

QEP Assessment Subcommittee  
 Tuesday, September 8, 2015  
 10:00-11:00 a.m.  
 U-202B

Eileen DeLuca-Co-Chair	<b><i>Present</i></b>	Scott Van Selow-Co-Chair	<b><i>Present</i></b>
Allison Studer	<b><i>Present</i></b>	Amy Trogan	<b><i>Present</i></b>
Joseph van Gaalen	<b><i>Present</i></b>	Susan Marcy	<b><i>Present</i></b>
Jeff Gibbs	<b><i>Absent</i></b>	Abby Willcox	<b><i>Present</i></b>
Sabine Maetzke	<b><i>Present</i></b>	Megan Just	<b><i>Absent</i></b>

1. Scott and Eileen welcomed participants and new member, Allison Studer was introduced.
2. Scott shared the final draft of the committee charge.

*Consistent with the College QEP's goal to support the development of critical thinking skills and success strategies among first-time-in-college students, the QEP Assessment Subcommittee at FSW exists to:*

- *preview and recommend standard assessments for use in the Cornerstone course.*
  - *analyze assessment data in order to...*
    - *make recommendations to the College's Professional Development Committee, marketing efforts, and faculty overseeing Cornerstone curriculum.*
    - *make recommendations regarding continuous improvement of the Cornerstone course.*
  - *disseminate first-year student related assessment data to all FSW faculty, staff, and administrators with a goal of improving teaching and co-curricular practices, and student support services.*
  - *maintain awareness of best practices in assessment.*
  - *contribute to QEP annual reports.*
  - *establish benchmarks and revise when appropriate.*
  - *identify opportunities for improvement which could inform future quality enhancement plans.*
3. The committee discussed the future of the QEP Assessment committee and progress towards the QEP Impact report.
    - The QEP Assessment committee will continue to meet through 2017.
    - After the QEP Impact Report is submitted, the Cornerstone Course and Program will continue to be assessed as part of the Division of Academic Success and Learning Resources.
    - Joe and Eileen have reviewed several institutions' QEP Impact reports and believe we are on the right track with our annual reports. The annual reports are submitted in the Impact Report template.
    - The next QEP Annual Report (20-30 pages) will be completed by mid-October and vetted with the QEP subcommittee before it is publicized.

4. The QEP Annual Report summary (shorter document with highlights, graphs, testimonials and photos) is in the final draft stage and will be shared with the Assessment Subcommittee. Eileen and Kathy Clark will ask to attend department meetings to share QEP highlights and get feedback about how to improve the course and program.
5. Joe shared highlights from the CCSSE/CFSSE comparison report (see attached report and PPT).
  - Overall, FSW continues to have positive overall CCSSE results.

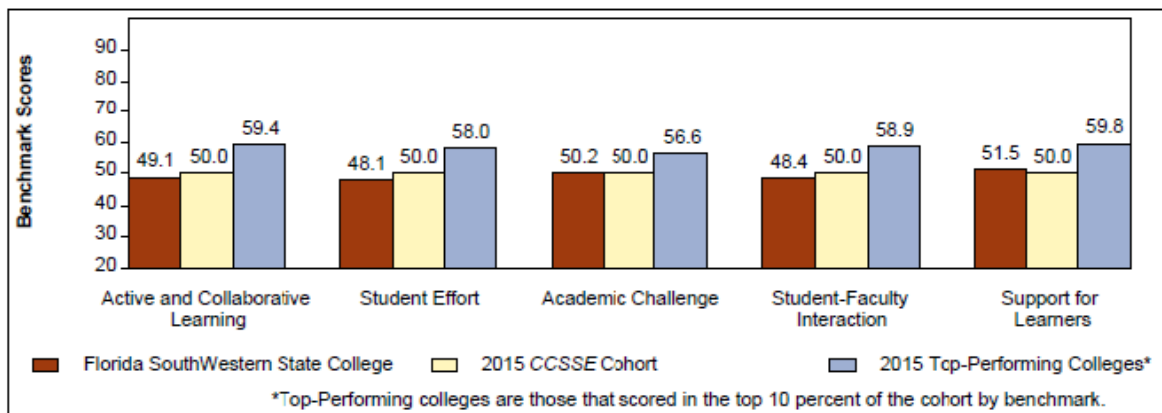


Figure 1. 2015 CCSSE benchmark scores including Florida SouthWestern's focus benchmark, Academic Challenge compared with similar colleges comprising the 2015 CCSSE Cohort and top-performing colleges of the 2015 CCSSE Cohort (CCSSE, 2015)

- There were some areas where the faculty responses showed increased positive trends as compared to the previous year's data.
  - The committee discussed possible CCSSE/CFSSE comparisons to include in the next "Did you Know?" publication.
  - Joe will send out one table for feedback from the committee members.
6. The committee discussed the CRI Implementation.
    - All SLS 1515 students are taking the Conley Readiness Indicator (CRI) as a pre- and post-test.
    - Randomly selected sections are also taking the CCTDI pre- and post-test for fall 2015 while the CRI is being piloted.
    - Scott suggested that completion of the CRI should be built into the grade to increase completions. Eileen agreed and already counts it in her grades.
  7. The committee discussed the assessment of the Critical Thinking journals.
    - Scott noted that since we assess achievement based on the final three journals, the order in which the journals are assigned may matter in terms of getting comparative data.
    - Also the new textbook order necessitates the journal order may need to be changed.
    - We may need to rearrange the journal order and ask faculty to not change the order.
    - Scott also suggested that we clarify directions for Journal #2 so that students know to review the results from the CRI and specifically from the "Key Cognitive Strategies.
    - Assuming the CRI is adopted, faculty will be asked to revise the directions.

- Scott also shared that there may be ways to enhance the SLS 1515 course template with MyStudentSuccess materials and other links, directions, etc. to make the course more robust.
8. The committee discussed Spring focus groups. Eileen will send out the summary data so that the committee can review the data at the October meeting. As focus groups are phased out, committee members suggested possibly engaging in a “man on the street” type interview.

Minutes submitted by Eileen DeLuca