**English Department Meeting Agenda**

4/10/15

Lee U102

Charlotte E105

Collier M120A

Start: 2:30

End: 4:00

Attendance: Thomas Mohundro, Thomas Wayne, Keith Hunter, Ihasha Horn, Ellie Bunting, Scott Ortolano, Marty Ambrose, Rebecca Harris, Natala Orobello, Sara Dustin, Jill Hummel, Amy Trogan

* Assessment: Prof. Trogan
	+ Gen Ed assessment
		- First, thanks to English Dept. English always steps up with these types of activities. Very healthy contributions from English Department.
	+ Only course level that we’re doing this semester is ENC 0022
		- People participating have received templates. If there are questions, please just contact Prof. Trogan.
	+ Course Level Assessment Report
		- Prof. Trogan asks for input.
			* Prof. Harris- mini- vs full-term discrepancy.
				+ Has been talk on Charlotte about reducing mini-semester courses anyway and wanted to get Prof. Trogan’s opinion on lower scores in mini-semester courses, especially Comp I

Prof. Trogan- notes that in conversation with Prof. Bunting, who teaches these courses, they have noted lower student performance in mini-semesters.

Prof. Bunting- hasn’t really seen difference in performance, though it is more difficult for students and it isn’t for everyone. Lower scores possibly a result of higher proportion of prep students in mini-semesters.

Prof. Ambrose- we might need more data before we can make any type of firm judgment.

Prof. Harris- one concern is that students might take mini-semester courses if they have lower proficiency because it’s shorter and they equate that with it being easier.

Prof. Trogan- This is the first academic year since SB 1720 and that could continue to impact scores going forward.

Another factor could be that we didn’t have equal groups for the data. We did this to help everyone ease into assessment process, but in future it won’t be a problem because we’ll have larger sample sizes.

* + - * + Prof. Trogan- Prof. Ambrose made a good point when the report was posted. There is a great scoring variance for certain dimensions.

One thing that could be done to address this would be to have a subcommittee look at the language for these dimensions, specifically thesis and development (the areas where there is the most deviation). Perhaps the cause is wording that is too vague and needs to be revised.

Prof. Trogan will post something to Canvas and people can volunteer for it if they are interested.

* + - * + Prof. Dustin and Prof. Hunter- very unique experiences assessing artifacts for specific learning outcomes. Some inconsistency with submissions, which shows challenges of the process as well as the need for it.
				+ Prof. Ambrose- Performance of English department reveals how far we’ve come in this area.
* Endowment
	+ Three potential plans were posted for how funds were distributed in the past, how they could be distributed this year, and how they might be distributed in the future (the documents immediately follow the notes).
	+ Prof. Lehrian asked for us to develop a plan for how to disseminate funds moving forward.
	+ We’ve received some scrutiny from administration about how funds are being used because they are supposed to be dedicated to writing, and there were some questions about whether money was being used appropriately.
	+ Need to decide whether we want money to be used for writing center liaison or to support all writing activities.
	+ Prof. Ambrose- suggests a potential plan:
		- all funds dedicated to existent activities in version A come to $1050 and then $300 could be given to Prof. Pelot for FLAC. This would leave us with some money that can carry over in the future.
		- The extra money could also be used to bring in speakers or for other unanticipated expenses.
		- Prof. Trogan suggests that money could also be used to help fund an assessment subcommittee.
			* Everyone agrees with this suggestion.
		- Prof. Orobello- asks if funding could be used to help fund students who work on newspaper.
			* Prof. Ambrose- money for that sort of activity is available but would need to come through student activities.
		- Prof. Harris – The following plan is generally agreed to by everyone in attendance:
			* Version A, with Prof. Pelot getting $300 for FLAC and $450 being used for assessment subcommittee.
	+ Plan for 2015-16
		- Prof. Harris- Did we want to change how way we divided funds for the next academic year? Recreate a Writing Center coordinator, etc.?
			* Prof. Ambrose- Likes idea of dividing it up as we just did. This way everyone benefits.
				+ General agreement
			* Prof. Bunting- WPA position isn’t a bad idea, but it should be funded by the college. This is a common position. We are a big department and it is needed, but it should be funded the right way.
				+ Prof. Ambrose- We should request to have funding taken out of our lab fees to create a WPA position.

General agreement.

* Edison Writes
	+ Lee campus is interested in reviving the group and hopeful that interest will also exist on other campuses.
		- Poetry slam dead unless another campus wants to resurrect it.
		- *Illumniations* may be phased in eventually, but no one currently able to take it on.
		- Potential to do some conferences, maybe a Halloween event and the journalism panel.
		- Reviving FLAC events on Lee next year will be part of committee’s work as well.
		- Prof. Hummel nominated to help coordinate committee. There will be a meeting soon to set an official schedule and rename the group.
		- Prof. Hummel- More than open to any other ideas. We want to have everyone who is interested join. We see this as a multi-campus effort.
* Student Newspapers
	+ Lee Campus
		- Prof. Trogan- Student led initiative. It is a club and they are already registered with Student Life. Prof. Horn is faculty advisor and they (Prof. Trogan, Prof. Horn, and students) are meeting with Dr. Wright next week to discuss administrative support.
			* In early phases, keeping it small for now (plan is to publish monthly). However, as they build, hoping to increase frequency of publishing, etc.
			* Prof. Horn- Sorting through technical issues now (trademarking, potential headquarters, advertising, etc.).
			* Hoping to reach out to Natala and link up with some of the great work that she’s doing.
			* Getting in touch with St. Pete College’s newspaper program to get some advice. So, things are moving.
	+ Charlotte Campus
		- Natala- started her paper with zoomvillage.com and received Charlotte County area in that system.
			* Her students write articles about what is going on in community and at the college. Natala does most of the editing, which is labor intensive.
			* She likes Prof. Ambrose’s idea of finding funding to help make it a student activity and student-run publication. This would allow the paper to continue even when she is not teaching a course (during the summer, etc.).
* New courses at Charlotte
	+ Prof. Pelot piloting honors Comp II (Lit) and LIT 2000 on campus. Need to see how successful things will be on their campus, but hopeful.
* English Department Meetings
	+ Prof. Harris- As far as people on Charlotte are concerned, they have not been meeting separately. They have only been meeting when the general department meets.
	+ Prof. Lehrian sent two possible formats for meetings:
		- 1) Meet as we are now, with subcommittee meetings between.
		- 2) Go back to monthly meetings.
	+ Prof. Bunting- would rather return to option 2 because longer meetings with less frequency don’t work as well as shorter monthly meetings.
		- Prof. Trogan seconds this sentiment.
		- Prof. Bunting- Also concerned about low voting numbers on Canvas.
		- Prof. Ambrose- doesn’t really matter to her, but has an option 3.
			* Potential option 3) less regular meetings with options for a department meeting during months that it is necessary.
	+ Prof. Harris- no insinuation that nefarious things were going on with separate meetings. However, sometimes on other campuses, people feel as though they are observing rather than participating. The meeting of only Lee campus faculty felt a bit disconcerting because it seemed like things might be discussed and decided upon before the department meeting took place.
		- Prof. Hummel- Everything on list was Lee specific. There was no intention to cut anyone out.
		- Prof. Harris- Doesn’t want to make any insinuation that anything was going on or that there was an attempt to cut other campuses out. However, it just reinforced a general feeling that other campuses are on the outside looking in. On Canvas, it was difficult to tell that certain events were Lee specific or whether they were jokes, etc.
		- Prof. Ambrose- Definitely need more open communication. For this reason, option three might be a good solution because it’s a compromise.
		- Prof. Hummel- would rather return to monthly meetings as a way of discussing events.
		- Prof. Orobello- Is thinking something similar.
			* Likes the updates on Canvas each week. It helps keep everyone up to speed about what is going on.
			* Agrees with Prof. Hummel about returning to monthly meetings but maybe more of on an as needed basis. We ask students to have discussions online, it seems that for some items, that shouldn’t be an issue.
			* People could forward items to chair, and when it is needed, additional meetings could be held.
			* Campuses could meet if they think it’s necessary as well.
		- Prof. Ambrose- Asks if Prof. Orobello’s plan is the consensus.
		- Prof. Bunting- Concern that system might be confusing and prevent discussions of important items.
		- Prof. Ortolano- some concern that this format might put chair in difficult position. Personally, prefers current model, but open to what everyone else wants to do.
		- Prof. Hunter- Seems like most of the controversial issues would be resolved by returning to monthly meetings.
			* Prof. Orobello- Asks what issues are being referred to
				+ Prof. Hunter- General schisms between campuses, etc. because monthly meetings would help make sure that no one feels left out.
* Updates:
	+ FLAC & Peace River
		- Prof. Pelot unfortunately out of town. However, there is a well-known writer coming to Charlotte campus later this month. Please get in touch with him if interested.
	+ Rose Kosches
		- Not as many applicants this year as normal. Hopeful about getting numbers back up next year.
	+ LAC
		- Prof. Ambrose- Electing new chair and finishing up two-year process. Everything went very well, and it was a successful year.
* New Business?
	+ New bill preparing to move through the state that would force all state colleges to change names and shift our mission back to strictly being a community college.
	+ The benefit would be that the technical colleges would not be able to offer associate degrees or use the word college in their name.
	+ General concerns from department about how these changes might impact FSW and our students.

Meeting ends.

Notes prepared by Prof. Scott Ortolano

**Proposed Endowment Allocations (Version A)**

**Position:** **Stipend Amount:**

Edison Writes Coordinator XXX

Illuminations Coordinator XXX

Rose Kosches Coordinator(s) $300 Martha Ambrose and Sara Dustin

Essay Contest Coordinator XXX

Serendipity Coordinator $250 Natala Orobello

Writing Center Liaison $500 ????

Rose Kosches Readers\* $300 Thomas Wayne, John Pelot, James Langlas

Essay Contest Readers\* XXX

Serendipity Readers\* $200 Wanda Day, Mary Vaughn

Assessment Readers\* $800 Natala Orobello, Rebecca Harris, David Luther, Jason

 Calabrese, Martha Ambrose

 Total $2350

\*Amount listed for readers/coordinators reflects total amount for all readers/coordinators combined. Individual stipends will be calculated by dividing the total amount designated by the number of readers/coordinators.

**Proposed Endowment Allocations (Version B)**

**Position:** **Stipend Amount:**

Edison Writes Coordinator XXX

Illuminations Coordinator XXX

Rose Kosches Coordinator(s) $200 Martha Ambrose and Sara Dustin

Essay Contest Coordinator XXX

Serendipity Coordinator $150 Natala Orobello

Writing Center Liaison (Lee) $600 ????

 Charlotte $175 ????

 Hendry $175 ????

Rose Kosches Readers\* $250 Thomas Wayne, John Pelot, James Langlas

Essay Contest Readers\* XXX

Serendipity Readers\* $100 Wanda Day, Mary Vaughn

Assessment Readers\* $700 Natala Orobello, Rebecca Harris, David Luther, Jason

 Calabrese, Martha Ambrose

 Total $2350

\*Amount listed for readers/coordinators reflects total amount for all readers/coordinators combined. Individual stipends will be calculated by dividing the total amount designated by the number of readers/coordinators.

**Proposed Endowment Allocations (Version C)**

**Position:** **Stipend Amount:**

Edison Writes Coordinator XXX

Illuminations Coordinator XXX

Rose Kosches Coordinator(s) $200 Martha Ambrose and Sara Dustin

Essay Contest Coordinator XXX

Serendipity Coordinator $150 Natala Orobello

Writing Center Liaison (Lee) $500 ????

 Charlotte $150 ????

 Hendry $150 ????

Coordinator of Guest Speakers/Readers $200 John Pelot (through FLAC)

Rose Kosches Readers\* $200 Thomas Wayne, John Pelot, James Langlas

Essay Contest Readers\* XXX

Serendipity Readers\* $100 Wanda Day, Mary Vaughn

Assessment Readers\* $700 Natala Orobello, Rebecca Harris, David Luther, Jason

 Calabrese, Martha Ambrose

 Total $2350

\*Amount listed for readers/coordinators reflects total amount for all readers/coordinators combined. Individual stipends will be calculated by dividing the total amount designated by the number of readers/coordinators.