

SCHOOL OF BUSINESS AND TECHNOLOGY

Minutes

Business and Accounting Breakout Meeting

November 14, 2014

A regular meeting of the School of Business and Technology was called to order by Dr. John Meyer, Dean, at 1:00 PM at the Charlotte Campus. Upon conclusion of the meeting, breakout sessions were held. These minutes are for the breakout session that began at 2:00 PM in D 102 for the AS Accounting Technology, AS Business Administration, and BAS, Supervision and Management degree programs.

The following members were present: Dr. Thomas Rath, Dr. Douglas Nay, Professor David Hoffman, Professor David Oliver, Professor William Van Glabek, Professor Alisa Callahan, Professor Gary Rodgers, Professor Michelle Fanslau, Professor Jennifer Patterson, and Coordinator Daryln Scott.

Dr. Nay announced the forthcoming curriculum actions for the creation of four concentrations in the BAS, Supervision and Management degree program. The concentrations to be developed are Accounting, Health Services Administration, Retail Management, and Entrepreneurship.

Professor Oliver began discussion about the text book for the ENT 3003 course, explaining that it is difficult for students. Dr. Nay agreed to take another look at the text and consider a change.

Daryln Scott, coordinator for the Xcel-IT program presented information about the purpose of the grant. The College has received 1.4 million in funds to be used over a four year period. The goal is to fund 300 students by 2017. The focus is on providing IT career opportunities to the local workforce. He explained that non-traditional students are the targeted recipients. He requested presentation time in classrooms. Professor Michelle Fanslau suggested he visit the SLS 1515 classrooms.

Professor Hoffman presented a sample of a master rubric for BAS SMAN. He suggested fewer points for discussions and more points for papers. He stated that there will be online master courses only and courses will be set up with weighted percentages. He pointed out the "Professor eyes only" critical assignment "Discussion 5" as an example of an assessment/data

collection piece. This assignment was displayed on the rubric with the LO data collection graphic (yellow box).

Dr. Nay stated that Canvas will not average LOs and the rubrics will contain 4 LO choices.

It was agreed by all that 8 points will be considered mastery of LOs. It was also agreed that each master course developer can attach LOs to any assignment he/she chooses, with approval from Dr. Nay.

Professor Hoffman then displayed a term paper rubric example.

A discussion on rubric management took place. Professor Hoffman stated that FSW Online wants to store rubrics at a master level.

A list of course designers and master courses was distributed. Marilyn Goby of FSW Online will work with each course designer to insert rubrics in each master course.

A question was raised about the amount of LOs used for assessment in each rubric. Dr. Nay stated that 2 LOs in 2 separate assignments will be used in each master course rubric.

Dr. Rath informed the participants that the AS, Accounting Technology degree will be reduced to 60 credits from 64 credits. He suggested the integration of ACG 2930 with TAX 2401 and the removal of an elective.

Dr. Nay announced additional upcoming curriculum actions for the BAS SMAN degree program, including the combining of MAN 4720 LOs with MAN 4915 LOs to create a new final core course, which will make room in the degree for the concentrations.

Professor Hoffman conducted a brief overview of a master course example, including the orientation and LOs section. He explained that Marilyn Goby will insert the common rubrics into the 10 core master course shells.

Dr. Nay stated that he will send out a notice to faculty when each master course is ready.

The meeting adjourned at 2:45 PM.