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Agenda
Edison State College
District Board of Trustees
Lee Campus – Building I, Room 223
March 26, 2013
2:00 p.m.

Call to Order

Pledge to Flag

Introduction of Guests and Public Comment

Reports to the District Board of Trustees

Faculty Senate Report
(Presenter: Dr. Bill Wilcox)

Student Report
(Presenter: Dr. Christine Davis)

- Albert Dorelien
- Briana Mattera

Legal Update Report
(Presenter: Mr. Mark Lupe)

SACS Update Report
(Presenter: Dr. Jeff Stewart)
(Backup in rear pocket)

President's Report
(Presenter: Dr. Jeff Allbritten)

Old Business – None

New Business

Other Business

Vote to Take Action On

1. Approval of Minutes Regular Meeting February 26, 2013
(Presenter: Mrs. Starnes-Bilotti) (Page 1)

2. Approval of General Renovations and Seating Replacement for the Barbara B. Mann Performing Arts Hall (Presenter: Steve Nice/Board Liaison: Brian Chapman) (Page 8)

Consent Agenda

3. Approval of Personnel Actions
(Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 10)

Information Only

4. Edison State College Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 14)
5. Edison State College Collegiate High Schools Monthly Financial Report
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 19)

Written Reports – None

6. Monthly Report on Edison Collegiate High School – Lee (Page 24)
7. Monthly Report on Edison Collegiate High School – Charlotte (Page 26)

Professional Development – None

President's Comments

Board Members' Comments

Adjournment

Minutes
Edison State College
District Board of Trustees
Lee Campus – Building I, Room 223
February 26, 2013
2:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on February 26, 2013 at 2:05 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Tristan Chapman
Julia Perry
Braxton Rhone
Christopher Vernon

Others: Dr. Jeffery S. Allbritten, President
Danessa Stevens, Executive Assistant
June Hollingshead, Recorder

Pledge to Flag

Oath of Office

Mark Lupe, General Counsel, administered the Oath of Office of the State of Florida to newly-appointed Board member Tristan Chapman, and reappointed Board member, Julia Perry.

Introduction of Guests and Public Comment

Mrs. Starnes-Bilotti introduced Leslie Amick, Senior Heart Walk Director, SWFL, American Heart Association, who presented the *Fit Friendly Award* to the College. \$7,500+ was raised by the College during the Lee and Collier campus Heart Walks.

There was no public comment.

Reports to the District Board of Trustees

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox introduced Professor Joyce Rollins who presented the accomplishments of the School of Education, including community contributions

such as the Lee Bennett Hopkins Writer's Institute, Family Math Nights, the Southwest Florida Reading Festival Storytelling Tent, Art Fest after school art camps, the WGCU Literacy Initiative, and the PACE Center for Girls tutoring in Lee and Collier counties. To date, there have been approximately 275 graduates, with an 89% job placement rate within the 1st semester. Dr. Wilcox reiterated the impressive statistic that one-third of graduates completed one or more developmental classes, a testament to the success of the program.

Student Report (Presenter: Dr. Christine Davis)

Dr. Christine Davis introduced Collier students Yenlee Hernandez and Dairon Lago who presented a Phytoplankton Monitoring Project in partnership with Rookery Bay, one of 28 reserves nationwide. Interns are able to interact with scientists in field work, lab work, and analysis as complements to their Edison classwork. Both students who hope to attend medical school believe that their internship experience has allowed them to be more competitive academically.

Legal Update Report (Presenter: Mr. Mark Lupe) – None

SACS Update Report (Presenter: Dr. Jeff Stewart) (Monitoring Report handouts)

Dr. Stewart reported that the Monitoring Report was sent to SACS on February 18th, and thanked those who helped with its preparation of this report. He offered to have a question and answer session with a presentation at the March Board meeting after Board members have had adequate time to review the report. The next step is the April 8-10, 2013 on-site visit. Those team members will be different from earlier members.

President's Report (Presenter: Dr. Jeff Allbritten)

- Dr. Allbritten welcomed Tristan Chapman who was appointed to the Board and congratulated Mrs. Perry who was reappointed, both by Governor Rick Scott on February 22, 2013. Mr. Chapman succeeds Dr. Randall T. Parrish, Jr. in representing Hendry County.
- Dr. Allbritten mentioned one housekeeping item in conjunction with the Duty Day Calendar, which does not require approval by the Board, and thanked faculty and staff who worked on the Academic Calendar.
- Dr. Allbritten shared that he has offered the position of Vice President of Student Affairs and Enrollment Management to Dr. Christine Davis. He thanked Dr. Russell Watjen for his time of service in this position and noted his achievements with regional and national recruitment plans.
- Dr. Allbritten introduced Dr. Denis Wright, who upon Board approval, will serve as the College's new Provost and Vice President of Academic Affairs commencing on or before May 15. He thanked the search committee chair, Dr. Henry Peel, as well as faculty, staff, and students from all campuses for their work in narrowing a field of 140+ applicants.

Old Business – None

New Business – None

Other Business

Vote to Take Action On

Agenda Item #1. Approval of Minutes Regular Meeting January 22, 2013
(Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Ann Berlam, seconded by Eddie Webb, to approve the minutes of the regular meeting January 22, 2013 as amended with the addition of the following verbiage to the *Legal Update Report* by Mark Lupe:

Mrs. Berlam requested that the staff provide the trustees data on the dollar amount of contracts over the past 12 – 18 month so the Board can use the data to determine an appropriate amount for inclusion in Board Policy 1.02. Mr. Webb requested that the data cover the last two years.

Approved unanimously.

Agenda Item #2. Approval of the 2013-2014 Duty Day Calendar (Presenter:
Mr. Dente/Board Liaison: Mr. Rhone) (Page 8)

MOTION by Braxton Rhone, seconded by Brian Chapman, to approved the 2013-2014 Duty Day Calendar, as presented. Approved unanimously.

Agenda Item #3. Request for Authorization to Extend Executive Contract
(Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 14)

MOTION by Braxton Rhone, seconded by Eddie Webb, to extend the executive contract of Dr. Russel Watjen for one additional month through March 31, 2013, with title change to Special Assistant to the Vice President for Student Affairs and Enrollment Management, as presented. Approved unanimously.

Consent Agenda

Agenda Item #4. Approval of Personnel Actions (Presenter: Mr. Dente/Board
Liaison: Mr. Rhone) (Page 17)

MOTION by Braxton Rhone, seconded by Julia Perry, to approve the Personnel Consent Agenda Actions, as presented. Approved unanimously.

Information Only

Agenda Item #5. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 26)

Mrs. Doeble presented the Edison State College Monthly Financial Report for information only.

Agenda Item #6. Edison State College Financing Corporation Third Quarter Financial Statements and Investment Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 31)

Mrs. Doeble presented the Edison State College Financing Corporation Third Quarter Financial Statements and Investment Report for information only.

Agenda Item #7. Edison State College Foundation, Inc. Third Quarter Financial Statements and Investment Report (Presenter: Mr. Miller/Board Liaison: Mr. Chapman) (Page 38)

Mr. Miller presented the Edison State College Foundation, Inc. Third Quarter Financial Statements and Invest Report for information only.

Written Reports – None

Professional Development – None

President's Comments – Deferred to end of Charter Schools Governing Board meeting

Board Members' Comments – Deferred to end of Charter Schools Governing Board meeting

Adjournment – The meeting adjourned at 3:10 p.m.

Dr. Jeffery S. Allbritten
College President

Marjorie Starnes-Bilotti
District Board of Trustees

Date

Date

Minutes
Edison State College
Charter Schools Governing Board
Lee Campus – Building I, Room 223
February 26, 2013

Reconvene

The Edison State College District Board of Trustees reconvened as the Edison State College Charter Schools Governing Board and met in regular session in Lee County, Florida, on February 26, 2013 at 3:10 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Tristan Chapman
Julia Perry
Braxton Rhone
Christopher Vernon

Others: Dr. Jeffery S. Allbritten, President
Danessa Stevens, Executive Assistant
June Hollingshead, Recorder

Introduction of Guests and Public Comment – None

Reports to the Charter Schools Governing Board:

ECCHS–Lee Report (Presenter: Brian Botts, Principal)

Dr. Botts reported on the agricultural endeavors of his students in growing hydroponic tomatoes and strawberries and how it relates to research and engineering. He discussed forthcoming state-instituted accountability evaluations of teachers and personnel, and will share more details in future meetings. Mrs. Berlam asked if the College could make a cultural change in how the School of Education could work with the collegiate high school, as well as how the Board could be supportive of Dr. Botts and his faculty. He stressed the need to work together, to keep a high level of trust, and to keep transparency along the chain of command. He will keep the Board apprised of any upcoming measures in order to remain proactive.

Old Business – None

New Business – None

Other Business

Vote to Take Action On – None

Consent Agenda – None

Information Only

Agenda Item #1. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 46)

Mrs. Doeble presented the Edison State College Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #2. Monthly Report on Edison Collegiate High School–Lee (Page 51)

A written report was presented for information only.

Agenda Item #3. Monthly Report on Edison Collegiate High School–Charlotte (Page 53)

A written report was presented for information only.

President's Comments

- Dr. Allbritten thanked all of those involved in working on the SACS Monitoring Report for their excellent report which was shipped to SACS a week ahead of schedule. He also thanked Teresa Morgenstern and her Studio Edison State employees for the role they played.
- Dr. Allbritten noted that his upcoming inauguration ceremony is scheduled for Thursday, April 4 and asked everyone to hold that date on their calendars and to plan to attend this nice event.
- Dr. Allbritten commended Dr. Eileen De Luca, Dean of College and Career Readiness, as the recipient of the *Chair Academy's* 2013 International Exemplary Leadership Award. Dr. De Luca was nominated by her own faculty members for this honor.

- Dr. Allbritten thanked Dr. Erin Harrel for her year-and-a-half of leadership provided in the office of Academic Affairs as she transitions back to the School of Education as dean.
- Dr. Allbritten and his wife hosted dinner on February 22nd in conjunction with the Southwest Florida Food and Wine Festival which supports the Children's Hospital, FGCU, and Edison State College. Over \$100,000 was raised for the ESC pediatric nursing program.
- Dr. Allbritten expressed his thankfulness at how his leadership team is developing and said he has enjoyed the last 7 months at the College.

Board Members' Comments

Adjournment

MOTION by Braxton Rhone, seconded by Eddie Webb, to adjourn the meeting at 3:50 p.m. Approved unanimously.

Dr. Jeffery S. Allbritten
College President

Marjorie Starnes-Bilotti
District Board of Trustees

Date

Date

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
March 26, 2013

AGENDA ITEM: 2

**Approval of General Renovations and Seating Replacement
for the Barbara B. Mann Performing Arts Hall**

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of general renovation and seat replacement for the Barbara B. Mann Performing Arts Hall in an amount not to exceed \$1,102,000.00 .

STAFF ANALYSIS:

The project includes the replacement of 1,819 seats, repair and painting of concrete floors, replacing carpeting in isle ways, wall carpeting, and isle low voltage lighting and painting of the entire theater. The project also includes a review of code compliance and egress considerations in addition to the renovations.

The Administration recommends approval of the project not to exceed \$1,102,000.00 and authorizes the President or his designee to execute all contracts and agreements necessary to carry out this approval.

FISCAL IMPACT Yes No N/A

Funding Source: BBM Capital Improvement & Auxiliary Fees

Amount: \$1,102,000.00

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$1,102,000.00

Attachment

REQUESTED BY: _____


Director, Facilities Planning and Development

FUNDING VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President

Barbara B. Mann Performing Arts Renovation Project

Project Scope includes:

- replacement of 1819 existing theater seats with new seating
- removal and disposal of existing seating
- installation of new low voltage lighting
- repairs and epoxy painting of concrete flooring
- replacement of existing carpet in aisle ways and existing carpeting on walls
- painting the interior of the auditorium
- review of code compliance issues for egress layout and accessibility

Architect: Parker/Mudgett/Smith Architects

Contractor: Gulfpoint Construction

Seating Contractor: Irwin Seating

SOURCE OF FUNDS:	BBM Ticket Sales	\$	1,033,499.72
	Foundation	\$	17,361.86
	Auxiliary	\$	51,138.42
	Total	\$	1,102,000.00

USES OF FUNDS:	(ESTIMATES)
Staff/Inspections	\$ 4,000.00
A/E Professional Fees	\$ 38,500.00
Construction Costs	\$ 467,000.00
Furniture and Equipment	\$ 580,182.00
Permits/Testing	\$ 3,000.00
Owner Contingency	\$ 9,318.00
Total Expenses	\$ 1,102,000.00

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
March 26, 2013

AGENDA ITEM: 3

Approval of Personnel Actions

RECOMMENDATION:

The Administration recommends District Board of Trustees approval of the attached list of Personnel Consent Agenda actions.

STAFF ANALYSIS:

Personnel Consent Agenda actions are consistent with Florida Statute 1001.65(3), Florida Department of Education, Administrative Rule 6A-14.0261, Board Policy 6Hx6: 5.02, and approved practices of the district and are deemed routine in nature. It is recommended that the attached list of Personnel Consent Agenda actions be approved.

During the time period since the last Board meeting, personnel changes have occurred. The attached list reflects 55 appointments, 11 compensation/status changes, 7 special actions, 2 leaves and 14 employee departures/retirements.

These actions have been reviewed by appropriate supervisors and approved by designated College administrators. It is recommended that these actions be approved.

FISCAL IMPACT Yes No N/A

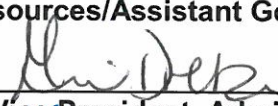
Funding Source: existing operating funds Amount: \$ 35,76350

Will this action result in a Budget Amendment? Yes No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY:  _____
Director, Human Resources/Assistant General Counsel

FUNDING VERIFIED AND APPROVED BY:  _____
Vice President, Administrative Services

APPROVED FOR AGENDA BY:  _____
President

I. APPOINTMENTS

<u>A. Regular Full Time-Salaried</u>			<u>Base Pay</u>	<u>Fringe Benefits</u>	<u>Total Salary & Fringe</u>	<u>Additional Allowances</u>
Dugas	Sarah	Public Relations and Marketing Associate	\$ 45,000.00	\$ 14,730.50	\$ 59,730.50	
Young	Jennifer	Public Relations and Marketing Associate	\$ 45,000.00	\$ 14,730.50	\$ 59,730.50	
Mikell	Christopher	Clinical Coordinator - EMS	\$ 43,369.93	\$ 14,451.92	\$ 57,821.85	
Longstreth	Michael	Programmer	\$ 37,464.58	\$ 13,442.70	\$ 50,907.28	
Gaytan	Jennifer	Officer, Public Safety	\$ 32,000.00	\$ 15,068.80	\$ 47,068.80	
Bellman	Jessica	Human Resources Representative	\$ 30,822.20	\$ 12,307.51	\$ 43,129.71	
Perez	Albaro	Science Lab Technician	\$ 27,956.64	\$ 11,817.79	\$ 39,774.43	
Roberts	Pamela	Financial Aid Coordinator	\$ 27,956.64	\$ 11,817.79	\$ 39,774.43	
Diaz	Luis	Maintenance Mechanic	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Joiner	Andrew	Instructional Assistant	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Lopez	Phillip	Staff Assistant	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Paspe	Sarah	Admissions Processing Specialist ²	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Sardinas	Sandy	Instructional Assistant - Math Center	\$ 25,800.00	\$ 11,449.22	\$ 37,249.22	
Vaughn	Denise	Cashier	\$ 24,150.00	\$ 11,167.24	\$ 35,317.24	

B. Regular Part Time- Salaried

Beyreis	Jessica	Human Resources Representative	\$ 15,415.92	\$ 2,104.27	\$ 17,520.19	
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C. Regular Part Time- Hourly

Chirinos	Daniel	Instructional Assistant	\$ 14.16	\$ 1.93	\$ 16.09	
O'Boute	Ted	Instructional Assistant ²	\$ 14.16	\$ 1.93	\$ 16.09	
Schollard	Paul	Instructional Assistant	\$ 14.16	\$ 1.93	\$ 16.09	
Shingler	Brittany	Instructional Assistant ²	\$ 14.16	\$ 1.93	\$ 16.09	

D. Temporary Part Time- Hourly

Johnson	Matthew	Fire Academy Instructor	\$ 25.00	\$ 0.36	\$ 25.36	
Chinea	Domingo	Fire Academy Instructor	\$ 25.00	\$ 0.36	\$ 25.36	
Gianquitti	Kimberlee	Substitute Classroom Teacher ²	\$ 11.50	\$ 0.88	\$ 12.38	
Hauer	Kellie	Substitute Classroom Teacher ²	\$ 11.50	\$ 0.88	\$ 12.38	
Lindsey	Michelle	Substitute Classroom Teacher ²	\$ 11.50	\$ 0.88	\$ 12.38	
Singhal	Shebani	Substitute Classroom Teacher ²	\$ 11.50	\$ 0.88	\$ 12.38	
Churchill	Tina	Substitute Classroom Teacher ²	\$ 11.50	\$ 0.88	\$ 12.38	
Coates	Mayo	Student Assistant, Peer Advisor	\$ 10.20	\$ 0.78	\$ 10.98	
Athey	Tracy	OPS College Temp ²	\$ 10.00	\$ 0.77	\$ 10.77	
Bailey	Angela	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Keene	Jennifer	OPS College Temp	\$ 10.00	\$ 0.77	\$ 10.77	
Alisca	Lukens	Student Assistant, Work Grant ²	\$ 8.00	\$ -	\$ 8.00	
Arrieta	Adriana	Student Assistant	\$ 8.00	\$ -	\$ 8.00	
Cerniglia	Paul	Student Assistant, Work Study	\$ 8.00	\$ -	\$ 8.00	
Chery	Benissa	Student Assistant	\$ 8.00	\$ -	\$ 8.00	
Figueroa	Adriana	Student Assistant, Work Study	\$ 8.00	\$ -	\$ 8.00	
Hahn	Jodi	Student Assistant, Tutor	\$ 8.00	\$ -	\$ 8.00	
Hylton	Rachel	Student Assistant, Tutor	\$ 8.00	\$ -	\$ 8.00	
Kidd	Kaitlin	Student Assistant, Tutor	\$ 8.00	\$ -	\$ 8.00	
Jones	Cierra	Peer Tutor	\$ 8.00	\$ -	\$ 8.00	
Rodezno	Kerlin	Student Assistant, Work Study	\$ 8.00	\$ -	\$ 8.00	
Smith	Jake	Student Assistant Ambassador	\$ 8.00	\$ -	\$ 8.00	
Smith	Katelyn	Student Assistant	\$ 8.00	\$ -	\$ 8.00	
Vaughn	John	Student Assistant, Work Study	\$ 8.00	\$ -	\$ 8.00	
Villa	Stephen	Student Assistant	\$ 8.00	\$ -	\$ 8.00	
Wisniewski	Ronald	Student Assistant, Tutor	\$ 8.00	\$ -	\$ 8.00	

I. APPOINTMENTS, continued

<u>E. Temporary Part Time- Salaried</u>			<u>Base Pay</u>	<u>Fringe Benefits</u>	<u>Total Salary & Fringe</u>	<u>Additional Allowances</u>
Crowe	Nicholas	Clinical Associate	\$ 9,936.00	\$ 144.07	\$ 10,080.07	
Babu	Ligy	Clinical Associate	\$ 6,264.00	\$ 90.83	\$ 6,354.83	
Rothwell	Charles	Clinical Associate	\$ 5,900.00	\$ 85.55	\$ 5,985.55	
Schwarz	Sara	Clinical Associate ²	\$ 2,046.00	\$ 29.67	\$ 2,075.67	
Lambert	Jenneine	Clinical Associate	\$ 1,620.00	\$ 23.49	\$ 1,643.49	
Lenius	Ray	Clinical Associate	\$ 1,050.00	\$ 15.23	\$ 1,065.23	
Foster	Karen	Clinical Associate	\$ 810.00	\$ 11.75	\$ 821.75	
Ivey	Andrew	Clinical Associate	\$ 375.00	\$ 5.44	\$ 380.44	
Targete	Irmine	Clinical Associate	\$ 216.00	\$ 3.13	\$ 219.13	
Esposito	Antonio	Clinical Associate	\$ 125.00	\$ 1.81	\$ 126.81	

II. SALARY/COMPENSATION CHANGES

<u>A. Additional Compensation</u>			<u>Additional Compensation</u>	<u>Additional Fringe Benefits</u>	<u>Additional Salary + Fringe</u>	<u>Base Salary</u>
Additional compensation for additional duties assigned on temporary basis; amount not added to base salary.						
Ward	Barbara	Lee Clinical Coordinator, Nursing/ Interim Coordinator, Nursing ¹	\$ 6,480.00	\$ 1,107.43	\$ 7,587.43	
Holliday	Matthew	Director, Governmental Relations	\$ 6,049.42	\$ 462.78	\$ 6,512.20	
Mitchell	Michael	Classroom Teacher	\$ 5,145.97	\$ 879.45	\$ 6,025.42	
Schmidt	Blake	Classroom Teacher	\$ 4,346.84	\$ 742.87	\$ 5,089.71	
McNulty	Denise	Associate Director, Nursing BSN ¹	\$ 1,500.00	\$ 256.35	\$ 1,756.35	
Sabo	Jana	Coordinator, Staffing Services ¹	\$ 250.00	\$ 42.73	\$ 292.73	
Walker	Amy	Human Resources Representative ¹	\$ 250.00	\$ 42.73	\$ 292.73	
Zambito	Deborah	Human Resources Representative ¹	\$ 250.00	\$ 42.73	\$ 292.73	
Nisson	Michael	Faculty Substitute	\$ 91.02	\$ 15.56	\$ 106.58	

B. Promotions and Position Reclassifications

Promotion is defined as an appointment to a higher pay grade through reclassification of the current position or appointment into a higher level position. The College classifies positions based on a variety of factors including the nature of the duties assigned, the percentage of workload performing the duties, and state and/or college guidelines. Employment classifications and reclassifications are used to ensure a uniform and consistent determination of salaries and equitable alignment of positions.

			<u>Change in Compensation</u>	<u>Additional Fringe Benefits</u>	<u>Additional Salary + Fringe</u>	<u>New Base Salary</u>
Marcy	Susan	<u>New Title</u> Coordinator, Legal & Risk Management Compliance	\$ 21,813.60	\$ 7,177.80	\$ 28,991.40	\$42,000.00
Grodzki	Theresa	Continuing Education Specialist	\$ 5,022.20	\$ 5,267.51	\$ 10,289.71	\$30,822.20
Tenzel	Melissa	Payroll Analyst	\$ 3,452.82	\$ 5,807.43	\$ 9,260.25	\$33,981.48
True	Dennis	Registration Specialist	\$ -	\$ -	\$ -	\$28,173.60

III. SPECIAL ACTIONS

A. Nursing AS Degree Program

Assigned additional instructional support duties which will include establishing clinical preceptor sites in the region for 90 ASN students.

			<u>Contract Amount</u>	<u>Fringe Benefits</u>	<u>Total with Fringe</u>
Stevens	Rima	Special Contract	\$ 6,545.28	\$ 893.43	\$ 7,438.71

B. Mentor

Faculty members provide mentoring to instructors.

			<u>Contract Amount</u>	<u>Fringe Benefits</u>	<u>Total with Fringe</u>
Sanders	Stefanie	Special Contract ²	\$ 800.00	\$ 109.20	\$ 909.20

III. SPECIAL ACTIONS, continued

C. Independent Study

An independent study option is available to students on a limited basis if a regularly scheduled class has been cancelled or not offered due to low enrollment, a student is unable to complete a scheduled course due to a medical issue or learning disability, or the student is in his/her last semester and a course required for graduation is not being offered. Instructors are compensated \$200.00 per student.

			<u>Contract Amount</u>	<u>Fringe Benefits</u>	<u>Total with Fringe</u>
Scheminger Wilson	Marjorie	Special Contract ²	\$ 1,200.00	\$ 163.80	\$ 1,363.80
Nay	Douglas	Special Contract	\$ 400.00	\$ 54.60	\$ 454.60
Pinheiro	Esther	Special Contract	\$ 400.00	\$ 54.60	\$ 454.60

D. Course Design/Development

Development includes activities such as designing online or baccalaureate course, conducting program assessments, revising current curriculum, writing of the competency matrices for Middle School Language Arts, development of textbook changes, and developing adjunct support programs and curriculum plans.

			<u>Contract Amount</u>	<u>Fringe Benefits</u>	<u>Total with Fringe</u>
Wilkins	Catherine	Special Contract	\$ 300.00	\$ 40.95	\$ 340.95

E. IT EPIC Training

Provided training to Nursing students and staff on the Lee Memorial Health Systems new electronic medical record system, utilizing EPIC Systems Corporation software.

Roche	Gary	Special Contract	\$ 720.00	\$ 98.28	\$ 818.28
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IV. STATUS CHANGE/LEAVE

A. Status/Title Change/Transfer

	<u>From</u>	<u>To</u>
Welch	Linda Staff Assistant	Instructional Assistant, EMS
Westfield	Kelly Instructional Assistant, Part-Time	Instructional Assistant, Full-Time

B. FMLA

Cole	Mark	Professor, History
Pepe	Penny	Student Services Specialist

V. DEPARTURES

Aubry	Laurie	Student Assistant
Boule	Jennifer	Student Assistant
Brady	Maureen	Peer Architect
Cook	Ellen	Peer Architect
Fleet	Tyler	Student Assistant
Garcia	Jose	Student Assistant
Handlon	Quinton	Instructional Assistant
Janvier	Kimberline	Student Assistant
L'Hote	Zachary	Student Assistant
Paspe	Sarah	Student Assistant
Risden	April	OPS College Temp
Samayoa Jerez	Luisa	Student Assistant
Salmon	Verdean	Student Assistant

VI. RETIREMENT

Wilson	Elizabeth	Learning Resources Assistant	Entering Deferred Retirement Option Program (DROP), March 1, 2013.
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VII. Faculty Member Count

<u>Full Time Faculty</u>	<u>Temp Faculty</u>	<u>Adjunct Faculty</u>	<u>Total Faculty</u>
175	3	402	580

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
March 26, 2013

AGENDA ITEM: 4

Edison State College Monthly Financial Report

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

Table #1

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the same period from the prior year. It is provided to give the reader an indication of how the College's financial position is growing on an incremental basis from year to year.

Table #2

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of operating funds for the current fiscal period to the budgeted sources and uses of operating funds for the current fiscal period. It is provided to give the reader an indication of how the College is performing in relation to its current operating budget.

These reports summarize the College's performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the College.

FISCAL IMPACT _____ Yes _____ No X N/A

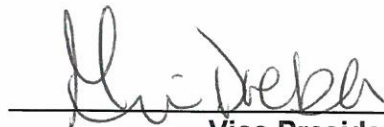
Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____


Attachment

REQUESTED BY:



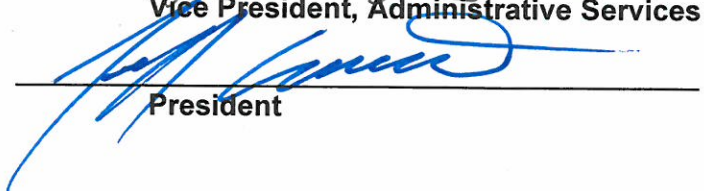
Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:



President

**MONTHLY FINANCIAL REPORTS
INFORMATION AGENDA
FINANCIAL REPORT**

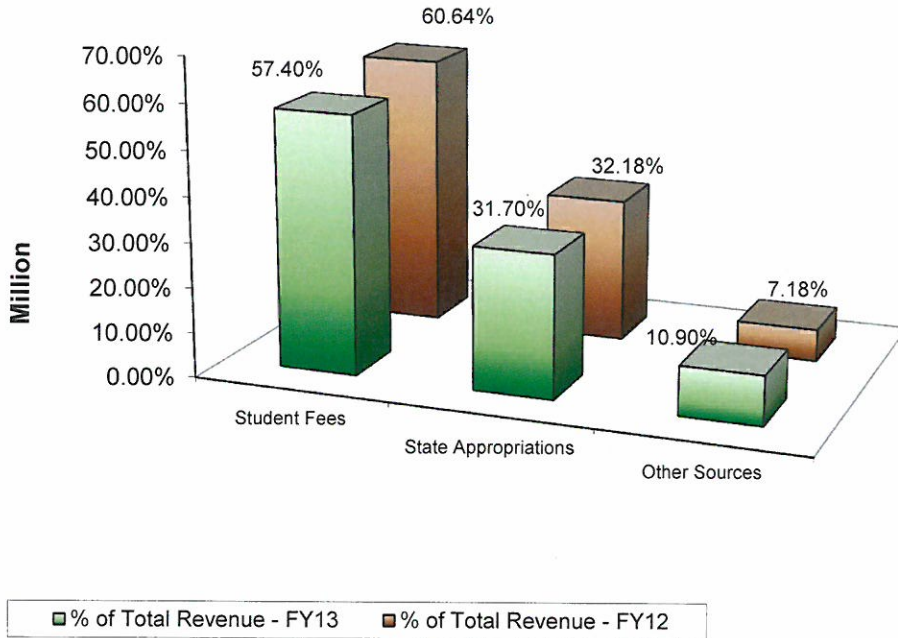
EDISON STATE COLLEGE

**OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY
COMPARISON OF CURRENT YEAR TO PRIOR YEAR
for Fiscal Year Ending June 30, 2013**

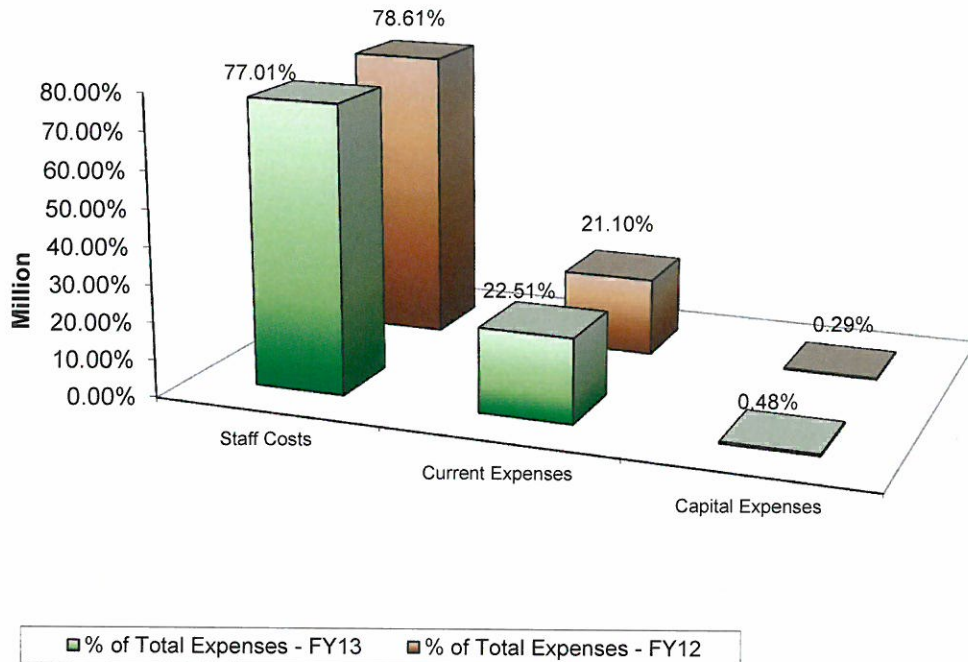
Table #1

	Month Ending		Increase / (Decrease)	
	February 28, 2013	February 29, 2012	from Prior Year	
	Actual	Actual	Amount	%
SOURCES OF FUNDS	(Year To Date)	(Year To Date)		
Student Fees	\$ 26,702,990	\$ 29,441,925	\$ (2,738,934)	-9.3%
Support from State Govt.	14,745,780	15,625,543	(879,763)	-5.6%
Support from Fed. Govt.	41,263	33,700	7,563	22.4%
Gifts, Contributions, Grants & Contracts	68,308	4,400	63,908	1452.5%
Sales & Services	208,551	281,832	(73,281)	-26.0%
Transfers (from other funds)	342,818	551,494	(208,676)	-37.8%
Other Sources	117,914	163,653	(45,738)	-27.9%
Fund Balance Transfers	4,292,532	2,449,511	1,843,021	75.2%
TOTAL FUNDS AVAILABLE	\$ 46,520,157	\$ 48,552,057	\$ (2,031,901)	-4.2%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 2,659,779	\$ 2,766,088	\$ (106,309)	-3.8%
Instructional Staff	9,493,320	8,931,827	561,493	6.3%
Other Professional Staff	4,045,369	4,270,609	(225,240)	-5.3%
Tech., Clerical & Trade Staff	2,951,126	2,953,430	(2,304)	-0.1%
Instructional & Other Temp. Professionals [Adjuncts]	4,622,647	5,651,073	(1,028,426)	-18.2%
Student Employment	203,239	260,149	(56,910)	-21.9%
Benefits	4,948,589	4,924,747	23,843	0.5%
Total Staff Costs	\$ 28,924,068	\$ 29,757,921	\$ (833,854)	-2.8%
Current Expenses				
Travel	\$ 279,078	\$ 279,835	\$ (756)	-0.3%
Operating Expenses	2,509,671	2,842,072	(332,401)	-11.7%
Rental - Facilities & Equipment	190,764	278,759	(87,995)	-31.6%
Insurance	774,090	735,300	38,789	5.3%
Utilities	1,130,357	1,079,180	51,177	4.7%
Contract Services	3,555,437	2,746,334	809,102	29.5%
Transfers (to other funds)	15,390	5,830	9,560	164.0%
Other Expenses	573	20,493	(19,920)	-97.2%
Total Current Expenses	\$ 8,455,359	\$ 7,987,803	\$ 467,556	5.9%
Capital Expenditures				
Capital Expenditures	\$ 179,667	\$ 109,381	\$ 70,287	64.3%
Total Capital Expenditures	\$ 179,667	\$ 109,381	\$ 70,287	64.3%
TOTAL EXPENDITURES & TRANSFERS	\$ 37,559,094	\$ 37,855,105	\$ (296,011)	-0.8%

EDISON STATE COLLEGE
% of Total Revenue by Source of Funds - as of February 28th



EDISON STATE COLLEGE
% of Expenses by Category- as of February 28th



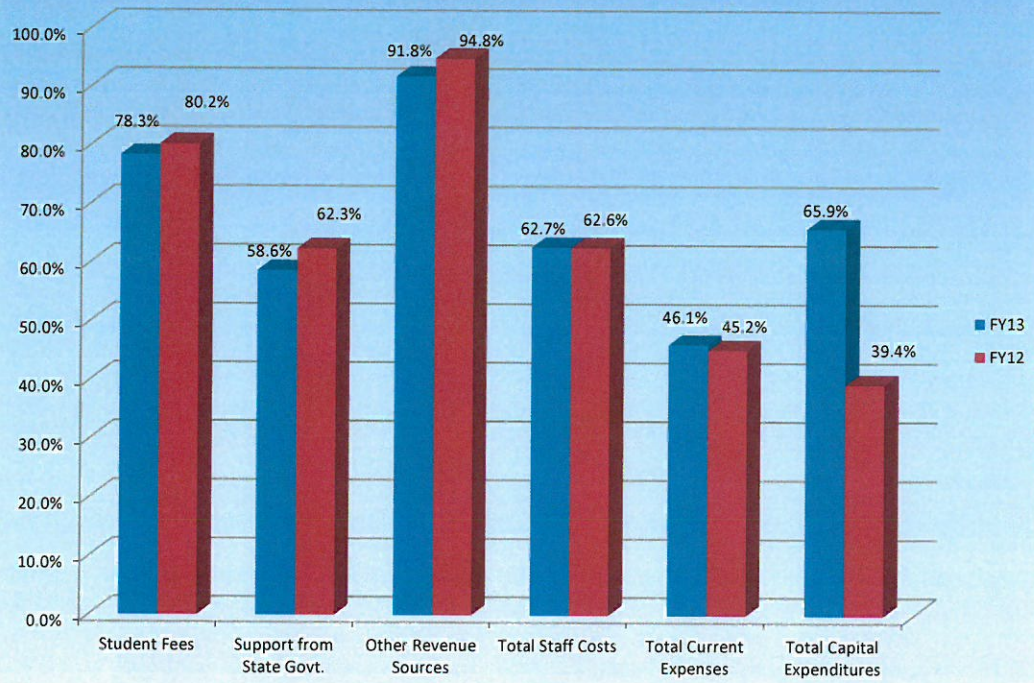
**MONTHLY FINANCIAL REPORT
INFORMATION AGENDA
FINANCIAL REPORT**

**EDISON STATE COLLEGE
OPERATING BUDGET BY REVENUE AND EXPENSE CATEGORY
COMPARISON OF CURRENT YEAR ACTUAL TO CURRENT YEAR REVISED BUDGET
for Fiscal Year Ending June 30, 2013**

Table #2

	Month Ending February 28, 2013		Variance Amount	% of Revised Budget
	Revised Budget	Actual		
SOURCES OF FUNDS	(Total Year)	(Year To Date)		
Student Fees	\$ 34,087,826	\$ 26,702,990	\$ 7,384,836	78.3%
Support from State Govt.	25,144,443	14,745,780	10,398,663	58.6%
Support from Fed. Govt.	129,108	41,263	87,845	32.0%
Gifts, Contributions, Grants & Contracts	251,616	68,308	183,308	27.1%
Sales & Services	245,473	208,551	36,922	85.0%
Transfers (from other funds)	342,818	342,818	-	100.0%
Other Sources	265,415	117,914	147,501	44.4%
Fund Balance Transfers	4,292,532	4,292,532	-	100.0%
TOTAL FUNDS AVAILABLE	\$ 64,759,230	\$ 46,520,157	\$ 18,239,074	71.8%
USES OF FUNDS				
Staff Costs				
Executive & Mgt. Staff	\$ 4,307,543	\$ 2,659,779	\$ 1,647,764	61.7%
Instructional Staff	14,092,886	9,493,320	4,599,566	67.4%
Other Professional Staff	6,906,356	4,045,369	2,860,987	58.6%
Tech., Clerical & Trade Staff	4,786,439	2,951,126	1,835,313	61.7%
Instructional & Other Temp. Professionals	6,736,948	4,622,647	2,114,301	68.6%
Student Employment	460,674	203,239	257,436	44.1%
Benefits	8,863,359	4,948,589	3,914,770	55.8%
Total Staff Costs	\$ 46,154,205	\$ 28,924,068	\$ 17,230,137	62.7%
Current Expenses				
Travel	\$ 670,907	\$ 279,078	\$ 391,828	41.6%
Operating Expenses	6,544,565	2,509,671	4,034,895	38.3%
Rental - Facilities & Equipment	553,448	190,764	362,684	34.5%
Insurance	824,588	774,090	50,498	93.9%
Utilities	2,409,822	1,130,357	1,279,466	46.9%
Contract Services	5,871,323	3,555,437	2,315,887	60.6%
Transfers (to other funds)	15,390	15,390	-	100.0%
Other Expenses	35,009	573	34,436	1.6%
Reserves	700,000	-	700,000	0.0%
Budget Contingency	707,196	-	707,196	0.0%
Total Current Expenses	\$ 18,332,249	\$ 8,455,359	\$ 9,876,890	46.1%
Capital Expenditures				
Capital Expenditures	\$ 272,776	\$ 179,667	\$ 93,108	65.9%
Total Capital Expenditures	\$ 272,776	\$ 179,667	\$ 93,108	65.9%
TOTAL EXPENDITURES & TRANSFERS	\$ 64,759,230	\$ 37,559,094	\$ 27,200,136	58.0%

Edison State College % of Budget thru February 28



Meeting of the
EDISON STATE COLLEGE CHARTER SCHOOLS GOVERNING BOARD
March 26, 2013

AGENDA ITEM: 5

**Edison State College Collegiate High Schools Monthly
Financial Report**

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This report is for informational purposes only and requires no action by the Board. It compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses the funds for the current fiscal period. It is provided to give the reader an indication of how the Collegiate High Schools are performing in relation to their current budget.

- Table 1 represents the activity for the Collegiate High School – Charlotte Campus.
- Table 2 represents the activity for the Collegiate High School – Lee Campus.

These reports summarize the Collegiate High Schools' performance, or capacity, in raising, handling and using public funds. These reports allow managers to effectively allocate and use resources and additionally allow others to evaluate the financial operations of the Collegiate Schools.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____

Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY:



Vice President, Administrative Services

FUNDING VERIFIED AND APPROVED BY:



Vice President, Administrative Services

APPROVED FOR AGENDA BY:

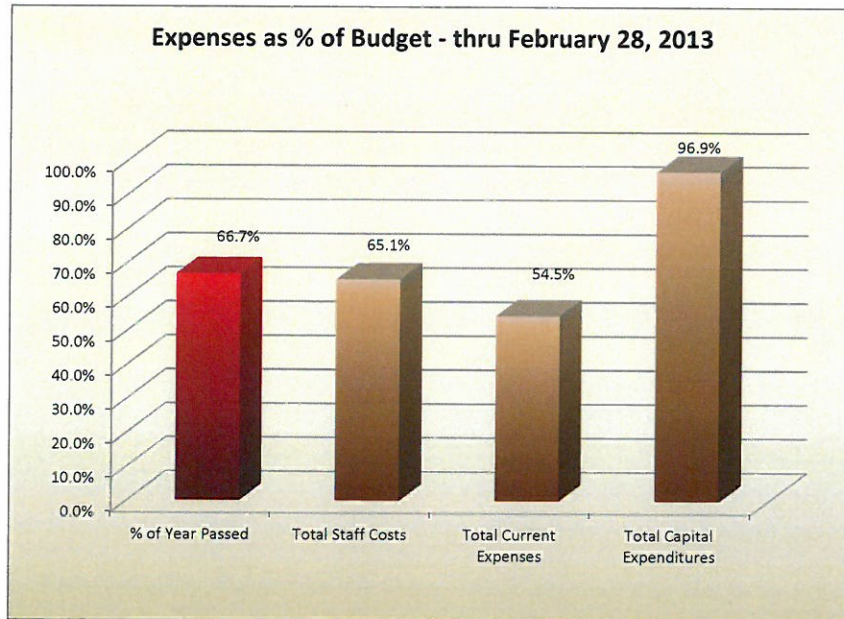
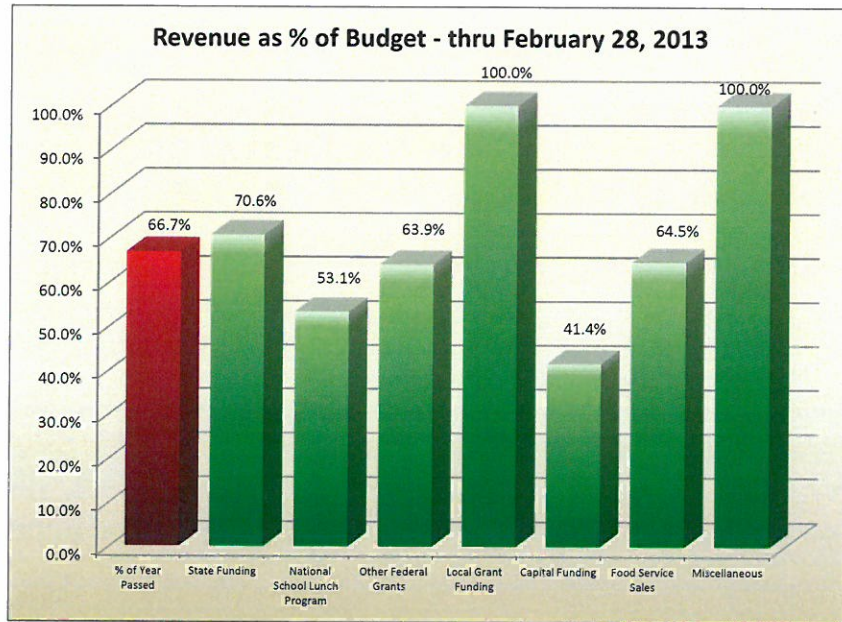


President

EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of February 28, 2013

Table 1
 CHARLOTTE CAMPUS

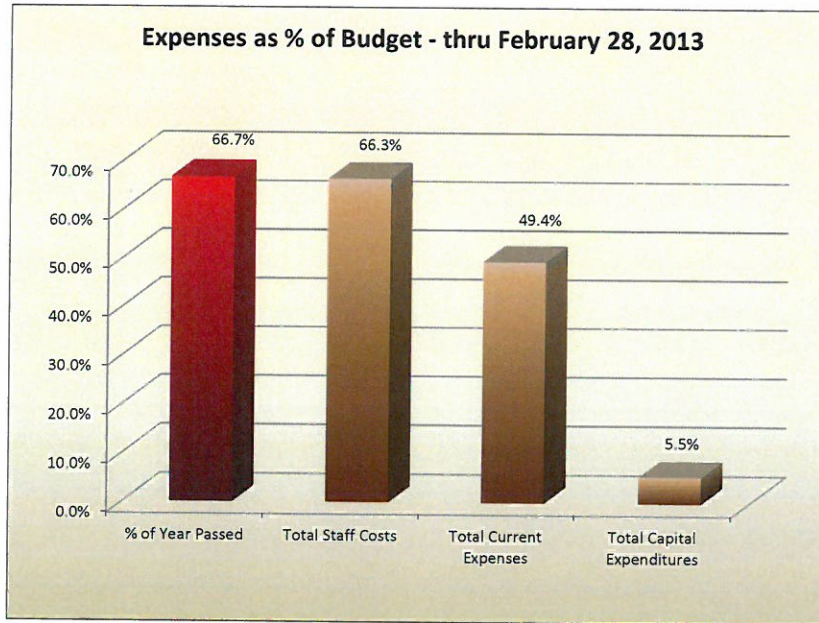
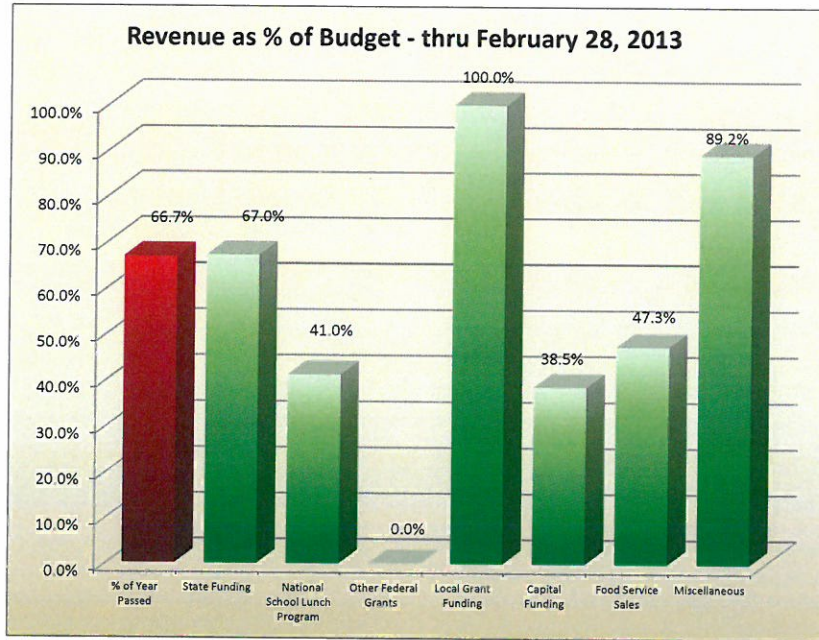
SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised Budget
State Funding	\$ 1,859,120	\$ 1,312,617	\$ 546,503	70.6%
<i>Federal Grant Funding</i>				
National School Lunch Program	47,750	25,373	22,377	53.1%
Other Federal Grants	30,448	19,462	10,986	63.9%
Local Grant Funding	5,000	5,000	0	100.0%
Capital Funding	208,278	86,253	122,025	41.4%
Food Service Sales	75,000	48,387	26,613	64.5%
Miscellaneous	-	717	(717)	100.0%
Other Sources	2,530	2,530	-	100.0%
Fund Balance Transfer	87,080	-	-	0.0%
TOTAL FUNDS AVAILABLE	\$ 2,315,206	\$ 1,500,339	\$ 727,787	64.8%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 600,801	\$ 418,374	\$ 182,427	69.6%
Instructional Support	58,009	39,976	18,033	68.9%
Administration	238,556	150,415	88,141	63.1%
Benefits	259,410	144,616	114,794	55.7%
Total Staff Costs	\$ 1,156,776	\$ 753,381	\$ 403,395	65.1%
Current Expenses				
Travel	\$ 38,369	\$ 22,987	\$ 15,382	59.9%
Transportation	75,163	43,031	32,132	57.3%
Operating Expenses	255,172	186,146	69,026	72.9%
Facility Lease	208,278	82,138	126,140	39.4%
Rental	1,200	1,163	37	96.9%
Utilities	50,000	16,957	33,043	33.9%
Contract Services	64,708	37,471	27,237	57.9%
Food Service	122,750	67,665	55,085	55.1%
Transfers Out	251,616	125,808	125,808	50.0%
Other Expenses	3,500	-	3,500	0.0%
Total Current Expenses	\$ 1,070,756	\$ 583,366	\$ 487,390	54.5%
Capital Expenditures				
Capital Expenditures	\$ 87,674	\$ 84,952	\$ 2,722	96.9%
Total Capital Expenditures	\$ 87,674	\$ 84,952	\$ 2,722	96.9%
TOTAL EXPENDITURES & TRANSFERS	\$ 2,315,206	\$ 1,421,699	\$ 893,507	61.4%



EDISON STATE COLLEGE COLLEGIATE HIGH SCHOOL
 CURRENT OPERATING BUDGET
 FOR THE FISCAL YEAR ENDING JUNE 30, 2013
 as of February 28, 2013

Table 2
 LEE CAMPUS

SOURCES OF FUNDS	Revised Budget (Total Year)	Actual (Year To Date)	Variance Amount	% of Revised % of Revised Budget
State Funding	\$ 1,525,783	\$ 1,022,966	\$ 502,817	67.0%
<i>Federal Grant Funding</i>				
National School Lunch Program	43,034	17,649	25,385	41.0%
Other Federal Grants	2,760	-	2,760	0.0%
Local Grant Funding	250	250	0	100.0%
Capital Funding	164,887	63,455	101,432	38.5%
Food Service Sales	59,487	28,136	31,351	47.3%
Miscellaneous	2,000	1,784	216	89.2%
TOTAL FUNDS AVAILABLE	\$ 1,798,201	\$ 1,134,240	\$ 663,961	63.1%
USES OF FUNDS				
Staff Costs				
Instruction	\$ 503,727	\$ 347,037	\$ 156,690	68.9%
Instructional Support	55,673	37,299	18,374	67.0%
Administration	165,831	114,380	51,451	69.0%
Benefits	228,331	133,867	94,464	58.6%
Total Staff Costs	\$ 953,562	\$ 632,583	\$ 320,979	66.3%
Current Expenses				
Travel	\$ 10,250	\$ 2,532	\$ 7,718	24.7%
Transportation	225,000	147,633	77,367	65.6%
Operating Expenses	153,973	93,698	60,275	60.9%
Facility Lease	164,887	60,151	104,736	36.5%
Insurance	13,497	13,484	13	99.9%
Utilities	23,009	14,928	8,081	64.9%
Contract Services	15,281	13,814	1,467	90.4%
Food Service	102,521	43,685	58,836	42.6%
Transfers Out	35,000	17,500	17,500	50.0%
Other Expenses	76,221	-	76,221	0.0%
Contingency	5,000	-	5,000	0.0%
Total Current Expenses	\$ 824,639	\$ 407,425	\$ 417,214	49.4%
Capital Expenditures				
Capital Expenditures	\$ 20,000	\$ 1,099	\$ 18,901	5.5%
Total Capital Expenditures	\$ 20,000	\$ 1,099	\$ 18,901	5.5%
TOTAL EXPENDITURES & TRANSFERS	\$ 1,798,201	\$ 1,041,107	\$ 757,094	57.9%



Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
March 26, 2013

AGENDA ITEM: 6

Monthly Report on Edison Collegiate High School – Lee

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report is for informational purposes only and requires no action by the Board. It provides an update on the daily operations of ECHS – Lee.

FISCAL IMPACT _____ Yes _____ No X N/A

Funding Source: _____ Amount: \$ _____
Will this action result in a Budget Amendment? _____ Yes _____ No
If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: _____


Principal, ECHS - Lee

FUNDING VERIFIED AND APPROVED BY: _____


Vice President, Administrative Services

APPROVED FOR AGENDA BY: _____


President



As we approach spring break, the student activities side of high school operations goes into full swing. The very dedicated parent organization is working to provide great extracurricular experiences for students and families. Each quarter, they provide a snack or small meal for our dual-enrolled students to invite them back to the building to say “Hi” and maintain friendships. Our annual sophomore coffee night is upcoming to acknowledge all the hard work that families and students have put into the process of becoming dual enrolled and maintaining excellent grades. Also on that evening, the NHS induction recognizes students who have kept a 3.5 GPA and exhibited outstanding character. The upcoming spring social provides a classy evening for students to gather and our annual field day was held during the college’s spring break. This event allows kids to spend a day at school with staff participating in organized games like tug-of-war, volleyball, board games, crafts, and all kinds of other good old-fashioned fun. All of these events add to a positive social climate and help to relieve some stress from the grueling academic process.

The annual engineering challenge produced by ECHS–Lee in conjunction with the STEM Team of S.W. Florida was a rousing success. This Saturday event allowed 48 teams and nearly 175 students from across the three-county area to compete in competitive engineering challenges all centered around having a hardboiled egg survive 4 different obstacles. Using only some provided materials and the ingenuity of their teammates, students had to construct a device to allow the egg to travel down a 100-foot zip line, survive a five-story free fall into water, roll down an incline without veering off course, and be towed across a pond without getting wet. In the end, three teams completed the course perfectly and earned the absolute maximum points with the winner being determined by the fastest boat time. In the final analysis, an elementary team beat a local high school by one second. Local businesses provided cash sponsorships so that winning teams in elementary, middle school and high school divisions earned cash prizes with the overall winner also receiving a chartered fishing trip from a local captain. Excellent media coverage was provided by the News-Press and a local network that featured the event and about 15 students on a follow-up Monday morning live broadcast.

ECHS–Lee held its best attended enrollment lottery on March 12th with nearly 150 spectators in attendance. Three hundred and fourteen applicants were rank-ordered for 72 available seats. The remaining 28 freshmen seats were taken by individuals claiming sibling (23) or employee (5) preference. Also participating were another 52 students for the sophomore, junior, and senior openings. All things summarized, the community pursues the chance to attend and there is significant interest in the school. Incoming students will have the opportunity to attend a “meet and greet” next month to meet their teachers and hear more details about what they can expect in the fall.

Meeting of the
EDISON STATE COLLEGE DISTRICT BOARD OF TRUSTEES
March 26, 2013

AGENDA ITEM: 7

Monthly Report on Edison Collegiate High School - Charlotte

RECOMMENDATION:

INFORMATION ONLY

STAFF ANALYSIS:

This written report, for informational purposes only, requires no action by the Board. The report provides an update on operations at ECHS – Charlotte.

FISCAL IMPACT _____ Yes _____ No ___x___ N/A

Funding Source: _____ Amount: \$ _____

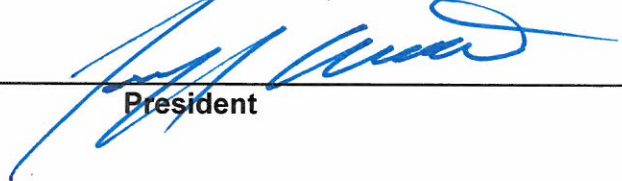
Will this action result in a Budget Amendment? _____ Yes _____ No

If yes, indicate the dollar amount: \$ _____

Attachment

REQUESTED BY: 
Principal, ECHS - Charlotte

FUNDING VERIFIED AND APPROVED BY: 
Vice President, Administrative Services

APPROVED FOR AGENDA BY: 
President



EDISON
COLLEGIATE HIGH SCHOOL
CHARLOTTE CAMPUS

Board of Trustees Report
March 26, 2013

Junior Steven Daniele represented Charlotte County at the Sunshine State Scholars Conference designed to interest the best and brightest science and math scholars in attending Florida colleges and universities rather than out-of-state institutions. Each of the 81 scholars received an iPad mini. Each of the 70 teachers (Daniele was accompanied by chemistry teacher Blake Schmidt) had the opportunity to apply for one of 50 \$1000 grants for use in STEM programs.

Juniors Nick Montoya and Assita Toure have been chosen to attend Boys' State and Girls' State. Sponsored by the American Legion and the American Legion Auxiliary, these week-long leadership programs in Tallahassee teach young men and women responsible citizenship through participatory activities in mock city and state governments.

Freshman Hayley Edwards, accompanied by Thespian sponsor Melanie Kothe, will compete in the Florida State Theatre Festival in Tampa.

Almost daily our senior students are receiving news about scholarships and financial aid grants. Many have offers from more than one institution, meaning that families must spend time weighing the dollars, the academic programs, and the overall quality of the college or university. On May 9 we will celebrate the accomplishments of the inaugural class with a Senior Awards Night in the ESC - Charlotte auditorium.

24 members of the Class of 2017 were automatic choices because they have a sibling currently attending ECHS - Charlotte. The remaining 76 lottery picks for the Class of 2017 received phone calls followed by acceptance letters. All have until March 22 to return their letters of commitment. The 43 students on the wait list have also been notified. They will fill any spaces not taken by those chosen in the first 100. The first meeting of the Class of 2017 will be held on Saturday, May 11. This year the Saturday morning program will feature a special session for parents in an attempt to get an early commitment from parents to be involved in their child's education.

Important dates: Saturday, May 4. Second Annual Golf Tournament
 Friday, May 17. Commencement Ceremony