

Friday, November 14, 2014
1:00 – 3:00 PM
Building D, Room 101 – Charlotte Campus

SCHOOL/DEPARTMENT MEETING AGENDA

Welcome Associate Dean Thomas Rath

Departmental Updates Associate Dean Thomas Rath
 Spring Syllabi
 Textbook Adoptions – 2015-16
 Adjunct Portfolio Process

Program Updates Associate Dean Thomas Rath
 Workshop Curriculum Actions
 Needed Curriculum Actions
 Compliance Assist
 Assessment Update by
 Program
 Course

Breakout Sessions by Program –

Technology Programs including Architecture and Civil Engineering Programs meet in D 103.
Minutes taken by Charlene Wolfe

Business, Accounting, and BAS in Supervision and Management Programs meet in D 102.
Minutes taken by Kelly Eakins

Crime Scene, Criminal Justice, Paralegal Program, and BAS in Public Safety Administration Programs meet in D 101.
Minutes taken by Colette Ott

(D 104 and D 105 also available)

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 DR. Thomas Rath

	Present	Absent	Excused
<u>Administration</u>			
John Meyer	x		
Tom Rath	x		
<u>Program Coordinators</u>			
Douglas Nay	x		
Richard Worch	x		
Mary Conwell	x		
Andrew Blitz	x		
<u>Corporate Training</u>			
Adrian Kerr			
Debbie Walker			
<u>Faculty</u>			
Munir Al-Suleh	x		
Leroy Bugger	x		
Victor Butler	x		
Alisa Callahan	x		
Jennifer Cohen	x		
Michael Hayden	x		
David Hoffman	x		
Deborah Johnson	x		
David Oliver			x
William VanGlabek	x		
Scott VanSelow	x		
Dennis Fahey	x		
Michael Nisson	x		

	Present	Absent	Excused
<u>Staff</u>			
Lisa Dick	x		
Kelly Eakins	x		
Charlene Wolfe	x		
Michelle Zamniak	x		
Jill De Valk	x		
Colette Ott	x		
Daryl Scott	x		
<u>Adjunct Faculty</u>			
Mike Endgahl	x		
Linda Hanwalker	x		
other	x		
other	x		
Mike Quaintence	x		
Denise Egbert	x		
<u>Guests</u>			
Bill Shuluk (5)	x		
librarian			
librarian			
librarian			
FSW online			
TIVDO (2)			
Foundation guy			
Bob			
<u>Present</u>	33		
<u>Excused</u>	2		
<u>Guests</u>	1		
<u>Total</u>			

Minutes

**School of Business and Technology
Department Meeting
January 14, 2015**

1:05 meeting convened.

In attendance:

Andy Blitz, Bill VanGlabek, Jim Babcock, Dave Oliver, Alisa Callahan, D. Nay, Daryl Scott, Jackie Beard, T. Rath, J. Meyer, G. Rodgers, S. Hammond, J. Cohen, New adjunct with earring, D. Johnson, D. Hoffman, Richard Worch, Mary Conwell, Mark Morgan, Colette Ott, Jenny Patterson, Mike Nisson, Charlene Wolfe, Kelly Eakins, Charlotte guy I don't know, Max Al-Suleh,

John Meyer welcomed the group and then announced the retirement of 2 of our department faculty. Heartfelt goodbyes were given for David Oliver and Colette Ott. David Oliver spoke to the group – it was tearful and sentimental. Colette Ott spoke to the group as well.

Last opportunity to meet prior to the submission of curriculum actions DUE January 5th

- AS Accounting – 60 hours
- AS Programming – 60 hours
- AS CJ – 60 hours
- VAWA and HEOA-Jana Sabo and Barb Miley
-

Instructor computers don't log time out. It is very important that all instructors remember to log off of the classroom computers you are using.

Tom Rath – said goodbye to David Oliver and Colette Ott.

Department updates:

- Look forward to syllabi deadlines after today's meeting.
- By this time you have decided on textbook adoptions – speed up process so Lisa job is easier.
- Talks about general textbook adoptions were held today so you can submit early in the spring.
- Adjuncts – Adjunct portfolio process is being revised 3 year cycle for evaluation A-H are first adjuncts up for evaluation and all new.
- Invitation to be a member of online CANVAS where you can submit the portfolios that will include tutorial and opportunity to upload electronically what used to be held in the big binder.
- Curriculum workshop recommendation from Dr. Rath to discuss.
- CGS 1000- action.
- QuickBooks –actions.
- Change to 3 programs – actions.

Minutes continued

- Macro overview from Dr. Meyer
- Summit for Workforce Now update on regional economic issues.
 - A lot of job openings are well matched to our programs pages 5 and 6 was about IT employers who are looking for Baccalaureate degrees in IT.
 - Believe it or not employers are not looking for Industry Certifications
- National Council in Pittsburgh Dr. Meyer spoke to a group that works with community colleges as far as Economic Development goes we are right in the middle.
- Promoted our school NCWE.
- Americas Gateway conversation still ongoing.
- Beginning stages of putting an AS Airframe and power plant a long way away. WMU may set up pilot program.
- Engineering technology program in Hendry Glades 15-18 credit program Logistics program in the works Intermodal freight transportation.
- QRT - \$5 million, Adrian has brought in this grant money, and we now have the first QRT in Collier ever established.
- 3 faculty positions are in the works goal is to hire by January 2
 - Business/Paralegal
 - Business
 - Computer Science