

Friday, October 10, 2014
1:00 – 3:00 PM
Building U, Room 107 - Lee Campus

SCHOOL/DEPARTMENT MEETING AGENDA

Welcome Associate Dean Thomas Rath

Program Updates Associate Dean Thomas Rath
 Needed Curriculum Actions
 Compliance Assist
 Assessment Update by
 Program
 Course

Departmental Updates Associate Dean Thomas Rath
 Spring Syllabi
 Textbook Adoptions – 2015-16
 Shirt Ordering Deadline
 Adjunct Portfolio Process

Breakout Sessions by Program –
Technology Programs including Architecture and Civil Engineering Programs meet in U 107.
 Minutes taken by Charlene Wolfe

Business, Accounting, and BAS in Supervision and Management Programs meet in U 109.
 Minutes taken by Kelly Eakins

Crime Scene, Criminal Justice, Paralegal Program, and BAS in Public Safety Administration Programs meet in U 110.
 Minutes taken by Jill De Valk

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 Dr. Thomas Rath

	Present	Absent	Excused
<u>Administration</u>			
John Meyer	x		
Tom Rath	x		
<u>Program Coordinators</u>			
Douglas Nay	x		
Richard Worch	x		
Mary Conwell	x		
Andrew Blitz	x		
<u>Corporate Training</u>			
Adrian Kerr			
Debbie Walker			
<u>Faculty</u>			
Munir Al-Suleh	x		
Leroy Bugger	x		
Victor Butler	x		
Alisa Callahan	x		
Jennifer Cohen	x		
Michael Hayden	x		
David Hoffman	x		
Deborah Johnson	x		
David Oliver			x
William VanGlabek	x		
Scott VanSelow	x		
Dennis Fahey	x		
Michael Nisson	x		

	Present	Absent	Excused
<u>Staff</u>			
Lisa Dick	x		
Kelly Eakins	x		
Charlene Wolfe	x		
Michelle Zamniak	x		
Jill De Valk	x		
Colette Ott	x		
Daryl Scott	x		
<u>Adjunct Faculty</u>			
Mike Endgahl	x		
Linda Hanwalker	x		
other	x		
other	x		
Mike Quaintence	x		
Denise Egbert	x		
<u>Guests</u>			
Bill Shuluk (5)	x		
librarian			
librarian			
librarian			
FSW online			
TIVDO (2)			
Foundation guy			
Bob			
<u>Present</u>	33		
<u>Excused</u>	2		
<u>Guests</u>	1		
<u>Total</u>			

School of Business and Technology
Department Meeting
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1:00 pm meeting convened.
Dr. Thomas Rath welcomed the group.

Program updates

Curriculum committee updates are due for December meeting. A lot of work ahead for break out to address degree changes (program updates).

Compliance Assist program planning – unit planning – assessment:
Focus should be what rubrics will be applied to assessment measures and tools. By this point you should have a good idea hammered out on rubrics and how to tie them to what learning outcome is being measured – discuss at break out.

Assessment- TIFDOL FSW online there is a template naming conventions to recognize the latest version by Marilyn.

ACG 2021 (Last semester developed 201510) so everyone knows which course is the latest and greatest for blended and ground based “instructors notes will be inserted” for the purpose of adapting the online course to blended or ground model.

New naming convention needs work for naming learning outcomes. It should be detailed and rich so we are able to correspond and replicate Dobin’s program with Dr. Worch.

Departmental updates

Spring Syllabi -look for a reminder from Dr. Rath.

Textbook adoptions should be done this semester (FALL) and adoption finalizations due in Spring semester.

If you want a shirt, deadline is 10-17 to request it.

Adjunct Faculty portfolio process and observations coming next week

Good News: SoBT has no late grade submissions - thank you.

Minutes continued

College Wide open house in November 2014

HG 3-6 on 11/3/2014
Charlotte 3-6 11/3/2014
Collier 3-6 11/5/2014
Lee 3-6 11/6/2014

Faculty is invited to join Dr. Rath and Coordinators at each of these events.

M. Morgan talked about Job Fair and internships. U-102 on the 29th of October “Employer Panel”
All faculty was invited everyone to bring their classes to the Employer Panel. Dr. Rath shared that employers are looking for interns from our program based on the information he gathered at the job fair.

Break out Meetings by discipline:
Meeting Adjourned at 3:00 pm