

Friday, January 9, 2015
1:00 – 3:00 PM
Building U, Room 107 – Lee Campus

SCHOOL/DEPARTMENT MEETING AGENDA

Welcome	Dean John Meyer
Corporate Training Update	Adrian Kerr, Director, Corporate Training and Services
Departmental Updates	Dean John Meyer
Program Updates	Associate Dean Thomas Rath

Breakout Sessions by Program –

Technology Programs including Architecture and Civil Engineering Programs meet in U 109.
Minutes taken by Charlene Wolfe

Business, Accounting, and BAS in Supervision and Management Programs meet in U 110.
Minutes taken by Kelly Eakins

Crime Scene, Criminal Justice, Paralegal Program, and BAS in Public Safety Administration Programs stay in
U 107. Minutes taken by Jill De Valk

Other rooms available: U 117 and U 118

Minutes
 School of Business and Technology
 January 9, 2015 1:00 p.m.
 Dr. John Meyer

	Present	Absent	Excused
<u>Administration</u>			
John Meyer	x		
Tom Rath	x		
<u>Program Coordinators</u>			
Douglas Nay	x		
Richard Worch	x		
Mary Conwell	x		
Andrew Blitz	x		
<u>Corporate Training</u>			
Adrian Kerr			
Debbie Walker			
<u>Faculty</u>			
Munir Al-Suleh	x		
Leroy Bugger	x		
Victor Butler	x		
Alisa Callahan	x		
Jennifer Cohen	x		
Michael Hayden	x		
David Hoffman	x		
Deborah Johnson	x		
David Oliver			x
William VanGlabek	x		
Scott VanSelow	x		
Dennis Fahey	x		
Michael Nisson	x		

	Present	Absent	Excused
<u>Staff</u>			
Lisa Dick	x		
Kelly Eakins	x		
Charlene Wolfe	x		
Michelle Zamniak	x		
Jill De Valk	x		
Colette Ott	x		
Daryl Scott	x		
<u>Adjunct Faculty</u>			
Mike Endgahl	x		
Linda Hanwalker	x		
other	x		
other	x		
Mike Quaintence	x		
Denise Egbert	x		
<u>Guests</u>			
Bill Shuluk (5)	x		
librarian			
librarian			
librarian			
FSW online TIVDO (2)			
Foundation guy Bob			
<u>Present</u>	33		
<u>Excused</u>	2		
<u>Guests</u>	1		
<u>Total</u>			

**School of Business and Technology
Department Meeting
January 9, 2015**

In attendance:

Adrian Kerr, John Meyer, Tom Rath, Richard Worch, Mary Conwell, Jackie Beard, Jill DeValk, Kelly Eakins, Charlene Wolf, Jen Cohen, Deb McCabe, Vincent Butler, Mike Engdahl, Mike Quantaince, Scott Hammond, Munir Al-Suleh, Mike Nissin, Lincoln Barton, Andy Blitz, David Hoffman, Steve Kelly, Matt Hoffman

Minutes

Dr. Thomas Rath welcomed the group.

Adrian Kerr gave the Corporate Training update.

Dr. John Meyer gave an Excel-IT grant update and further update on Gold Standard articulation of industry certifications. He acknowledged Adrian for the work he has done to acquire the grant money and work with local businesses with QRTs

Department position updates and personnel updates and changes given by Dr. John Meyer

Other updates:

- Aviation – Updates on potential partnership with Western Michigan University.
- Discussion of airframe and powerplant program start with PSAV that would articulate to an AS degree.
- We are looking at aviation related programs Dr. Meyer has joined state council he explained how a company from Utah wants to provide pilot training in Collier.
- Finalizing articulation agreements with Charlotte, Lee, and Collier counties are pending.
- Logistics and intermodal freight transformation for may be possible new programs.
- All AS degrees will most likely be reduced to 60 credit hours
- State update for Baccalaureate degree programs looking like state will allow new degrees. We will know this year. If clearance if given, start thinking and working on proposals.

Handouts:

- Change in contract pay through portal for adjuncts and overload most current pay dates published by HR.
- Article from Charlotte Sun on College Credit Certificates.

Think about:

- We would like an “about faculty” page please send a bio T. Morgenstern will take head shots for our website.
- S25 – New program for scheduling classes in rooms/labs/equipment needed/Perkins/ time/location.
- This Spring S25 did the room selection (not SoBT). If you are having issues with the room you are in please let us know so the attribute can be changed in S25. All campuses are using this program. This is the beta term changes can be made in subsequent terms
- SEI is replacing SIR II survey for student response for your class.
- Dr. Wright wants to ensure that if you would like discipline specific questions you can add this to the generic instrument. There are three questions that can be used for this purpose. Please talk to your program coordinator if you would like to have input into the process for special question at the end.

Dr. Rath:

- ANY outstanding syllabi should be in this weekend.
- Acknowledged Mary Goby on the development of course shells in Canvas. Everyone in the SoBT worked hard on course shells and should be proud.
- Individualized Studies: Need to be rare and occasional.
- UNC at Chapel Hill – he told a story about what is currently in the news to emphasize the above.
- We need to be following the exact criteria for an individualized study that we would for a regularly scheduled course syllabus – contact hours – assignments – etc.
- Textbook **adoptions START DISCUSSIONS NOW OR NEXT MEETING FOR NEXT ACADEMIC YEAR.** Adoptions will be finalized in March.
- Planning for summer schedule will kick off Monday.
- Online adjunct portfolios CANVAS going very well.

- Full Time faculty LOG; Dr. Rath will support if you need it.

Discussion occurred about assessment wrap up of learning outcomes and the work to do on reports. Question about how we approach the raw data. Dr. Rath recommended that we approach Dr. Joseph Van Gaalen, our resource in Academic Affairs for assessment.

Final exam dates may need updating for Spring A. Exam dates are on the syllabus. Replicating a good practice skeleton for SoBT canvas page for best practice SoBT Canvas Page.