Meeting Minutes of November 14, 2014

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|  | Present | Absent | Excused |
| **Faculty** |  |  |  |
| Batcher, Doris | x |  |  |
| Black, Cheryl | x |  |  |
| Coman, Marius | x |  |  |
| Donaldson, Kurt |  | x |  |
| Furler, Robert | x |  |  |
| Hepner, Roy | x |  |  |
| Hermann, Henry | x |  |  |
| Hooks, Ed | x |  |  |
| Huang, Li | x |  |  |
| Israsena Na Ayudhya, Thep | x |  |  |
| Jester, Roz | x |  |  |
| Koepke, Jay | x |  |  |
| Liu, Qin | x |  |  |
| Manacheril, George | x |  |  |
| McDevit, Dan | x |  |  |
| McGarity, Lisa | x |  |  |
| McKenzie, Jonathan | x |  |  |
| O’Neal, Lyman | x |  |  |
| Russell, Micah | x |  |  |

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|  | Present | Absent | Excused |
| Ottman, Tina | x |  |  |
| Prabhu, Nimmy |  |  | x |
| Romeo, Peggy | x |  |  |
| Trevino, Marcela | x |  |  |
| Ulrich, Melanie | x |  |  |
| Vala, Teju | x |  |  |
| Verga, Vera |  |  | x |
| Wilcox, Bill | x |  |  |
| Witty, Mike | x |  |  |
| Wolfson, Jed | x |  |  |
| Xue, Di | x |  |  |
|  |  |  |  |
| **Adjunct Faculty** |  |  |  |
| Mary Shaw | x |  |  |
| Susan Jensen | x |  |  |
| Ann Mantell | x |  |  |
| Athens, Wendy | x |  |  |
| Ruth Davies | x |  |  |
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Dean Theo Koupelis also attended the meeting.

The meeting started at 1:00 PM on Canvas Conference.

1. Minutes of October 10 Meeting Minutes: The minutes were reviewed and adopted.

2. Sharing Teaching Strategies for Student Success: George Manacheril made a presentation on “Flipping the Classroom.” He shared the learning materials that he makes available for students for home study before coming to class including text materials, power point presentations, lecture videos on the topic for that day and discussion questions the students work on in class. Although this is a popularly discussed and practiced pedagogic approach, he cautioned that we must not overlook the careful design work involved in guiding students with their independent learning experiences. When students don't have good study skills, the materials for their outside of class work must be prepared with care keeping in mind the needs of slow and fast learners. They must help students learn the material and develop the study skills on which mastery depends. He promised to assist anyone who needs help with making digital videos of their lectures.

3. New courses – update: The following courses are at various stages of development.

(i) CHM 1020C – Marcela Trevino

(ii) AST 1002C – Theo Koupelis

(iii) ESC 1001C – Micah Russell

(iv) BSC1050C to EVR 1001C: After a lengthy discussion on this topic the general consensus was to leave BSC1050C as it is and develop EVR 1001 as a separate course.

4. (i) PCB 1043 Ecology – remove CHM 2045/L prerequisite: The request for this change came from Dr. Erin Harrel, Dean, School of Education. Since no consensus was reached either to approve or reject the request, the topic was referred to Christina Ottman and Daniel McDevit to confer with those concerned and arrive at a decision.

(ii) HUN 1201 Human Nutrition – remove BSC1010 prerequisite: The request for this change came from Ruth Davies and Gayl Canfield on the premise that (i) many schools in the state have no prerequisites for this courses and (ii) this prerequisite inhibits enrollment for the course. Since there was no support for this change, the prerequisite will remain.

5. Lab requirement for science GE courses: The special status of BSC 1005 (this is the only non-major course now in the catalog that is in part A) drove to the decision in an earlier meeting to have at least one general education course to have a lab component. If BSC 1005 is made a C course, a decision to continue the status quo that both science courses have lab components will become easy. Since the meeting was rather divided on this issue, Mary Shaw, the course supervisor for this course, accepted the responsibility of conferring with those who teach this course and others who are interested to explore the possibility of making this a C course.

6. Assessment updates

(i) Common Finals for fall 2014: Common finals are scheduled for BSC1005, BSC1010, BSC1011, BSC1050C, BSC1093C, BSC1094C, PHY2048, ISC1001C, ISC1002C

(ii) Common finals for spring 2015: Course supervisors who have not submitted their common finals and answer keys to Peggy so far were reminded to do so to prepare for the spring 2015 semester.

7. General Education competencies: Lisa McGarity presented a draft form developed by General Education Committeeconsisting of five competencies with sub categories in each. Departments will decide the competency sub category that can be associated to each course. Your comments on this, please forward to Lisa.

Since there were no other issues to discuss, the meeting concluded at 2:19 PM.