***Minutes***

Mathematics Department Meeting

JoAnn Lewin, Chair, Mathematics

February 13, 2015 I-122

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| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| **Faculty** |  |  |  |
| Cheban Acharya | X |  |  |
| Tatiana Arzivian  | X |  |  |
| Rona Axelrod | X |  |  |
| Cynthia Baker | X |  |  |
| Karen Buonocore | X |  |  |
| Djordje Bulj |  | X |  |
| Michael Chiacchiero  |  |  | X |
| Sabine Eggleston | X |  |  |
| Laurice Garrett | X |  |  |
| Rebecca Gubitti | X |  |  |
| Ivana Ilic | X |  |  |
| Bert Lawrence |  |  | X |
| JoAnn Lewin | X |  |  |
| Jason Lingle-Martin | X |  |  |
| Doug Magomo | X |  |  |
| Ivan Melendez  | X |  |  |
| Marjorie Thrall Moller | X |  |  |
| Cindy Quehl | X |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Don Ransford | X |  |  |
| Joe Roles | X |  |  |
| Candace Rosene | X |  |  |
| John Salem | X |  |  |
| Sandra Seifert | X |  |  |
| Christine Smith | X |  |  |
| Ron Smith | X |  |  |
| Joan Van Glabeke | X |  |  |
| Don Warren | X |  |  |
| Terry Zamor | X |  |  |
| Juan Zaragoza | X |  |  |
| Jaime Zlatkin | X |  |  |
|  |  |  |  |
| **Adjunct Faculty** |  |  |  |
| David Licht | X |  |  |
|  |  |  |  |
|  |  |  |  |

1. The meeting was called to order at 1:05 pm by Professor Lewin. Some connection problems with the other campuses was experienced, but were quickly resolved.
2. The minutes of the January 6, 2015 meeting were approved with corrections of spelling of Hendry-Glades center.
3. Professor Ron Smith reviewed the outcomes of the common final exams which had been emailed to all faculty before the meeting. Only 1 test, form D for MAC 1140, showed any statistically significant differences, and there was a very small sample size for this test which could explain the differences. The only modality which showed statistically significant differences was the Dual-Enrollment students, who performed higher than the modalities of online and on-campus. Due to the large amount of data, it was very difficult to run the statistical analysis for the fall semester. For every course except MAT 1033, Dr. Smith would like to have on-campus instructors volunteer to have their common finals analyzed. The Dual-Enrollment data and the online data will continue to be collected. Neither the State of Florida nor SACS require that all the sections have the statistical data evaluated every semester.

Dr. Wright has requested that all MAT 1033 data be collected and evaluated for the spring 2015 semester. This must be done as part of the SB 1720. It was suggested that the 1033 final exam include the question “Did you take and pass MAT 0057?”

Dr. Smith will be emailing faculty who agreed to provide assessment data for classes that do not have a common final exam. This data is due by the end of the spring semester. He also thanked all the faculty who have helped and participated in the assessment process.

It was agreed that the same final exams used in the fall will be used in the spring 2015 semester. Over the summer, groups will look at revising the exams by changing numbers and will consider the use of open response questions. Faculty teaching summer classes were reminded that they could use the common final or not, and no results would be collected.

1. Professor Lewin informed the department that the college would like to see the number of credit hours for MAT 1033 be restored to 4 credit hours instead of 3 credit hours. A motion was made (Rosene/Garrett) to make MAT 1033 a 4 credit hour class. Motion passed: yes – 27; no – 0; abstain – 0.
2. Professor Lewin informed the department that the textbook used for MAC courses 1106, 1114, 1140, and 1147 is going into a new edition in the fall. The department agreed to request copies of the new edition for examination. If there are no significant changes the new book will be adopted without doing a full textbook search.
3. Professor Lewin had emailed to all faculty prior to the meeting the information she had been provided with concerning salaries of lab assistants paid by student fees. The college administration requested that we consider these fees to see if they should be changed. Professor Ransford provided the faculty with some background information. The faculty agreed that the information provided to Professor Lewin seemed confusing, as several of the names listed as lab assistants were not assistants in the mathematics lab, and at least one name of a mathematics instructional assistant was not on the list. Professor Garrett wondered if other colleges in the state paid for their instructional assistants in ways other than by collecting student fees. It was agreed that we feel we are being rushed into a decision and that we cannot make a decision based on the information we have been given. Professor Lewin will request a more detailed audit and will ask if we can defer the decision until the March 2015 department meeting.
4. Professor Lewin asked if anyone from our department was willing have their name placed on the ballot for the School of Pure and Applied Science’s representative to the Faculty Senate Executive Committee. Professor Sandra Seifert was willing and she will be our nominee.
5. Professor Lewin outlined the process that will take place as the department selects a new chair:
* Between March 1 and March 22, interested faculty members will submit to Dr. Wright their memo of nomination which must include their qualifications.
* Dr. Wright will select the eligible candidates and will forward to the senior faculty member who is not seeking the position the list of candidates. If anyone has submitted a memo of nomination who is not qualified, Dr. Wright’s office will notify them that they are not qualified and explain the reasons.
* Between April 1 and April 15 the senior member of the department who is not seeking the position will hold an election that must run for at least 5 business days.
* The new chair will take over on August 1, 2015 and the term will run for 3 years. A person may only hold the position for 2 consecutive terms.
1. Search committee updates were presented. Professor Ransford shared that the search committee for the new Dean has not begun to meet yet. Professor Lewin said that all interviews for the 2 department positions have been completed and the committee will be making their recommendations to Dr. Wright soon. Dr. Wright will make the final decision.
2. Faculty were reminded that the fall 2015 FYTCMA retreat will again be held at Florida SouthWestern State College on the Thomas Edison campus on October 9 and 10, 2015.
3. Professor Eggleston asked the department if anyone had an opinion on if we should offer online sections of MAT 0057. Professor Van Glabeke said yes, and Professor Baker said she thought it could be a good option for students who were unable to complete the course in one semester. The MAT 0057 group will meet to explore putting this together. Anyone with thoughts on the course should bring them to Professor Eggleston.
4. Professor Axelrod reminded faculty teaching summer classes that there is no final examination period scheduled. Ground classes will give their finals the last day the class is scheduled to meet. Online finals will be opened on Saturday July 25 until Friday July 31.
5. Meeting was adjourned at 2:30 pm.