FLORIDA SOUTHWESTERN
STATE COLLEGE

Network Account Authorization, Adds, Changes & Deletions

Campus

- ☐ Charlotte
- ☐ Collier
- ☐ Lee
- ☐ Hendry Glades
- ☐ Off Campus

Temporary Employee

- ☐ Yes   ☐ No

First Name: [_____] MI: [____] Last Name: [_____]

Department: [_____] Ext: [_____]

Position Title: [_____]

Start Date: [_____] Termination Date: [_____]

Account Type

- ☐ New
- ☐ Change
- ☐ Remove

Approved By: Date:

_____   _____
Department Head Signature

☐ Network User ID (Windows Login)   **Network Access**

_____   _____
Vice President Signature for VPN access   Date

Network Access

Email Admin Signature _____   User ID _____

Network Staff Member _____   Banner @ ID _____

Banner/Application Access

To request Banner and other Application Access please log in to the FSW Portal, click on the "Employee Services" tab and choose Banner Web (Online Services)". Then click the "Online Forms" tab and choose "Application Access Request". The form will then be routed for the appropriate approvals.