*Minutes*

April 28, 2015 at 10:00 a.m. in I-122

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| --- | --- | --- |
|  | Present | Absent |
| Dr. Denis G. Wright | X |  |
| Dr. Emery Alford | X |  |
| Dr. Marie Collins | X |  |
| Dr. Eileen DeLuca | X |  |
| Jeff Gibbs | X |  |
| Dr. Theo Koupelis |  | X |
| Dr. John Meyer | X |  |
| Dr. Mary Myers |  | X |
| Dr. Laura Weir | X |  |
|  |  |  |
| Michelle Fanslau | X |  |

1. **Minutes from April 14, 2015**
   1. No corrections submitted
2. **Dean of Pure and Applied Sciences search update**
   1. Reference checks were completed by Dr. DeLuca on 4/17/15
   2. HR has to approve the search before Dr. Wright can make the offer
   3. All candidates were good and would have done the job well
   4. Will there be an associate dean? Not at this time.
3. **Dean of Education update**
   1. Dr. Allbritten introduced Dr. Wright to a prospective candidate, Dr. Larry Miller
   2. Dr. Miller is nationally known and Dr. Wright met with him over lunch
   3. Dr. Wright introduced Dr. Miller to the School of Education on 4/27/15
      1. Dr. Miller gave a presentation to the faculty and staff
      2. He teaches education research and public school funding
      3. Dr. DeLuca is collecting feedback from the faculty
   4. Dr. Miller would be more of a leader in grant development and application of his research in an educational setting
   5. If offered a one year contract, he would start July 1
   6. Administrators are not required to have three years of teaching in the K-12 system for the School of Education
4. **FLAC, new #’s and online (overload) contracts**

The way we set up the new adjunct/overload positions is to have for each discipline 3 adjunct positions and 3 overload positions. It was my understanding that the schools would be entering the contracts. We do NOT have separate position numbers for Online as we did in the past. I do not know if online approves contracts or if it is just the schools. To me if it is an online business course then it would be the School of Business approving, a nursing course would be approved by School of Health, etc.

Do you see a need for online courses being approved by someone in the online department?

* 1. Dr. Wright’s answer is no
  2. This will help the Deans know what is going on in FSW online
  3. What do we do about the adjuncts?
     1. Dobin has been doing the hiring, contract, and online training for Arts, Humanities, and Social Sciences
     2. We are getting widely varied performance in assessments with online students
  4. Currently, there is nothing stopping Dobin from approving contracts
  5. Do the Deans want the scheduler for online to enter the load for adjuncts?
  6. If the Schools number is used, it will likely go to the dean for approval
  7. Where is the budget at this time? The funds would have to be reallocated to the Schools
  8. It will be a workflow process
  9. Is there a designator that specifies if it as an online course? Yes, it is in the section number
  10. It is difficult when online faculty do not understand the reporting structure
      1. Reporting structure is difficult for the chairs
  11. Do the Deans want the signatory authority for all adjuncts?
      1. Deans control 100% of the process
      2. FSW Online can initiate the schedule and contract
      3. Deans will sign all hard copy contracts until FLAC is implemented

1. **LOG and Instruction Awards ad-hoc committee (Gibbs, Weir, 2 faculty)**
   1. Dr. Wright has all the proposals
   2. Awards will be given at convocation
2. **AITF Money for 2015-2016 (attachments)**
   1. Dr. Pendleton managed this money in the past
   2. The funding is approved by the BOT in June
   3. Dr. Alford is looking for better ways to use this money
   4. Deans need to submit their funding recommendations by the end of May
      1. Format should look the same as the current one
      2. Contact Deb Kivel in the Foundation for questions on how the money should be spent
      3. Dr. Wright will send the electronic document to all of the Deans
      4. Some budgets have changed
      5. Send budget recommendations to Michelle
3. **Portfolio process description write-up (volunteer?). To include a set of dates we can all live by.**
   1. Dr. Wright needs a volunteer. Dr. Weir volunteered
   2. Dr. Collins will send her hierarchy to Dr. Weir
   3. Dr. Weir will send it to the deans for review
   4. Remember the spring break variable in the time to complete faculty conferences
   5. Next year there will be 28 to 30 faculty in year 2
   6. There may be only 10-15 new faculty who begin in 15-16
   7. Dr. Wright may still make the change for the reviews to occur every 4 years
   8. Dr. Wright would like the deans to encourage the faculty to complete the online portfolio
4. **Curriculum committee rec – Gen Ed subcommittee update**
   1. After meeting with the Faculty Senate Executive Committee, he may not move forward with this subcommittee
   2. There will be a subcommittee to review general education competencies
      1. The subcommittee will look at where competencies should go in the future
      2. The general education competency language needs to be updated
   3. For SACSCOC, we need to review and monitor assessments and competencies
5. **Other items**
   1. Dr. Meyer will have the *Excel It* grant monitoring team here Thursday and Friday
   2. Dr. DeLuca needs to have a discussion with Dr. Wright about Collegiate High School salaries
      1. General Counsel needs to come up with some language about pay
   3. There will be more School of Health Professions students taking statistics
   4. Dr. DeLuca, JoAnn Lewin, Laurice Garrett, and Sabine Eggleston will be trying to get on Dr. Wright’s schedule next week regarding SB 1720
   5. On Thursday, the interim candidate for associate dean of nursing will be here
   6. Dr. Alford has 4 internal faculty candidates who want to transfer
      1. Why do we have to post a position if we are no longer having campus-specific positions?
         1. To address the CNA language
   7. Dr. Meyer filled the business position with Tim Lucas
   8. Are there any budget updates for those that were under review?
      1. Everything Dr. Wright moved forward has been approved.
   9. Do we know if the 1 + 1 for faculty salary was approved? Dr. Wright has not heard if it has been accepted by the faculty.

Next meeting is Tuesday, May 12, 2015 at 10 AM in I-122