

SCHOOL OF BUSINESS AND TECHNOLOGY
Department Breakout Meeting Minutes
August 20, 2014

A regular meeting of the School of Business and Technology was called to order by Dr. John Meyer, Dean, at 9:00 a.m. at the Lee Campus. After presentations by representatives from the Library, FSW On-Line, Dr. Meyer, and Dr. Rath, there were breakout sessions. These minutes are for the breakout session that began at 11:30 p.m. in K105 for the Crime Scene, Criminal Justice, Paralegal, and Public Safety Administration degree programs.

Present at the breakout session were Dr. Richard Worch, Professor Mary Conwell, Professor Michael Nisson, Professor Dennis Fahey, Professor Sandi Towers, Professor Visaggio, Jill DeValk and Colette Ott. Dr. Worch welcomed everyone back.

Professor Conwell reported that she still cannot access FSW e-mail. She is contacting G Building today. She reported all paralegal adjuncts must follow the master syllabi.

There was discussion regarding on-line course shell enhancements such as videos. Dr. Worch said videos should be professional and informative but to avoid too much personalization. It was stated that there should be some type of master video for each class to put in the adjunct professors' shells. Professor Fahey commented that designers are helpful but professors are the experts of the data and the ones to decide on content and assignments.

As a result of anticipated Spring 2015 room assignments, Jill DeValk mentioned that she would speak to Lisa Dick regarding the paralegal resources and computers housed in B132. Also, the camera equipment for the Crime Scene Photography is housed in B114A.

Dr. Worch mentioned "Lack of office assistance in B Building is not workable and there needs to be a reasonable solution....i.e. copy machine jams, lack of supplies available, no one to make copies for professors."

Professor Fahey said last year the FARO class used 3D laser scanning to document the floor plan of the Barbara B. Mann Performing Arts Hall. This summer a "fly by" was done that included 1800 frames and 30 frames per minute. He presented the final FARO video to show all in attendance.

Professor Matt Visaggio was introduced and mentioned that he is teaching Community Relations and Public Policy for the Public Administration classes. Dr. Sandi Towers mentioned she would be teaching Intro to Paralegal Studies in Fall 2014.

The meeting adjourned at 12:10 p.m.

