***Note required information:*** *Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements as presented in the 2013-2014 catalog must be documented. Note before completing this proposal that all new courses and current prerequisite, corequisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost and Vice President of Academic Affairs. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

|  |  |
| --- | --- |
| **School or Division** | School of Business and Technology |
| **Program or Certificate** | AS, Crime Scene Technology |
| **Proposed by (faculty only)** | Dr. Richard Worch, Prof. Dennis Fahey |
| **Presenter (faculty only)** | Dr. Richard Worch |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. |
| **Submission date** | 1/7/2015 |

**Section I, Proposed Changes**

|  |  |
| --- | --- |
| **Change of School, Division, or Department** | N/A |
| **Change to program or certificate name** | N/A  |
| **List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.** |
| N/A |
| **List below, any changes to the General Education requirements. Include course titles and credits if applicable.** |
| N/A |
| **List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.** |
| Change Core requirement from: CGS 1000, Computer Literacy To: CGS 1000, Computer Literacy **OR** CGS 1100, Computer Applications for Business. |
| **List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.** |
| N/A |
| **List below, any other changes to the program or certificate requirements.**  |
| N/A |
| **Change to program length (credits or clock hours to complete)** | N/A |

**Section II, Justification for proposal**

|  |
| --- |
| **Provide justification (below) for each change on this proposed curriculum action**  |
| The computer science faculty members have proposed eliminating CGS 1000 as a prerequisite for CGS 1100 for Fall 2015 thereby making the latter course more accessible to students in non-computer science disciplines. Both CGS 1000 and CGS 1100 will meet programmatic outcomes per the FLDOE frameworks, but the SUS prefers CGS 1100 to CGS 1000. |

**Section III, Important Dates and Endorsements Required**

|  |
| --- |
| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Dr. Richard Worch, Prof. Dennis Fahey  |

**nOTE:** Changes for the Fall 2015 term must be submitted to the Dropbox by the January 3, 2015 deadline and approved no later than the February 28, 2015 Curriculum Committee meeting. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate Dean or Assistant Vice President as well as the Provost and Vice President of Academic Affairs to begin in either the Spring 2015 or Summer 2015 term.

|  |  |
| --- | --- |
| **Term in which approved action will take place** | Fall 2015 |

|  |  |  |
| --- | --- | --- |
| **Required Endorsements** | **Type in Name** | **Select Date** |
| **Department Chair or Program Coordinator** | Dr. Richard Worch | 1/7/2015 |
| **Academic Dean or Assistant Vice President** | Dr. John Meyer | 1/7/2015 |
| **Dean’s Council Representative** | Dr. Mary Myers | 2/3/2015 |

|  |  |
| --- | --- |
| **Select Curriculum Committee Meeting Date** | February 27, 2015 |

Completed curriculum proposals must be uploaded to Dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission of Proposals* document available in the document manager in the FSW Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents

**Important Note to Faculty, Department Chairs or Program Coordinators, and Deans or an Assistant Vice President:**

Incomplete proposals or proposals requiring corrections will be returned to the School or Division. If a proposal is incomplete or requires multiple corrections, the proposal will need to be completed or corrected and **resubmitted to the Dropbox for the next Curriculum Committee meeting** (no later than January 9, 2015 to be effective for the Fall 2015 term). All Curriculum proposals require approval of the Provost and Vice President of Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed Summary Report.

**AS, Crime Scene Technology**

**Purpose**

The Associate in Science (AS) in Crime Scene Technology program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare students for employment in the field of criminalistics with a specialty in Crime Scene Technology. The student potentially can be employed in positions of Crime Scene Technician, Crime Scene Photographer, Fingerprint Examiner and Classification Specialist, Crime Scene Lab Assistant, and Crime Scene Unit Supervisor. Crime Scene Technologists can be employed by state attorneys' offices, public defender offices, medical examiner offices, law firms and private industry. The AS CRST program may also be beneficial to professionals seeking incentive benefits or career enhancement in the field.

**Program Structure**

This program is a planned sequence of instruction consisting of 60 credit hours in the following areas: 18 credit hours of General Education Requirements, 38 credit hours of Crime Scene Technology Core Requirements, and 4 credit hours of Open Electives. The Crime Scene Technician Certificate is a 28 credit hour certificate that prepares students for entry into employment and is comprised of core courses in the AS Crime Scene Technology degree. As such, it can be earned before the student has earned the AS Crime Scene Technology degree.

**Course Prerequisites**

***Many courses require prerequisites.*** Check the description of each course in the list below to check for prerequisites, minimum grade requirements, and other restrictions related to the course. Students must complete all prerequisites for a course prior to registering for it.

**Graduation**

Students must fulfill all requirements of their program major after which, students must complete an application for graduation through the Office of the Registrar and enroll in the GRD 2000 course the semester in which they intend to graduate. Students must apply for graduation ***by thepublished deadline*** to be assured of final clearance for graduation, timely receipt of their diploma, and participation in the commencement ceremony.

**General Education Requirements: 18 Credit Hours**

ENC 1101 - Composition I - 3 credits

ENC 1102 - Composition II - 3 credits

Any General Education Mathematics Course - 3 credits

Any General Education Natural Science Course - 3 credits

Any General Education Social Sciences Course (PSY 2012 General Psychology is recommended) - 3 credits

Any General Education Humanities Course (PHI 2600 - Ethics is recommended) - 3 credits

**Crime Scene Technology, AS Degree Core Requirements: 38 Credit Hours**

CGS 1000 - Computer Literacy (or CLEP CGS 1077 - 3 transfer credits) - 3 credits

**OR**

CGS 1100 – Computer Applications for Business – 3 credits

CCJ 1020 - Introduction to Criminal Justice - 3 credits

CJE 1640 - Introduction to Crime Scene Technology - 3 credits

CJE 2600 - Criminal Investigation Techniques - 3 credits

CJE 2643C - Advanced Crime Scene Technology - 4 credits

CJE 2677 - Modern Fingerprint Technology - 3 credits

CJL 2610 - Courtroom Presentation of Scientific Evidence - 3 credits

CJE 2670 - Introduction to Forensic Science - 3 credits

CJE 2770C - Crime Scene Photography - 3 credits

CJE 2671 - Latent Fingerprint Development - 3 credits

BSC 1084C - Anatomy and Physiology - 4 credits

ISC 1001C - Foundations of Interdisciplinary Science I - 3 credits

**Crime Scene Technology, AS Degree Open Elective Requirements: 4 Credit Hours**

Electives may be taken from any 1000 and 2000 level courses

**Total Degree Requirements: 60 Credit Hours**

**Information is available online at:** [**www.fsw.edu/academics/**](http://www.fsw.edu/academics/)**or on the School of Business and Technology Home Page at:** [**www.fsw.edu/sobt**](http://www.fsw.edu/sobt)