



Minutes

Academic Success Department Meeting

February 13th, 2015

Thomas Edison Campus

1 p.m.

Attendance: Martin Tawil, Kelley Newhouse, Sandi Towers, Freida Miller, Cindy Campbell, Joe Van Gaalen, Duke DiPofi, Renee Hester, Dayami Martinez, Elizabeth Yates, Wanda Day, Melanie Le Master, Scott Vanselow, Whitney Rhyne, Heather Olson, Therese Aylward, Troy Tucker, Monica Moore, Tom Buckingham, Robert Olancin, Karen Maguire, Eileen DeLuca, Kathy Clark, and Grace Billington

Welcome:

Dr. Kathy Clark, Associate Dean, Academic Success welcomed everyone to the meeting and thanked the faculty for their attendance.

General Updates:

- Sandi Towers reminded everyone about her Critical Thinking Series presentation that will take place on 2-17-15.
- Dr. DeLuca shared that Dr. Gubitti was named a recipient of the prestigious NISOD Award. She praised Dr. Gubitti for her dedication to students and to leading Professional Development.

Schedule:

- Dr. Clark stated that spring 2015 enrollment is still growing. There are 58 sections with over 1100 students enrolled. Eighty percent of full-time faculty and staff are teaching Cornerstone courses.
- Dr. Clark also explained that the summer schedule has been completed and staffed
- In regard to the Fall schedule, Grace will begin reaching out to Faculty next week in order to staff the classes. There is now an enrollment capacity of 25 on all classes.

REA Updates:

- To support Developmental students, a contextualized reading course will begin in the Fall.
- Reading faculty met prior to the department meeting to discuss the development of the contextualized reading classes.
- The group decided that the pilot contextualized reading course would be: Reading for College Success for the Health Professions (REA0019). Previously, Reading faculty met with Health Professions faculty to discuss the specific type of literacy skills needed for their courses and in

their profession. The Health Professions faculty expressed support for the course. Professor Karen Maguire agreed to take the lead and Melanie LeMaster volunteered to assist her with the research and set up of the course. It will be piloted in the fall semester of 2015.

EAP Updates:

- The state-wide EAP Consortium meeting will be held on the Thomas Edison Campus February 20th from 8:30am-3:30pm. This meeting will have representatives from different campuses who will meet to discuss statewide concerns and standardize the curriculum.
- Another workshop that will be taking place is the "Do Students Really Need Grammar in the Real World." The workshop is scheduled on the Thomas Edison Campus on February 24th from 3:30pm-5pm. According to Professor Tucker, fliers are already being distributed for this event.

During the breakout session, the EAP faculty met to discuss ways in which to increase EAP student enrollment. Questions arose concerning the EAP orientation process as well as recruiting efforts. Monica and Kathy will meet with Adela Lozano (Admissions Counselor) to discuss these concerns.

Cornerstone Updates:

- A big thanks was given to faculty who have taught honors courses.
- Students were able to obtain honors affiliation by having assignments added outside of the standardized requirements. Students took courses which allowed them to be eligible to apply for future honors courses.
- Honors affiliates sections were not run in the spring 2015 semester due to challenges with identifying the population meeting the requirement and challenges of scheduling sections with restrictions.
- For Fall 2015, students with certain criteria will automatically be admitted to honors
- Dr. DeLuca explained that, "we are working on increasing the rigor in SLS 1515 honors courses to best meet the rigor of what honors should look like."
- Faculty who taught honors previously should submit proposals to the Honors Advisory Committee. Dr. Clark will email the process of how to be "vetted" into the program.
- Over 39 classes participated in the Spring FYE photo contest. Professor Rhyne will be sending out an email announcing the winners of the contest.

Honors Challenge: (Attachment with more details is attached)

- The question of this challenge is, "How can we challenge students in all Cornerstone courses, Reading and EAP courses?"
- Scott Vanselow shared an idea based on a session he attended at the SACSCOC Conference. The idea would be to offer students the opportunity to complete a "challenge."
- Students can either add 15 hours of assignments or 30 hours as related to a career/degree of interest, or a theme.
- This would be available to students in all SLS 1515 sections. The work may be self-directed but we may need experts in the area to provide support and guide the students.
- The top 3 popular career interests are: Health Sciences, Business and STEM.

- Creating possible “challenges” in the career areas helps us meet the QEP goal of “relevancy.”
- All students may find the challenges motivating.
- We need to come up with an incentive system to provide for this program. One incentive may be that successful completion of the “challenge” would be submitted as documented evidence for an application to the Honors Program (which has many benefits including a scholarship). Also, some challenges may include completion of certain certifications that help build the students resume.
- In the honors program, students are graded individually on an A-F scale. Students complete a certain amount of honors courses which gives them the honors distinction at graduation. Dr. DeLuca explained that the challenge would not be a requirement of the course, but an option available to the students.
- Dr. Tawil recommended that we should consider a recognition event that gives students certificates for their accomplishments, and to have their names published.
- Dr. Sandi Towers recommended inserting completion of the excellence challenge on student transcripts so that it becomes a permanent record. **Dr. DeLuca shared that there are many implications to having the “challenge” completion listed on the transcript, but there may be other ways to recognize completion.**
- Whitney Rhyne suggested using the word “Excellence” in the title.

Development of the “Excellence” Challenge:

- Professor Vanselow will lead a subcommittee to develop the program.
- It was recommended that we get donors to support the program.

Critical Thinking Series Updates:

- Dr. Clark explained that this summer she will be inviting 1 or 2 internal speakers to speak for the critical thinking series during the summer. This will be done in order to ensure that the summer students are able to have the same experience as students taking classes in the fall and spring.
- Professor Rhyne mentioned that some of the fall 2014 critical thinking series speakers have done 1 on 1 interviews. Their videos are available on the FYE webpage on the left side under “resources.” The videos are 8 to 15 minutes long.

COP:

- Professor Schultz and Professor Day will be speaking in regards to the conference that took place in Texas.
- Dr. DeLuca suggested the possibility of doing brief demos at the beginning of every meeting. The demos would consist of engaging activities that were learned from the conference.

Achievement Data:

- Complete Annual QEP report is available via the link on the agenda or http://www.fsw.edu/assets/pdf/fye/qep/assessment/QEP_Annual_Report_2014.pdf
- Dr. DeLuca said that what is being done with Cornerstone is having a positive impact.
- Term- to-term rates are significantly higher among those students completing the course.

- SENSE and CCSSE surveys have compared our institution to other institutions and the data has shown that we have improved.
- Dr. DeLuca recommended to tell a friend when they have questions regarding the QEP to read the data and the QEP annual report in order to get a better understanding of what it is accomplishing.
- Dr. Wright would like Dr. DeLuca to speak about the QEP data at Convocation and Dr. DeLuca invites any willing faculty to present the data with her.

Common Read Program:

- Dr. DeLuca explained that she would like to see the College participate in a first year common read program. She attended many sessions on common reading programs at the recent FYE conference.
- Dr. DeLuca says that we need to form a cross-disciplinary committee in order to implement the common read program.
- Dr. DeLuca and Dr. Clark will begin working on seeking funding in order to start the common read program.

Online Program:

- Professor Vanselow reported that the SLS 1515 online course development is progressing
- Professor Vanselow says that he has met with publishers and they are willing to get resources from other books.
- Professor Vanselow states that we need to give students tools in order to determine whether they are truly ready for online courses.

Discipline Break-out Groups-EAP, Reading, and SLS faculty broke into groups by discipline to discuss discipline-specific curricular goals and assessment procedures.

The SLS break-out group discussed the Common Reading Program and possible revisions to the SmarterMeasure and CCTDI administration.

Reminder:

The next department meeting is scheduled for March 13th at 1pm.

Minutes submitted by: Grace Billington, Dr. Kathy Clark and Dr. Eileen DeLuca

Academic Success Department Meeting
 Meeting Sign in Sheet
 Friday February 13th Dr. Kathy Clark
 H-223 1-2pm

Full Name	Updated Email	Campus	Updated Phone Number
Martin, Tawil		Lee	
Kelley Newhouse		Collier	
Siano, Thomas		LEE	
Freida Miller		Lee	
Cindy Campbell		Lee	
Joe van Gaden		Lee	
Duke DiPofi		H/B	
Renee Hester		Lee	
Dyanne Martney		Lee	
Elizabeth L. Yates		Lee	
Wanda S. Day		Charlotte	
Melanie LeMaster		Lee	
Carol Vanselow		Lee	
Whitney Rhyme		Collier	
Heather Olson			
Therèse Aylward		Lee	
Ray Tucker		Thomas Edison	
M. Moore			

T. Buckingham
 D. Olin

Thomas Edison

The FYE Honors Challenge

Objectives:

- Provide a challenge for advanced FYE students.
- Provide a pathway into the FSW Honors Program and/or contribute toward meeting FSW Honors Program requirements.
- Avoid the "brain drain" resulting from separate honors level FYE sections.
- Enhance the relevance of the course in an easy to implement way.

Overview:

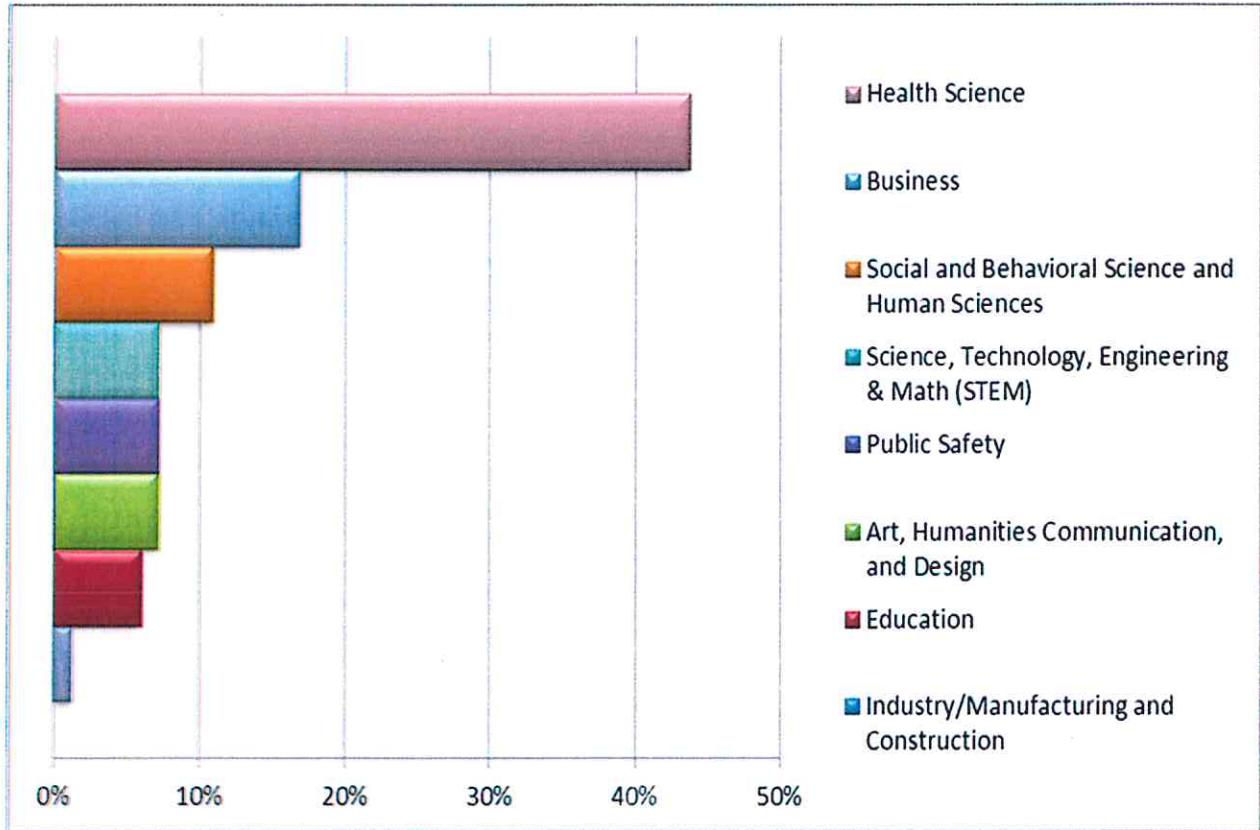
- The FYE Honors Challenge is a voluntary enrichment opportunity for students with the interest and ability to go beyond the content of the regular course.
- In general, the Honors Challenge will consist of additional coursework.
- All students participating in the Honors Challenge will do a core set of additional assignments (approximately 15 hours).
- Additionally, students will be able to choose a particular field of interest (distinction) related to their career interest / meta-major declaration, thereby tying in the relevance corner of the cornerstone (approximately 15-30 hours).
- Most activities can be completed at any time during the duration of the semester, at the discretion of the student (self-directed learning).
- Input from all interested faculty and staff, especially the FYE Curriculum Committee, will be sought for the development of Honors Challenge content.
- One faculty member will be responsible for overseeing each Honors Challenge distinction.
- The Honors Challenge is not formally a part of the FSW Honors Program but successful completion will be valued for acceptance.

Phase I

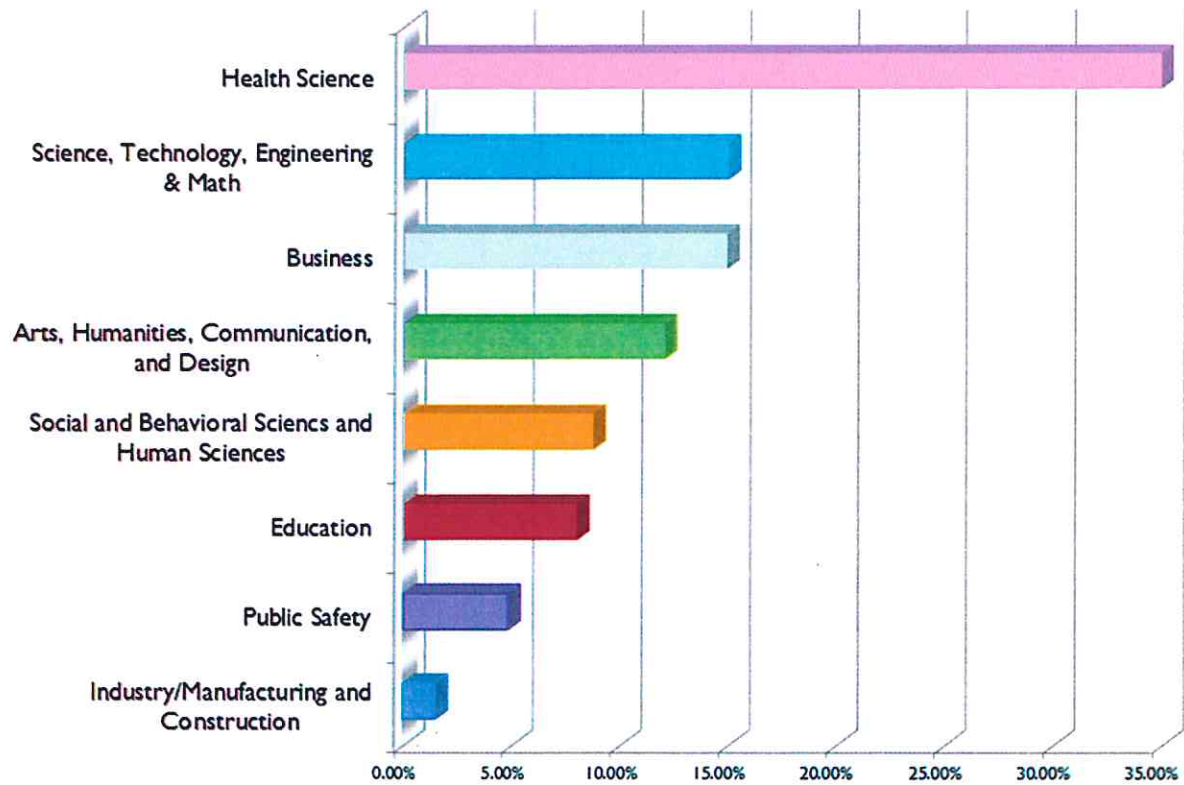
In the first semester of implementation, challenges will be available for three or four of the top career interests / meta-majors identified in a survey of our first-year students.

- Health Science
- Business
- STEM

Career Interest Spring 2014



Meta-Major Declaration Fall 2014



Types of Activities (hours)

Common (15 total)

1. Career Center (depending on structure after Kevin leaves) (1)
2. Bureau of Labor Statistics Occupational Outlook Handbook report (1)
 - i. How to Become One
 1. Education
 2. Important Qualities
 3. Licenses, Certifications, and Registrations
 4. Experience
3. Job listing report (1)
 - i. Current local opening, source
 - ii. Desired qualifications
 - iii. Salary
4. Interview a student in the program (1)
5. Interview a faculty member in the program (1)
6. Honors Program multiple choice questions (1)
7. Volunteer Service and report (3 minimum)
8. Cultural Event and report (3)
9. Khan Academy and report (3)

Healthcare (Jeff Davis)

1. Research specifics of a particular healthcare profession: professional triad: required credentials, professional society, accreditation.
2. Disease report. Pick a disease of interest and learn more about it. Write a report in which you describe the disease, how it presents, how it is treated, etc.
3. Investigate and report on limited access requirements: interview process, math science GPA, total credits, Watson Glazier CT
4. Attend a program event like heart walk.
5. Attend a program orientation - find on web site.
6. Cardiovascular Tech Club, Dental Hygiene Club, Red Cross Club, National Student Nurses Association, Respiratory Care Club

Business (David Hoffman)

1. Sigma Beta Delta multiple choice questions
2. Analyze Associate Degree Benefits and Bachelor Degree Requirements
3. ETS exit exam investigation
4. Meet with program specific retention coordinator or similar
5. Meet with internship coordinator
6. Business news education, like a journal (CNBC)

STEM

1. Power Searching with Google (3)
2. Microsoft Digital Literacy Certification (4)
3. Learn an Hour of Code from code.org/learn (1.5)
4. Join a Math, Science, Computer, or Engineering Club
5. Meet with program specific retention coordinator or similar

Grace J. Billington

From: Kathy Clark
Sent: Tuesday, February 17, 2015 4:04 PM
To: Grace J. Billington
Subject: FW: type focus

Follow Up Flag: Follow up
Flag Status: Completed

For the department meeting minutes

Kathy Clark, PhD
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From: Whitney Rhyne
Sent: Sunday, February 15, 2015 10:01 PM
To: Scott VanSelow
Cc: Kathy Clark
Subject: RE: type focus

Hi Professor VanSelow,

The Type Focus access code is [8BB62625](#).

Dr. Clark, I figure you might want the code for the department meeting minutes.

Have a nice week!
Whitney Rhyne

From: Scott VanSelow
Sent: Sunday, February 15, 2015 9:51 PM
To: Whitney Rhyne
Subject: type focus

What is the college access code for Type Focus?
Thanks.