

MEETING: SHP Leadership Council

October 23, 2014, 2-4pm, A-137

PURPOSE: Standing Meeting

ATTENDEES: **DEAN** - M. Collins
CPS/EMER – J. Elsberry (Assoc Dean), J. Davis (CVT/RESP CARE), J. Washburn (EMS/FIRE)
DH – ~~K. Molumby~~, **HIT** – D. Howard, **HUS** - S. Brown,
RAD – J. Mayhew
NURS – ~~S. Wells (Assoc Dean)~~, M. Jenner (BSN), B. Holbrook (Lee, PM/Wkn), B. Ward (Charlotte), ~~M. Kruger (Collier)~~, C. Felts (Lee, Day)
OPT – ~~R. McCoy~~, **PTA** – ~~J. Gootkin~~

GUEST: None

AGENDA & MINUTES

1. Accommodations for Religious Beliefs, Practices, and Observances – FSW COP? If not, see if we need to post a SHP policy on our web page. Review other institutions.
2. Travel – policy; traveler must give all specific details to staff for processing travel paperwork. Travel budgets for programs and dean’s admin budget is small and should be prioritized to events that will most greatly impact program success.
3. Clinical Agreement – required for activity related to the program or course
4. Nursing 16 hours of Volunteer Hours – at covered entities. Salvation Army, Health Department. MAY BE ABLE TO REMOVE THIS AS A PROGRAM REQUIREMENT. Check with Karen regarding DH volunteer hours.
5. S25 – start up issues. Post meeting: message from classroom services that non-SHP courses would be moved out of computer labs. Please await this being implemented in next 2 days on O/C reports.
6. Clinical Agreement – still up to the agency to accept or deny students at any time; check with Tamra on when renewal is coming.
7. Clinical Agreement – AAMC Uniform Agreement, Student Health Insurance, FL does not have gap coverage for those with \$0-11 MEDICAID ELIGIBLE, \$11-22K

NO FL OPTIONS, \$22K+. Political connection. Susan Marcy is checking on Florida College System rate. Meetings next week to continue the discussion. Marie will send updates.

8. LMHS – Chitra shared: if there is a student injury Monday-Friday, instructor must take student to Employee Health. Report within 24 hours. Who pays? Faculty must initiate the claim. Testing for patient is not covered and must be covered by the patient.
9. JAN 2015 FDLE – increase level. Cost for immunization and health record trackers.
10. Behavioral Intervention Team <http://www.fsw.edu/birt> – Linda Freeman is the EAP rep, VP for Students Services. Okay to refer students to help but please do not diagnose.
11. **FSW Athletes** – 2 years of eligibility only; most will use this time to complete an AA or other general education courses. If completed in less than 2 years and athlete wishes to apply to a SHP program? Marie will get more answers on this from the coaches.
12. S25 - Computer Exam classrooms problematic. NOTE: post-meeting Marie received news that classroom services told by provost to “move all none-SHP courses out of AA computer labs” **MARIE WILL CONFIRM THIS. Continue to watch O/C reports over next 2 days.**
13. CANVAS based online exam – HUS/HIT has asked if FSW Online could proctor. Told no.
14. All national credentialing exams (except HUS) have computer test. Using paper formats in the curriculum will not best prepare our graduates.
15. FYI - Network printing in classrooms will soon cease.
16. Dr. E: PDF printing is most costly than Word. Deborah thinks it could be a resolution issue.
17. Book Lists – Check with Bookstore. There are new staff there so please make sure needs have been communicated and followed up
18. Curriculum Committee – See critical dates attached to minutes. NOV 7 Marie must e-sign and place in DropBox – Curriculum Committee Meeting on JAN 23
19. Chitra: Pertussis and Flu – now mandated by LMHS. New attestation version 9/18/14. Chitra will send copy to Marie for distribution.

Meeting Adjourned at 3:45pm