

Curriculum Committee

Academic Year 2014-2015



Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	AS, Human Services, Generalist Track
Proposed by (faculty only)	Terry McVannel-Erwin
Presenter (faculty only)	Terry McVannel-Erwin
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	9/25/2014
Current course prefix, number, and title	HUS 2551 Evaluation of the Treatment Environment

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	
Change to course title	Multicultural Perspectives in Human Services
Change of School, Division, or Department	
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	
Will students be taking any of the prerequisite listed for this course in different parts of the same term (ex. Term A and Term B)	No
Change to course corequisites	
Is any corequisite for this course listed as a corequisite on its paired course? (Ex. CHM 2032 is a corequisite for CHM 2032L, and CHM 2032L is a corequisite for CHM 2032)	No
Change to course credits or clock hours	
Change to contact hours (faculty load)	
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	

Type in entire new description here

Change to general topic outline (type in entire new outline below)

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Change to Learning Outcomes: For information purposes only. Type in all learning outcomes, assessments, and general education competencies as they should be displayed in the syllabus. More rows can be added if necessary.

Learning Outcomes	Assessments	General Education Competencies

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	Yes, International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No If repeatable, list maximum number of credits

Impact of Change of Course Proposal

Will this change of course proposal impact other courses, programs, departments, or budgets?	Yes
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	AS, Human Services, Addiction Studies Track CCC, Addiction Studies
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
This only affects offerings within the program, not outside of the program.	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action
See attached history on this course from Judith Grasso attached. In February 2011, HUS 2420 course number was approved to be changed to HUS 2551 after a suggestion by the SCNS. That number should have been appealed then as it does not fit the description of HUS 2551.

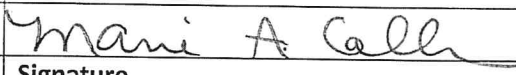
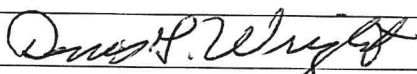
Section IV, Important Dates and Endorsements Required

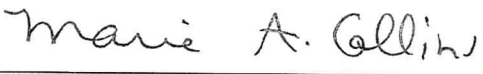
List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Terry McVannel-Erwin, Stacey Brown

NOTE: Changes for the Fall 2015 term must be submitted to the Dropbox by the January 3, 2015 deadline and approved no later than the February 28, 2015 Curriculum Committee meeting. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate Dean or Assistant Vice President as well as the Provost and Vice President of Academic Affairs to begin in either the Spring 2015 or Summer 2015 term.

Term in which approved action will take place	Exception, requires approval before submission to the Curriculum Committee
Exception to term (other than Fall 2015)	Spring 2015
Provide an explanation below for the requested exception to the Fall 2015 term effective date.	
The course has not been taught to date so updating the title now will prevent students enrolling in Spring 2015 semester with a course that is inappropriately titled for the description.	

Any exceptions to the term start date (other than Fall 2015) requires the signatures of the Academic Dean or Assistant Vice President and the Provost and Vice President of Academic Affairs prior to submission to the Dropbox.

Dean or Assistant Vice President	Signature	Date
Dr. Marie A. Collins		9-25-14
Provost and VPAA	Signature	Date
Dr. Denis G. Wright		9/25/14

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator	Stacey Brown, Program Director	9/25/2014
Academic Dean or Assistant Vice President	Marie A. Collins 	9/25/2014
Dean's Council Representative	Type name here	Click here to enter a date.

Select Curriculum Committee Meeting Date	October 24, 2014
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Completed curriculum proposals must be uploaded to Dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission of Proposals* document available in the document manager in the FSW Portal:

- Document Manager
- VP Academic Affairs
- Curriculum Process Documents

Important Note to Faculty, Department Chairs or Program Coordinators, and Deans or an Assistant Vice President:

Incomplete proposals or proposals requiring corrections will be returned to the School or Division. If a proposal is incomplete or requires multiple corrections, the proposal will need to be completed or corrected and **resubmitted to the Dropbox for the next Curriculum Committee meeting** (no later than January 3, 2015 to be effective for the Fall 2015 term). All Curriculum proposals require approval of the Provost and Vice President of Academic Affairs. Final approval or denial of a proposal is reflected on the completed and signed Summary Report.

Michelle Fanslau

From: Judith Grasso
Sent: Tuesday, September 16, 2014 5:37 PM
To: Marie Collins
Cc: Garnett Salmon
Subject: RE: course problem HUS 2551
Attachments: 2011 April Human Services Curriculum.pdf; HUS 2551 with SCNS.PNG; 2011 Feb HUS 2420 New Course Proposal.docx; Decision on HUS 2551 for HUS 1551.pdf; 2014 March AS HUS Gen.New Program 1.docx

Hi Dr. Collins,

I can provide you with some background information, but you will have to contact Michelle for any changes to curriculum for 2014-2015.

(For the current HUS 2551):

1. Dr. Mary Lewis initially numbered the proposed course as HUS 2310. Then she changed the number to HUS 2420 and changed the title when she presented it at the Curriculum Committee meeting in Feb. 2011. The 2010-2011 catalog listed HUS 2420 (core course) as pending Curriculum Committee approval for the AS Human Services degree program.
2. SCNS (Judy Yancey) re-numbered HUS 2420 and approved the course as HUS 2551—see the notes on the bottom of the SCNS page (screen shot). Dr. Mary Lewis agreed to the number assigned by SCNS in March 2011 instead of appealing. Dr. Lewis also proposed a Certificate in Addictions Studies in March 2011, effective Fall 2012, which was discontinued in Feb. 2012 before it was scheduled to start in Fall 2012. The 2 courses she was going to have in the Addictions Certificate were HUS 2540 and HUS 2428.
3. When FSW submitted HUS 1551, and SCNS objected, due to the College already having HUS 2551, the School's decision in May 2014 was to use HUS 2551 in the AS Human Service Generalist program in lieu of the proposed HUS 1551; HUS 2551 had already been included in the AS Human Services Addictions track in 2 places—as both elective and core.
4. Judy Yancey retired on Sept 11th (last week). I do not know who is replacing her for Human Services.

Hope this helps.

Thanks.

Judi

From: Marie Collins
Sent: Tuesday, September 16, 2014 1:59 PM
To: Judith Grasso
Cc: Stacey Brown
Subject: RE: course problem HUS 2551

Hi Judi, should I start with you on a resolution for this one or with Michelle? It looks complex. Maybe we can discuss over the phone when you get a minute.

Thank you! Marie x1214

From: Stacey Brown
Sent: Tuesday, September 16, 2014 1:37 PM
To: Marie Collins
Cc: Terry M. Erwin
Subject: course problem HUS 2551

Hi Marie,

Professor Erwin has discovered a problem with one of our courses and I don't know what procedure to utilize to make the correction. I'm also not sure how this happened, other than to say that it may have been something that was on the old format from a long time ago and I didn't catch it.

We have not offered the course HUS 2551 yet. Terry Erwin is planning the course to be ready for Spring, 2015. She found a professor at another college teaching what she thought was the same course, but upon closer examination and collaboration, discovered that it is not the same course.

The course in question is one that that we have named HUS 2551 is titled "Evaluation of Treatment Environments". However, this is the wrong title and description. The curriculum committee approved this in March, 2014. If you recall, I had tried to pass HUS 1551, but the curriculum committee had decided not to approve this since we already had HUS 2551 on the list. The problem is that the course name was incorrect the whole time.

According to the State Numbering System, the course HUS 420 is Evaluation of the Treatment Environment. http://scns.fldoe.org/scns/public/pb_course_dtl.jsp
According to the State Numbering System, HUS 551 is titled "Multicultural Perspectives in Human Services". http://scns.fldoe.org/scns/public/pb_course_dtl.jsp

So, as a result of the name scramble, the course title is incorrect and the course description is incorrect and the syllabus template is incorrect. What we want to do is to keep the course number as "HUS 2551", but change the title of the course to "Multicultural Perspectives in Human Services" and change the course description.

May we ask the VPAA to help us by approving this change/oversight or do we have to go back through the curriculum committee? I'm copying Dr. Erwin on this to be sure that I have represented this issue accurately. Below are previous email correspondence regarding the issue for your review.

Stacey

Review the common HUS course names. Ours should align, for the most part. I have seen some variations but the state DOE goal is to keep consistent for better transferrability.

Yes, any course name change would go through curriculum committee.

Let me know if you need help finding the common course names already out there. The link should be in the emails where we were discussing HUS 2551.

Marie

Stacey Brown <Stacey.Brown@fsw.edu> wrote:

Is it possible to change the name of a course through the curriculum process or are the names of the courses set in stone by the Frameworks? One of my professors has asked...

Stacey

From: Marie Collins
Sent: Monday, May 05, 2014 11:52 AM
To: Judith Grasso
Cc: Michelle Fanslau; Stacey Brown
Subject: RE: HUS 1551 was RETURNED by SCNS

Thank you!

From: Judith Grasso
Sent: Monday, May 05, 2014 11:50 AM
To: Marie Collins
Cc: Michelle Fanslau; Stacey Brown
Subject: RE: HUS 1551 was RETURNED by SCNS

Thanks, Marie. I have changed the 2014-15 catalog accordingly. Michelle will submit the course, program, and catalog page changes as Information Items to the Curriculum Committee.

From: Marie Collins
Sent: Monday, May 05, 2014 11:05 AM
To: Judith Grasso; Michelle Fanslau
Cc: Stacey Brown
Subject: RE: HUS 1551 was RETURNED by SCNS

May 5, 2014

Dear Judith and Michelle,

I spoke at length with Stacey regarding HUS 1551 and HUS 2551 courses. We have concluded that we should do the following:

1. DELETE proposed HUS 1551 (3 credits) from the GENERALIST TRACK
2. ADD current HUS 2551 (3 credits) to the GENERALIST TRACK
3. NOTE: HUS 2551 course has not been taught yet. It will be designed to cover both the Generalist and Addictions Tracks of the AS degree in Human Services.

I am working on the Collier campus this afternoon so please email or contact me on my cell 706-373-2565 if you need to speak about this further.

Thank you,
Marie

From: Judith Grasso
Sent: Wednesday, April 30, 2014 3:14 PM
To: Marie Collins

Cc: Michelle Fanslau
Subject: RE: HUS 1551 was RETURNED by SCNS

Hi Dr. Collins,

We will wait to hear from you on this matter—although Stacey has provided an explanation (below), SCNS will not approve HUS 1551 because Edison has HUS 2551 in inventory.

Thanks.

Judi

From: Stacey Brown
Sent: Wednesday, April 30, 2014 3:01 PM
To: Judith Grasso; Michelle Fanslau
Cc: Suzanne Wells; Marie Collins
Subject: RE: HUS 1551 was RETURNED by SCNS

Thank you for your note and your sharp eyes.

The courses will be slightly different. With the recent approval of our two tracks in the Human Services Associate of Science Degree Program, a division was made with the primarily addiction focused courses and the “general” courses.

The following is a summary of my intentions:

HUS 2551 is listed as a course for the Addictions Track. The intention is to focus on the multicultural diversity considerations with regards to alcohol and drug abuse treatment in this course. Different cultures/religions/races, etc. approach alcohol and drug use/abuse differently, and some are more vulnerable than others. Thus, interventions such as counseling, support, family work, etc. is very different in the field of addictions counseling. This course has prerequisites attached related to the addictions field, thus the advanced designation.

HUS 1551 is the newly proposed course for the newly formed “Generalist” Track. This course is intended to be a broader focus on diversity in counseling and human services across the service spectrum. Approaches to counseling and social work, parenting assistance, financial aid, housing, career services, healthcare, etc. will be reviewed regarding the human services field.

Please let me know if you would like to talk to me more about this or if I need to make further requests from the committee.

Stacey Brown

Stacey C. Brown, MA, LMHC, NCC, CCBT, BCETS
Program Director, Human Services

Edison State College
8099 College Parkway
Building A, Room 111
Fort Myers, FL 33919

239-489-9124, ext. 1124
stacey.brown@edison.edu

From: Judith Grasso
Sent: Wednesday, April 30, 2014 1:45 PM
To: Michelle Fanslau; Stacey Brown
Cc: Suzanne Wells
Subject: HUS 1551 was RETURNED by SCNS

Hi Michelle and Stacey,

HUS 1551 has been RETURNED to Edison by SCNS because Edison has a course HUS 2551, and they consider 1551 and 2551 as the same--only 2551 is at a higher level.

When HUS 2551 was initially submitted to SCNS in 2011, we submitted it as HUS 2420 but Judy Yancey (SCNS) changed it to HUS 2551 and Dr. Mary Lewis agreed.

The course descriptions from Curriculum Committee proposals are as follows:

HUS 2551—Evaluation of the Treatment Environment

This course is designed to give students an in-depth understanding of forces that impact minority and other disenfranchised families in America. Emphasis will be given to historical trends, social stratification, and current status. Additionally, the effects of perceptions and misconceptions on minority and other disenfranchised families will be considered. The primary purpose of this course is to prepare professionals to work effectively with individuals who are ethnically, culturally, and racially different.

HUS 1551—Multicultural Perspectives in Human Services

THIS COURSE addresses cultural diversity and its implications for effective counseling and human service practice. It considers the psychological impact of factors such as sex, race, ethnicity and culture, religious preference, socioeconomic status, sexual orientation and physical disability. Common stereotypes and out-group prejudices and how to overcome them in counseling. A review of counseling issues and strategies for diverse clients will be provided.

SCSN Hierarchy is as follows:

HUMAN SERVICES

- ☐ HUS - HUMAN SERVICES
 - ☒ 000-099 INTRODUCTIONS, ENTRY-LEVEL COURSES
 - ☒ 100-199 INTERPERSONAL SKILLS
 - ☒ 200-299 GROUP DYNAMICS
 - ☒ 300-399 INTERVENTION SKILLS
 - ☒ 400-499 ADDICTION STUDIES
 - ☒ 500-599 PSYCHOLOGICAL AND SOCIAL SYSTEMS
 - ☒ 600-699 HUMAN SERVICE DELIVERY SYSTEMS
 - ☒ 700-799 PROGRAM PLANNING AND EVALUATION
 - ☒ 800-899 HUMAN SERVICE EXPERIENCES
 - ☒ 900-999 GENERAL, MISCELLANEOUS CATEGORIES

Please let me know how you would like me to proceed.

Thanks.

Judi

Judith Grasso, M.A.
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8099 College Parkway, Building O-210
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239-489-9355

FLORIDA
SOUTHWESTERN
STATE COLLEGE
SCHOOL OF HEALTH PROFESSIONS

DATE: September 25, 2014
TO: Denis G. Wright, PhD
Provost and Vice President of Academic Affairs
FROM: Marie Collins, RDH, EdD
Dean, School of Health Professions *mc*
RE: Exception Request – Change in Course Title

I am writing to request an exception to change the course title for HUS 2551. Please see the history attached that was provided by Judith Grasso and dating back to 2011.

This course was approved through the FSW Curriculum Committee for 2014-2015 implementation but the title is incorrect. **The course has not been taught yet and will be taught for the first time Spring 2015.**

We would like an exception to change from **CURRENT:** HUS 2551 Evaluation of the Treatment Environment to HUS 2551 Multicultural Perspectives in Human Services.

Thank you for your consideration of this request.

RECEIVED
SEP 29 2014
BY: *MLF*