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## SUMMARY REPORT

### Curriculum Committee

Office of the  
District Vice President  
Academic Affairs

Edison State College  
Friday, November 30, 2012, in AA-177 at 1:00

**Members constituting quorum:** Jennifer Grove, Don Ransford, Mary Conwell, Dennis DiSarro, Michelle Fanslau, Michael Hayden, Jim Langlas, Amanda Lehrian, Melanie Lemaster, Sharon Lusignan, Lisa Rice, Thomas Rath, John Salem Amy Trogan, Gayle Wetzel, Catherine Wilkins, Ann Wilson, Jacob Winge, Priscila Barravecchia, and Ivan Guerrero.

#### Action item #1

##### Proposal: Emergency Medical Technician Certificate

**Explanation:** The proposal calls for adding (BSC1093C and BSC1094C) as an alternative to the Anatomy and Physiology requirements of BSC 1084C. This modification of certificate requirements addresses broader general education course options. BSC1084 C is a one semester combined lecture and lab course that is acceptable for both paramedic and health information management students. The option to add both (BSC1093C and BSC1094C) and BSC 1084C will allow students to transition into other health professions if they so choose. The chair asked about the difference in credits earned, and Dennis DiSarro and Lisa Rice explained that students may earn the certificate but want to move higher, and allowing the alternative serves both paths.

**Recommendation:** In a voice vote, the change in certificate requirements was accepted. Applicable date is Fall 2013.

**Status:**

*Approved* *E. Hanel*

#### Action item #2

##### Proposal: AS Emergency Medical Services

**Explanation:** The proposal modifies degree core requirements for communications to read: FFP 2720 - Fire Company Officer Leadership or SPC 1017 Fundamentals of Speech Communications or SPC 2023 Introduction to Public Speaking. These changes will provide more course options to students (when appropriate) and reduce the number of requested substitutions.

**Recommendation:** In a voice vote, the change to degree requirements was accepted. Applicable date is Fall 2013.

**Status:**

*Approved* *E. Hanel*

### **Action item #3**

#### **Proposal: EMS 2649 Paramedic Clinical**

**Explanation:** The proposal changes the minimum grade prerequisite in EMS 2655, EMS 2673, and EMS 2673L from a "B" to "C (77% or better)". The grading for the course and subsequent prerequisites in the college catalog need to be changed in order to align the paramedic certificate program and associate degree program with other healthcare professional programs. The grading will be changed utilizing the following scale:

93-100 = A

85-92 = B

77-84 = C (minimum required to continue in the program)

70-76 = D

Below 70 = F

In order to progress in the program, a student must achieve a grade of C or higher in all Paramedic courses. Any grade below a 77 percent is unsatisfactory and the student will no longer be able to continue in the program; however, they may retake that portion in another semester on another campus or wait until that section is taught again on his or her preferred campus. The change will also coincide with financial aid requirements for student reimbursement and successful academic progress.

**Recommendation:** In a voice vote, the change to course minimum grade was accepted. Applicable date is Fall 2013

**Status:**

*Approved* *E. Hanel*

### **Action item #4**

#### **Proposal: ENG 2061 Usage and Mechanics**

**Explanation:** The proposal changes the course description and clarifies that it is a writing-intensive general education course. Also, the following is added to the course description. "The course also provides transfer students with a one-hour course that would help them meet the composition requirement for Edison State College's general education program. If completed with a grade of "C" or better, this course serves to complete part of the writing intensive course requirements." *EA*

ENG 2061 was developed two years ago to address several issues: One, students were transferring into the College with quarter hours in composition. We had to ask students to retake ENC 1101 or ENC 1102 to complete their 6 credit hours that fulfilled the Gordon Rule (which at our College comprises 4,000 words and at least three essays per 3 credit class). Two, students often needed a one-hour or two-hour class for graduation. Thus, ENG 2061 was developed by the English Department to meet these students' need, upon the request of our Associate Dean, Dr. Rodney Dennison. The course took one year to develop and passed Curriculum Committee without any suggestions for revision, and it has been taught in a rigorous manner for two years. Apparently, the new CAPP system did not show ENG 2016 was in partial

fulfillment of the Gordon Rule, as proportional to the credit hours. We have had five meetings on these two courses, four memos, and multiple phone calls, so the English Department would like ENG 2061 to be finalized by Curriculum Committee once again.

The basic content of ENG 2061 reflects a two-hour course on English Usage and Mechanics that exactly matches the state course description. The students write 3,000 words with one mini-essay, a 2-3 page essay on contemporary usage, 5 one-page discussion board postings on language, and five quizzes with short answer on readings from David Crystal's text, Evolving English. Students must pass each section of the course with a "C" or better. ENG 2061 reflects a broad-based understanding of the development of the English language from a historical perspective, using David Crystal's text, Evolving English. The course covers the current theories on language evolution, contemporary usage, and cultural influences on the language. It also covers areas of usage, slang, and parts of speech, in relation to the structure of the language. It is a rigorous overview of Standard American English, from its roots to modern pressures on the language. ENG 2061 historically was used as a substitute course to help transfer students with a one-hour course that would help them meet the composition requirements for Edison State College's General Education Program. If approved, this action would alleviate the need for countless substitution requests for a well-established alternative for transfer students with quarter credits. The presenter also asked that the committee recommend the effective date be Spring 2012. When graduation requirements were given for the change in catalog, one member asked if the waiver protocol allowing the course to be added to the Communications credits had changed. While it has not, administration is trying to reduce those numbers. Another member asked if a fee waiver for the life-long learning increase in tuition could be incorporated for those students who would need to retake ENC 1101 or 1102 if the VPAA denied the motion to support the earlier effective date. Tom Rath concluded that if a student had to retake a composition course to be able to graduate, a petition for a tuition waiver would be supported.

**Recommendation:** In a voice vote, the changes to the course distinctions were accepted. Also, a motion was passed to recommend that this course be placed back in the Spring and Summer 2013 schedule for students needing it, the approval of the course for Fall 2013 being used in the petition. Applicable date to catalog is Fall 2013.

**Status:** *Approved as amended. E. Harrel*

#### **Action item #5**

#### **Proposal: LIN 1670 Basic English Grammar**

**Explanation:** The proposal changes the course description and clarifies that it is a writing-intensive general education course. LIN 1670 was developed two years ago to address several issues: One, students were transferring into the College with quarter hours in composition. We had to ask students to retake ENC 1101 or ENC 1102 to complete their 6 credit hours that fulfilled the Gordon Rule (which at our College comprises 4,000 words and at least three essays per 3 credit class). Two, students often needed a one-hour or two-hour class for graduation. Thus, LIN 1670 was developed by the English Department to meet these students' need, upon the request of our Associate Dean, Dr. Rodney Dennison. The course took one year to develop, passed Curriculum Committee without any suggestions for revision, and has been taught in a rigorous manner for two years. Apparently, the new CAPP system did not show LIN 1670 was

in partial fulfillment of the Gordon Rule, as proportional to the credit hours. We have had five meetings on these two courses, four memos, and multiple phone calls, so the English Department would like LIN 1670 to be finalized by Curriculum Committee once again. The basic content of LIN 1670 reflects a one-hour basic grammar skills course, including 1500 words of writing with mini-essay discussion posts, editing passages, short answer quizzes, and one 2-3 page essay, researched, on diction. The students write approximately 2,000 words, and must pass five grammar exams with a 70%. Students must pass each section of the course with a "C" or better. LIN 1670 reflects contemporary techniques of teaching what is referred to as prescriptive grammar. It covers the grammar basics with explanation, examples, and drills. The content, furthermore, is reinforced by postings on grammar theory and editing passages for grammar, punctuation, and usage. LIN 1670 historically was used as a substitute course to help transfer students with a one-hour course that would help them meet the composition requirements for Edison State College's General Education Program. If approved, this action would alleviate the need for countless substitution requests for a well-established alternative for transfer students with quarter credits.

**Recommendation:** In a voice vote, the changes to the course distinctions were accepted. Also, a motion was passed to recommend that this course be placed back in the Spring and Summer 2013 schedule for students needing it, the approval of the course for Fall 2013 being used in the petition. Applicable date to catalog is Fall 2013.

**Status:** *Approved E. Hare*

**Action item #6**

**Proposal: SBM 2000 Small Business Management**

**Explanation:** The proposal changes the learning outcomes. The "marketing plan" listed on the current SBM 2000 syllabus is a learning outcome from March 2011. The students in SBM 2000 will be expected to address marketing techniques by creating a "business plan" in this course.

**Recommendation:** In a voice vote, the learning outcomes with the business plan were accepted. Applicable date is Fall 2013.

**Status:** *Approved E. Hare*

**Action item #7**

**Proposal: GEB 1949 Business Internship I**

**Explanation:** The proposal changes the course title, course prerequisite, pre-requisite minimum grade, the course description, the general topic outline, the learning outcomes, and makes it repeatable up to six credits. The current course was developed to provide independent study internship opportunities in a variety of disciplines. It was determined that changes could be made to the course to provide a single, guided, online course which would provide individualized work experience opportunities to students while ensuring verifiable work hours and academic requirements. Individual instructors in various disciplines will have the opportunity to approve the student learning plans and progress if desired. For the change to

course title, Internship Work Experience better describes the course. The change to course prerequisites allows more students to seek career direction through hands on experiences. Changing the course description provides for a correct catalog description. The current description does not match the course. The proposed general topic outline reflects new requirements for course, and learning outcomes more accurately define current outcomes. Lastly, the proposal changes the number of times a student may repeat the course from four to one. The chair asked if the employer could be the same if repeated, and the presenter affirmed that it could be the same or different.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved without course title change. Course title to remain the same. E. Hanel*

**Action item #8**

**Proposal: DES 1020C Dental Anatomy**

**Explanation:** The proposal adds a pre-requisite and changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved E. Hanel*

**Action item #9**

**Proposal: DES 1100C Dental Materials**

**Explanation:** The proposal changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved E. Hanel*

**Action item #10**

**Proposal: DEH 1130 Oral Histology**

**Explanation:** The proposal changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved E. Hanel*

**Action item #11**

**Proposal: Change to Course – DEH 1130 Oral Histology**

**Explanation:** The proposal changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved E. Hanel*

**Action item #12**

**Proposal: DEH 1602 Periodontics**

**Explanation:** The proposal changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved E. Hanel*

### **Action item #13**

#### **Proposal: DEH 1002 Dental Hygiene I**

**Explanation:** The proposal adds "Acceptance into the Dental Hygiene Program" as a prerequisite and changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes. One member asked if DEH 1002L and DEH 1002 should be co-requisites, and it was clarified that they were designated thus in the catalog.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

### **Action item #14**

#### **Proposal: DEH 1002L Dental Hygiene I Preclinical**

**Explanation:** The proposal adds "Acceptance into the Dental Hygiene Program" as a prerequisite and changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

### **Action item #15**

#### **Proposal: DEH 1802 Dental Hygiene II**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

Status: *Approved* *E. Hanel*

**Action item #16**

**Proposal: DEH 1802L Dental Hygiene II Clinical**

**Explanation:** The proposal changes the course description, the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

Status: *Approved* *E. Hanel*

**Action item #17**

**Proposal: DEH 2300 Pharmacology**

**Explanation:** The proposal changes the course description, the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

Status: *Approved* *E. Hanel*

**Action item #18**

**Proposal: DEH 2400 Oral Pathology**

**Explanation:** The proposal changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

Status: *Approved* *E. Hanel*

**Action item #19**

**Proposal: DEH 2702 Community Dental Health**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #20**

**Proposal: DEH 2702L Community Dental Health Lab**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #21**

**Proposal: DEH 2804 Dental Hygiene III**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #22**

**Proposal: DEH 2804L Dental Hygiene III Clinical**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Havel*

**Action item #23**

**Proposal: DEH 2806 Dental Hygiene IV**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Havel*

**Action item #24**

**Proposal: DEH 2806L Dental Hygiene IV Clinical**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Havel*

**Action item #25**

**Proposal: DEH 2808 Dental Hygiene V**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #26**

**Proposal: DEH 2808L Dental Hygiene V Clinical**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #27**

**Proposal: DES 1200C Dental Radiology**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

## **Action item #28**

### **Proposal: DES 2832C Expanded Functions Lab**

**Explanation:** The proposal changes the general topic outline and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:**

*Approved*

*S. Hanel*

## **Action item #29**

### **Proposal: DEH 2930 Seminar**

**Explanation:** The proposal changes the course description, the general topic outline, and the learning outcomes. The Dental Hygiene program conducts a formal and ongoing review of the curriculum to assure the incorporation of emerging information and to eliminate unwarranted repetition to attain student competence. The faculty reviewed the curriculum and revised the course syllabi to be congruent with the new standards outlined by the Commission on Dental Accreditation, the Florida curriculum frameworks and the Florida state statutes.

**Recommendation:** In a voice vote, the proposed changes to the course were accepted. Applicable date is Fall 2013.

**Status:**

*Approved*

*S. Hanel*

### **Information item: FFP 2401 and FFP 2402**

FFP 2401 Hazardous Materials I and FFP 2402 Hazardous Materials II are discontinued. The courses are no longer part of the State Fire Science Curriculum and have not been offered for over five years. This change is effective Fall 2013.

Respectfully submitted,  
Jennifer L. Grove, Ph.D.  
Curriculum Committee Chair