

Faculty and Staff Meeting

School of Education

August 18, 2015

1:30 pm

In attendance: Larry Miller, Debbie McAuley, Michele Propper, Joyce Rollins, Anne Angstrom, Caroline Seefchak, Rachel Malone, Kristin Corkhill, Regina Miller, Julia Kroeker, Mary Robertson

1. Cindy Campbell from the Library shared:
	1. Robust Children’s Literature collection
	2. GKT Test book on reserve
	3. Three hour limit to check out reserve books
	4. Chronicle of Education online
	5. Magazines and newsletters will be put in U-217 and switched out monthly
	6. 2 Million Minutes – can stream into classroom
2. Reimbursement for travel form –
	1. form must be filled out and submitted by end of month of travel
3. Budgets-
	1. Dr. Miller was told that SOE budgets weren’t spent in prior years. He is going to change that.
	2. Asked that each faculty/staff member submit an approximate of what amount they will need for the year, ie. Travel, supplies, etc.
4. Alice Lockmiller funds –
	1. Will be used for CDA scholarships – cohort of 60?
	2. $6,000 stipend offered to anyone who will help build program
	3. $21,000 total to spend
5. Early Childhood Education –
	1. Enrollment up to 95 students
	2. Dr. Wright supporting two classes of EEC 2521 Adm. Of A Childcare Center running under 12 students. One will run as an Independent Study.
6. Committees-
	1. Spreadsheet will be created to show which committees each faculty member serves on
	2. Julia will serve on the AS committee
	3. Website revision committee – Joyce and Gina; Kristin/Brian - DE
	4. Caroline will serve on the ARC
7. Human Services –
	1. Certificate program – lower level
	2. Will have one full time faculty member
8. SWOT exercise –
	1. Strengths, Weakness, Opportunity, Threats
9. Headshots – August 28, 2015 9:30 – 1:00 U-106
10. Advisory Council –
	1. Dr. Miller wants to assemble a diverse representation of faculty and people from the community.

Respectfully Submitted,

Debbie McAuley