplies | Projected | 14,997 |  | 9,426 |  | 50 |  | 412 |  |  |
|  | Actual | 8,483 |  | 8,215 |  | 29 |  | 388 |  |  |
| C.2.8 Travel | Projected | 200 |  | 1,000 |  | 329 |  | 100 |  |  |
|  | Actual | 197 |  | 240 |  | 319 |  | 89 |  |  |
| C.2.9 Communication/Technology | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.10 Library Support | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.11 Student Services Support | Projected | 18,290 |  | 29,473 |  | 26,052 |  | 28,016 |  | 28,445 |
|  | Actual | 17,254 |  | 26,968 |  | 24,773 |  | 26,837 |  |  |
| C.2.12 Professional Services | Projected | 3,000 |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.13 Accreditation | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.14 Support Services | Projected | 103,557 |  | 111,427 |  | 86,390 |  | 92,902 |  | 94,325 |
|  | Actual | 97,691 |  | 101,957 |  | 63,184 |  | 88,992 |  |  |
| CAPITAL OUTLAY | |  |  |  |  |  |  |  |  |  |
| C.2.15 Library Resources | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.16 Information Technology Equipment | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.17 Other Equipment | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.18 Facilities/Renovation | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.19 TOTAL PROGRAM EXPENDITURES | Projected | 365,458 |  | 369,344 |  | 294,242 |  | 294,164 |  | 282,572 |
|  | Actual | 356,133 |  | 356,771 |  | 251,923 |  | 274,941 |  |  |
| NATURE OF EXPENDITURES | |  |  |  |  |  |  |  |  |  |
| C.2.20 Recurring | Projected | 365,458 |  | 369,344 |  | 294,242 |  | 294,164 |  | 282,572 |
|  | Actual | 356,133 |  | 356,771 |  | 251,923 |  | 274,941 |  |  |
| C.2.21 Nonrecurring | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.22a TOTAL | Projected | 365,458 |  | 369,344 |  | 294,242 |  | 294,164 |  | 282,572 |
|  | Actual | 356,133 |  | 356,771 |  | 251,923 |  | 274,941 |  |  |
| C.2.22b Cost per FTE (C.2.22a/C.1.2.6) | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 3,952 |  | 3,791 |  | 3,437 |  | 2,944 |  |  |
| SOURCES OF FUNDS | |  |  |  |  |  |  |  |  |  |
| REVENUE |  |  |  |  |  |  |  |  |  |  |
| C.2.23 Special State Nonrecurring | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 190,989 |  | 224,295 |  | 218,803 |  | 293,731 |  |  |
| C.2.23a Upper Level - Resident Student Tuition Only | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 304,101 |  | 320,692 |  | 249,781 |  | 315,124 |  |  |
| C.2.23b Upper Level - Nonresident Student Fees Only | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual | 18,415 |  |  |  |  |  | 19,050 |  |  |
| C.2.23c Upper Level - Other Student Fees | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.24 Contributions or Matching Grants | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.25 Other Grants or Revenues | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.26 Florida College System Program Funds | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.27 Unrestricted Fund Balance | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.28 Interest Earnings | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.29 Auxiliary Services | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| C.2.30 Federal Funds - Other | Projected |  |  |  |  |  |  |  |  |  |
|  | Actual |  |  |  |  |  |  |  |  |  |
| CARRY FORWARD | |  |  |  |  |  |  |  |  |  |
| C.2.31 TOTAL FUNDS AVAILABLE | Projected | $0 |  | $0 |  | $0 |  | $0 |  |  |
|  | Actual | 513,505 |  | 544,987 |  | 468,584 |  | 627,905 |  |  |
| C.2.32 TOTAL UNEXPENDED FUNDS (CARRY FORWARD) | Projected | $0 |  | $0 |  | $0 |  | $0 |  |  |
|  | Actual | 157,372 |  | 188,216 |  | 216,661 |  | 352,964 |  |  |