



Minutes
Edison State College
District Board of Trustees
Lee Campus – Building I, Room 223
February 26, 2013
2:00 p.m.



Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on February 26, 2013 at 2:05 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Tristan Chapman
Julia Perry
Braxton Rhone
Christopher Vernon

Others: Dr. Jeffery S. Allbritten, President
Danessa Stevens, Executive Assistant
June Hollingshead, Recorder

Pledge to Flag

Oath of Office

Mark Lupe, General Counsel, administered the Oath of Office of the State of Florida to newly-appointed Board member Tristan Chapman, and reappointed Board member, Julia Perry.

Introduction of Guests and Public Comment

Mrs. Starnes-Bilotti introduced Leslie Amick, Senior Heart Walk Director, SWFL, American Heart Association, who presented the *Fit Friendly Award* to the College. \$7,500+ was raised by the College during the Lee and Collier campus Heart Walks.

There was no public comment.

Reports to the District Board of Trustees

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox introduced Professor Joyce Rollins who presented the accomplishments of the School of Education, including community contributions

such as the Lee Bennett Hopkins Writer's Institute, Family Math Nights, the Southwest Florida Reading Festival Storytelling Tent, Art Fest after school art camps, the WGPU Literacy Initiative, and the PACE Center for Girls tutoring in Lee and Collier counties. To date, there have been approximately 275 graduates, with an 89% job placement rate within the 1st semester. Dr. Wilcox reiterated the impressive statistic that one-third of graduates completed one or more developmental classes, a testament to the success of the program.

Student Report (Presenter: Dr. Christine Davis)

Dr. Christine Davis introduced Collier students Yenlee Hernandez and Dairon Lago who presented a Phytoplankton Monitoring Project in partnership with Rookery Bay, one of 28 reserves nationwide. Interns are able to interact with scientists in field work, lab work, and analysis as complements to their Edison classwork. Both students who hope to attend medical school believe that their internship experience has allowed them to be more competitive academically.

Legal Update Report (Presenter: Mr. Mark Lupe) – None

SACS Update Report (Presenter: Dr. Jeff Stewart) (Monitoring Report handouts)

Dr. Stewart reported that the Monitoring Report was sent to SACS on February 18th, and thanked those who helped with its preparation of this report. He offered to have a question and answer session with a presentation at the March Board meeting after Board members have had adequate time to review the report. The next step is the April 8-10, 2013 on-site visit. Those team members will be different from earlier members.

President's Report (Presenter: Dr. Jeff Allbritten)

- Dr. Allbritten welcomed Tristan Chapman who was appointed to the Board and congratulated Mrs. Perry who was reappointed, both by Governor Rick Scott on February 22, 2013. Mr. Chapman succeeds Dr. Randall T. Parrish, Jr. in representing Hendry County.
- Dr. Allbritten mentioned one housekeeping item in conjunction with the Duty Day Calendar, which does not require approval by the Board, and thanked faculty and staff who worked on the Academic Calendar.
- Dr. Allbritten shared that he has offered the position of Vice President of Student Affairs and Enrollment Management to Dr. Christine Davis. He thanked Dr. Russell Watjen for his time of service in this position and noted his achievements with regional and national recruitment plans.
- Dr. Allbritten introduced Dr. Denis Wright, who upon Board approval, will serve as the College's new Provost and Vice President of Academic Affairs commencing on or before May 15. He thanked the search committee chair, Dr. Henry Peel, as well as faculty, staff, and students from all campuses for their work in narrowing a field of 140+ applicants.

Old Business – None

New Business – None

Other Business

Vote to Take Action On

Agenda Item #1. Approval of Minutes Regular Meeting January 22, 2013
(Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Ann Berlam, seconded by Eddie Webb, to approve the minutes of the regular meeting January 22, 2013 as amended with the addition of the following verbiage to the *Legal Update Report* by Mark Lupe:

Mrs. Berlam requested that the staff provide the trustees data on the dollar amount of contracts over the past 12 – 18 month so the Board can use the data to determine an appropriate amount for inclusion in Board Policy 1.02. Mr. Webb requested that the data cover the last two years.

Approved unanimously.

Agenda Item #2. Approval of the 2013-2014 Duty Day Calendar (Presenter:
Mr. Dente/Board Liaison: Mr. Rhone) (Page 8)

MOTION by Braxton Rhone, seconded by Brian Chapman, to approved the 2013-2014 Duty Day Calendar, as presented. Approved unanimously.

Agenda Item #3. Request for Authorization to Extend Executive Contract
(Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 14)

MOTION by Braxton Rhone, seconded by Eddie Webb, to extend the executive contract of Dr. Russel Watjen for one additional month through March 31, 2013, with title change to Special Assistant to the Vice President for Student Affairs and Enrollment Management, as presented. Approved unanimously.

Consent Agenda

Agenda Item #4. Approval of Personnel Actions (Presenter: Mr. Dente/Board
Liaison: Mr. Rhone) (Page 17)

MOTION by Braxton Rhone, seconded by Julia Perry, to approve the Personnel Consent Agenda Actions, as presented. Approved unanimously.

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Information Only

Agenda Item #5. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 26)

Mrs. Doeble presented the Edison State College Monthly Financial Report for information only.

Agenda Item #6. Edison State College Financing Corporation Third Quarter Financial Statements and Investment Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 31)

Mrs. Doeble presented the Edison State College Financing Corporation Third Quarter Financial Statements and Investment Report for information only.

Agenda Item #7. Edison State College Foundation, Inc. Third Quarter Financial Statements and Investment Report (Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 38)

Mr. Miller presented the Edison State College Foundation, Inc. Third Quarter Financial Statements and Invest Report for information only.

Written Reports – None

Professional Development – None

President's Comments – Deferred to end of Charter Schools Governing Board meeting

Board Members' Comments – Deferred to end of Charter Schools Governing Board meeting

Adjournment – The meeting adjourned at 3:10 p.m.



Dr. Jeffery S. Allbritten
College President

3/26/13

Date



Marjorie Starnes-Bilotti
District Board of Trustees

3/26/2013

Date

Minutes
Edison State College
Charter Schools Governing Board
Lee Campus – Building I, Room 223
February 26, 2013

Reconvene

The Edison State College District Board of Trustees reconvened as the Edison State College Charter Schools Governing Board and met in regular session in Lee County, Florida, on February 26, 2013 at 3:10 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Tristan Chapman
Julia Perry
Braxton Rhone
Christopher Vernon

Others: Dr. Jeffery S. Allbritten, President
Danessa Stevens, Executive Assistant
June Hollingshead, Recorder

Introduction of Guests and Public Comment – None

Reports to the Charter Schools Governing Board:

ECCHS–Lee Report (Presenter: Brian Botts, Principal)

Dr. Botts reported on the agricultural endeavors of his students in growing hydroponic tomatoes and strawberries and how it relates to research and engineering. He discussed forthcoming state-instituted accountability evaluations of teachers and personnel, and will share more details in future meetings. Mrs. Berlam asked if the College could make a cultural change in how the School of Education could work with the collegiate high school, as well as how the Board could be supportive of Dr. Botts and his faculty. He stressed the need to work together, to keep a high level of trust, and to keep transparency along the chain of command. He will keep the Board apprised of any upcoming measures in order to remain proactive.

Old Business – None

New Business – None

Other Business

Vote to Take Action On – None

Consent Agenda – None

Information Only

Agenda Item #1. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 46)

Mrs. Doeble presented the Edison State College Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #2. Monthly Report on Edison Collegiate High School–Lee (Page 51)

A written report was presented for information only.

Agenda Item #3. Monthly Report on Edison Collegiate High School–Charlotte (Page 53)

A written report was presented for information only.

President's Comments

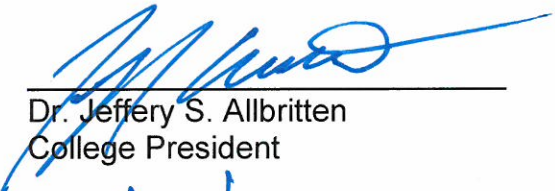
- Dr. Allbritten thanked all of those involved in working on the SACS Monitoring Report for their excellent report which was shipped to SACS a week ahead of schedule. He also thanked Teresa Morgenstern and her Studio Edison State employees for the role they played.
- Dr. Allbritten noted that his upcoming inauguration ceremony is scheduled for Thursday, April 4 and asked everyone to hold that date on their calendars and to plan to attend this nice event.
- Dr. Allbritten commended Dr. Eileen De Luca, Dean of College and Career Readiness, as the recipient of the *Chair Academy's* 2013 International Exemplary Leadership Award. Dr. De Luca was nominated by her own faculty members for this honor.

- Dr. Allbritten thanked Dr. Erin Harrel for her year-and-a-half of leadership provided in the office of Academic Affairs as she transitions back to the School of Education as dean.
- Dr. Allbritten and his wife hosted dinner on February 22nd in conjunction with the Southwest Florida Food and Wine Festival which supports the Children's Hospital, FGCU, and Edison State College. Over \$100,000 was raised for the ESC pediatric nursing program.
- Dr. Allbritten expressed his thankfulness at how his leadership team is developing and said he has enjoyed the last 7 months at the College.

Board Members' Comments

Adjournment

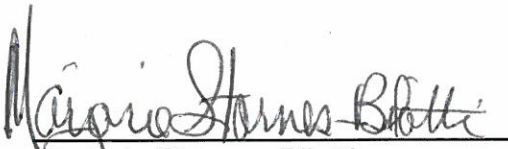
MOTION by Braxton Rhone, seconded by Eddie Webb, to adjourn the meeting at 3:50 p.m. Approved unanimously.



Dr. Jeffery S. Allbritten
College President

3/26/13

Date



Marjorie Starnes-Bilotti
District Board of Trustees

3/26/2013

Date