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| **School or Division** | School of Arts, Humanities, and Social Sciences |
| **Program or Certificate or** | Associate in Arts |
| **New degree or certificate program** |  |
| **Proposed by (faculty only)** | Dr. Catherine Wilkins |
| **Presenter (faculty only)** | Dr. Catherine Wilkins |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and must be submitted for a later date. | |
| **Submission date** | 8/18/2014 |
| **Course prefix, number, and title** | DIG 2205C Basic Video Editing |

**Section I, New Course Information (must complete all items)**

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| **List School or Division** | School of Arts, Humanities, and Social Sciences |
| **List course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a “D”)** | None |
| **Will students be taking any of the prerequisites listed for this course in different parts of the same term (ex. Term A and Term B)** | Choose an item. |
| **List course corequisites** | None |
| **Is any corequisite for this course listed as a corequisite on its paired course?**  (Ex. CHM 2032 is a corequisite for CHM 2032L, and CHM 2032L is a corequisite for CHM 2032) | No |
| **Course credits or clock hours** | 3 |
| **Contact hours (faculty load)** | 3 |
| **Select grade mode** | Standard Grading (A, B, C, D, F) |
| **Credit type** | College Credit |
| **Course description** (provide below) | |
| This course covers the basic working concepts of video editing systems. Project organization and storing skills will be taught, along with topic such as non-linear video editing systems and digital and analog video capture. The course will also explain how to use a browser, viewer, canvas, and timeline as part of the editing process. | |

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| **General topic outline** (type in outline below) |
| * Video Production and Storage Formats * Editing Hardware and Software * Capturing, Converting, and Editing Techniques * Editing Cuts and Effects * Production |

**Learning Outcomes:** For information purposes only. Type in all learning outcomes, assessments, and general education competencies as they should be displayed in the syllabus. More rows can be added if necessary.

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| **Learning Outcomes** | **Assessments** | **General Education Competencies** |
| Identify and describe basic analog and digital video formats and compatibility issues. | Students will demonstrate these competencies by completing one or more of the following assessments: | COM |
| Identify components of and demonstrate basic proficiency with video capture and editing hardware and software. | Objective or short answer quizzes/tests, writing assignments, homework, or student projects/presentations | COM, TIM |
| Record, capture, convert, and edit a variety of video sources. | [NOTE: The above assessments can be used for/with any of the learning outcomes listed in the first column. In keeping with current practices in the Humanities, the second column should be left open | TIM |
| Combine multiple video and audio sources to produce composite video productions. | (that is, no horizontal lines indicating that one particular assessment tool aligns with any particular L.O.)]. | COM, CT, TIM |

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| **ICS code for this course** | ADVANCED AND PROFESSIONAL - 1.12.10 - FINE AND APPLIED ARTS |
| **Should any major restriction(s) be listed on this course? If so, select "yes" and list the appropriate major restriction code(s) or select "no".** | No  List applicable major restriction codes |
| **Is the course an “International or Diversity Focus” course?** | No, not International or Diversity Focus |
| **Is the course a General Education course?** | No |
| **Is the course a Writing Intensive course?** | No |
| **Is the course repeatable\*?**  (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits).  \*Not the same as Multiple Attempts or Grade Forgiveness | No  If repeatable, list maximum number of credits |
| **Do you expect to offer this course three times or less (experimental)?** | No |

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| **Impact of Course Proposal** | |
| **Will this new course proposal impact other courses, programs, departments, or budgets?** | No |
| **If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?** | List impacts here |
| **Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.** | |
| N/A | |

**Section II, Justification for proposal**

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| **Provide justification (below) for this proposed curriculum action** |
| With the addition of a new full-time faculty member trained in photography, video, and time-based media, we now have the expertise to offer a basic course in digital video to students who may have a burgeoning interest in this field, whether for artistic or career pursuits. This course will give students the opportunity to have hands-on training in the use of video editing systems, resulting in the ability to log and capture, edit with straight cuts and simple effects, and create a final, physical product that can serve as an artifact/example of his or her work when on a job interview in the field of video production. |

**Section III, Important Dates and Endorsements Required**

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| **List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).** |
| Steve Chase |

**nOTE:** Changes for the Fall 2015 term must be submitted by the January 3, 2015 deadline and approved no later than the February 28, 2015 Curriculum Committee meeting. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate Dean or Assistant Vice President as well as the Provost and Vice President of Academic Affairs to begin in either the Spring 2015 or Summer 2015 term.

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| **Term in which approved action will take place** | Fall 2015 |

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| **Required Endorsements** | **Type in Name** | **Select Date** |
| **Department Chair or Program Coordinator** | Catherine Wilkins | 8/2/2014 |
| **Academic Dean or Assistant Vice President** | Dr. Emery E. Alford, SoAHSS | 8/29/2014 |

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| **Dean’s Council Representative** | Dr. Mary Myers | 10/14/2014 |

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| **Select Curriculum Committee Meeting Date** | October 24, 2014 |

Completed curriculum proposals must be uploaded to Dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission of Proposals* document available in the document manager in the FSW Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents

**Important Note to Faculty, Department Chairs or Program Coordinators, and Deans or an Assistant Vice President:**

Incomplete proposals or proposals requiring corrections will be returned to the School or Division. If a proposal is incomplete or requires multiple corrections, the proposal will need to be completed or corrected and **resubmitted to the Dropbox for the next Curriculum Committee meeting** (no later than January 3, 2015 to be effective for the Fall 2015 term). All Curriculum proposals require approval of the Provost and Vice President of Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed Summary Report.