



Minutes
Edison State College
District Board of Trustees
Charlotte Campus – Building O, Room 124
January 22, 2013
2:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on January 22, 2013 at 2:08 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Julia Perry
Braxton Rhone
Christopher Vernon

Absent: Dr. Randall Parrish, Jr.

Others: Dr. Jeffery S. Allbritten, President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

Reports to the District Board of Trustees

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox introduced John Pelot, Professor of English, Charlotte Campus, who reported on the Peace River Center for Writers, their events in the community, and their impact on students. Free memberships, including a literary magazine, were extended to all Trustees.

SGA-Charlotte Report (Presenter: Dr. Christine Davis)

Dr. Christine Davis introduced Christina Berdeaux, Charlotte SGA President and Elementary Ed student, and Scot Kirkpatrick, Charlotte SGA Vice President and Pre-Nursing student. Their presentation focused on SGA campus and community events, as well as participation in FCSSGA.

Legal Update Report (Presenter: Mr. Mark Lupe)

Mr. Lupe presented contract questions and procurement questions related to construction contracting, and their basis in College policy, Board policy, and state statute. He also gave a brief overview of CCNA procedures. Mrs. Berlam requested that the staff provide the trustees data on the dollar amount of contracts over the past 12-18 months so the Board can use the data to determine an appropriate amount for inclusion in Board Policy 1.02. Mr. Webb requested that the data cover the last two years.

SACS Update Report (Presenter: Dr. Jeff Stewart) (Handout in folder rear pocket)

Dr. Stewart reported on January Town Hall Meetings and ESC senior leadership meetings. On February 1, the final draft of the monitoring report will be made public via the accreditation website (<http://www.edison.edu/accreditation>) and sent to the printers. It will be sent to SACSCOC on February 18. A SACS on-site visit is scheduled for April 8-10. The Commission's review is scheduled for June 2013. Commission options include: (1) granting reaffirmation and removal from sanction, (2) continuing probation for six months with a monitoring report, or (3) continuing probation for another year.

President's Report (Presenter: Dr. Jeff Allbritten)

- The number of candidates for the VPAA/Provost search has been narrowed to five, and interviews of these candidates are currently underway.
- In response to Governor Scott's challenge to create a baccalaureate degree program for \$10,000, Edison is targeting the Bachelor of Science degree in Secondary Biology Education.
- The AFC Trustees Annual Legislative Session will be held February 6th in Tallahassee. Mrs. Starnes-Bilotti and Mr. Chapman will represent the Board.
- Former interim president Dudley Goodlette was one of three people who were nominated for the News-Press Hero award.
- The January 8th Welcome Back picnic was a huge success.
- Eddie Webb accepted a proclamation from the Charlotte County Board of County Commissioners declaring January 22, 2013 as Edison State College 50th Anniversary Day.
- Workforce initiatives with FGCU and Hodges University are focusing on where emerging jobs are. Immersion meetings are being held and the Board will be invited to attend. More information will follow.
- The first Brown Bag session will be held on January 25. The topic is international education.
- The Southwest Florida Food and Wine Festival is scheduled for February 23.

Old Business – None

New Business – None

Other Business

Vote to Take Action On

Agenda Item #1. Approval of Minutes Regular Meeting November 27, 2012 (Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Ann Berlam, seconded by Chris Vernon, to approve the minutes of the regular meeting November 27, 2012, as presented. Approved unanimously.

Agenda Item #2. Approval to Award Contract for Custodial and Grounds Maintenance Services for Edison State College (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 8)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve entering into a five (5)-year contract in the amount of \$1,802,424.00 with GCA Education Services, Inc., the top-ranked firm, beginning February 1, 2013 and ending January 31, 2018 for the purpose of providing custodial and grounds services college-wide. Approved unanimously.

Agenda Item #3. Approval to Lease and Sub-Lease a Building Located at 921 Anvil Way, LaBelle, Florida (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 9)

MOTION by Braxton Rhone, seconded by Julia Perry, to approve a proposed lease of a building located at 921 Anvil Way, LaBelle, Florida and to approve sublease. Approved unanimously.

Consent Agenda

Agenda Item #4. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 33) (See separate bound booklet)

MOTION by Braxton Rhone, seconded by Ann Berlam, to approve the Personnel Consent Agenda Actions, as presented. Approved unanimously.

Agenda Item #5. Financial Services Consent Agenda – Budget Amendments (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 34)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve the Financial Services Consent Agenda Budget Amendments, as presented. Approved unanimously.

Information Only

Agenda Item #6. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 37)

Mrs. Doeble presented the Edison State College Monthly Financial Report for information only.

Written Reports – None

Professional Development – *Early Childhood Development Center–Collier Campus* (Presenter: Dr. Robert Jones)

Dr. Jones introduced Elaine Schaeffer, Professor, Early Childhood Education, and Naomi Gordon, Center Director, Collier Child Care Resources (CCCR) who shared an informative presentation, including Reggio Emilia-inspired active engagement experiences and philosophy, guided play, learning with investigation, documented learning, and professional development activities of college and in-service classes. The stellar, nationally-accredited Center serves 108 children of students, faculty, staff and the community, covering 11 languages, as well as special needs children with Down's syndrome and autism. Parents are required to volunteer at the Center and attend family meetings.

President's Comments

Board Members' Comments

Adjournment – The meeting adjourned at 3:45 p.m.



Dr. Jeffery S. Allbritten
College President
District Board of Trustees

2/26/13
Date



Marjorie Starnes-Bilotti, Chair
District Board of Trustees

2/26/2013
Date

Minutes
Edison State College
Charter Schools Governing Board
Charlotte Campus – Building O, Room 124
January 22, 2013

Reconvene

The Edison State College District Board of Trustees reconvened as the Edison State College Charter Schools Governing Board and met in regular session in Lee County, Florida, on January 22, 2013 at 3:45 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Julia Perry
Braxton Rhone
Christopher Vernon

Absent: Dr. Randall Parrish, Jr.

Others: Dr. Jeffery S. Allbritten, President
June Hollingshead, Recorder

Introduction of Guests and Public Comment – None

Reports to the Charter Schools Governing Board:

ECHS–Charlotte Report (Presenter: Diane Juneau, Principal)

- Art teacher Amy Porter spoke about the student art club, its leisurely activities, and its community projects with Habitat for Humanity and the Kiwanis Club "Christmas Card Lane" project competition. Art student Daniel Constance delivered the winning design for the competition and shared the trophy. The club is also working on jewelry designs for a fundraiser.
- ECHS is an "A" school for the third year in a row. The school applied to the state to become a high performing charter school and received that designation in November 2012. The three other high schools in Charlotte County are also rated as "A" schools.
- ECHS will continue to concentrate on a total of 400 students with no plans for additional students at this time. Applications close on February 28.

- The first graduation class, the Class of 2013, will graduate May 17, 2013. Of 82 seniors eligible to graduate, 48 (58%) are anticipated to receive an AA degree two weeks before they graduate from high school. Another 6 will be eligible to receive an AA sometime in 2013, bringing the percentage to 66%. Faculty and administration continue to work closely with 12 students who did not take dual-enrollment/college classes.
- The high school is working with Advanced Ed on its evaluation, including reaffirmation of the ECHS mission.
- Professor Blake Schmidt introduced student Jordan Russell, one of 3 students with a 4.0 GPA in dual-enrollment courses, who spoke about how ECHS has prepared him to transition and succeed in a college environment.

Old Business – None

New Business – None

Other Business

Vote to Take Action On – None

Consent Agenda

Agenda Item #1. Collegiate High Schools' Consent Agenda – Budget Amendments (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 42)

MOTION by Eddie Webb, seconded by Brian Chapman, to approve the Collegiate High Schools Consent Agenda Budget Amendments, as presented. Approved unanimously.

Information Only

Agenda Item #2. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 46)

Mrs. Doeble presented the Edison State College Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #3. Monthly Report on Edison Collegiate High School–Lee (Page 52)

A written report was provided for information only.

Agenda Item #4. Monthly Report on Edison Collegiate High School – Charlotte
(Page 53)

A written report was provided for information only.

President's Comments

Dr. Allbritten described the Early Childhood Development Center as a unique experience in his career that has far exceeded his expectations, and he thanked the Professional Development presenters for their dedication to the Center.

Board Members' Comments

Adjournment

MOTION by Chris Vernon, seconded by Eddie Webb, to adjourn the meeting at 4:25 p.m. Approved unanimously.



Dr. Jeffery S. Allbritten
College President
District Board of Trustees



Marjorie Starnes-Bilotti, Chair
District Board of Trustees

2/26/13

Date

2-26-2013

Date