

**Criminal Justice, Crime Scene, Paralegal & BAS Public Safety Administration Programs  
Breakout Session Meeting Minutes  
February 13, 2015**

**In Attendance:** Dr. Richard Worch, Robert Knott, Dr. Mary Conwell, Dr. Matthew Hoffman, Marilyn Goby, and Jill De Valk

The following was discussed:

**Adjunct Faculty Meetings:**

The Criminal Justice, Crime Scene, and BAS Public Safety Administration adjunct faculty meeting is scheduled on Tuesday, February 17, 2015. Dr. Worch, Marilyn Goby from FSW Online, and the online Criminal Justice adjunct faculty will also meet on the 17<sup>th</sup> to provide preliminary feedback regarding the new online shells.

The Paralegal Studies adjunct faculty meeting is scheduled on Wednesday, February 25, 2015. Dr. Conwell will discuss the ABA reapproval report that is due in October 2015 and what information is needed from the adjunct faculty members that will be included in the report such as current resumes and professional development.

**General Discussion:**

Mary commented that the Paralegal Studies Program is exploring the possibility of establishing a Lambda Epsilon Chi (LEX) Honor Society Chapter at FSW. LEX is a national honor society founded by the American Association for Paralegal Education (AAfPE) which the FSW Paralegal Studies Program is a member of.

Dr. Worch added that in the next curriculum committee meeting Criminal Justice is on the agenda. One of the proposed items on the agenda is the Criminal Justice program creation of a capstone course.

**Turnitin Academic Plagiarism Detector:**

A discussion ensued regarding the use of Turnitin plagiarism detector in the paralegal courses. Dr. Conwell stated that often the report is a high score because of the repetition of items such as principles in cases. Dr. Worch explained that the professors would need to investigate further and expand into the document to see what the report found. He also stated that students may have previously submitted an assignment in another course and that Turnitin would detect this previous submission.

The consensus determined that maybe a self-plagiarism disclaimer should be added in the syllabus and CANVAS shell that previously submitted work cannot be resubmitted. Students may be unaware that resubmitting their own assignments in a different course constitutes plagiarism. Dr. Worch suggested that we should ask Melissa Rizzuto if they could develop a TLC workshop regarding Turnitin to train faculty members.

*(The meeting was adjourned at 2:50 pm) JD*