

**APPROVED**

Florida SouthWestern State College  
Board of Trustees  
Institutional Advancement & Policy Committee of the Board of Trustees  
**Tuesday, September 23, 2014**  
1:15 – 2:45  
Room A-138, Thomas Edison Campus  
Minutes

The Institutional Advancement & Policy Committee met in Collier County, Florida, on September 23, 2014 at 1:37 p.m.

Present: Chris Vernon  
Brian G. Chapman, Jr.

Marjorie Starnes-Bilotti  
Byron Donalds

Other: Mark Lupe  
Lou Traina  
Jessica Clark  
Valerie Miller (Recorder)

Matthew Holliday  
Justine Lewis

**Public Comment**

None

**Approval of Minutes**

Mr. Vernon moved that the minutes from the August 26, 2014 meetings be approved as presented, Mr. Chapman seconded.

**Action Items**

None

**Information Only**

Mr. Lupe presented agenda items five and six to the committee and gave a brief explanation of the Violence Against Woman Act (VAWA). Mr. Lupe reported that a College committee has been established with representatives from departments campus wide to work on a VAWA compliant procedure. The proposed policy would provide the President with the flexibility necessary to promulgate procedures that would comply the law and to maintain consistency with current best practices.

Mr. Lupe also presented the College Operating Procedure (COP) – Weapons on Campus. The board does not approve COPs, but Mr. Lupe wanted to make the committee aware of the changes that are being made and how the College is making sure the policy is compliant with Florida law.

Mr. Lupe gave a brief update on several legal issues the College which are currently being handled in the Office of General Counsel.

Mr. Traina provided an update on the Foundation. The new by-laws have been approved, which include new term limits for Foundation board members and also changed the voting for all ex-officio members so that both the Board representative and President are now non-voting of the Foundation Board. The new by-laws also provide a new Board focus on fund raising.

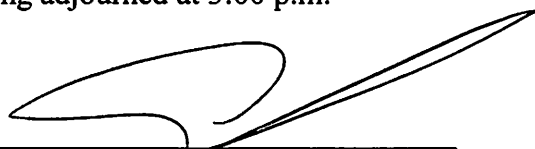
**Other Business**

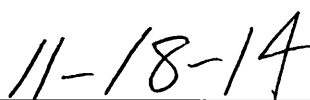
Board Member, Byron Donalds provided the committee a presentation on agenda item seven. Mr. Donalds explained why he believes that it would be beneficial for the College to have a student representative on the Board of Trustees. Mr. Lupe had previously provided information that current Florida law does not currently permit local appointment of a student as a member of the Board of Trustee. Mr. Lupe explained that under Florida law the number of trustees, the trustees counties of residence and the appointment process are all fixed by statute and rule.

Mrs. Starnes-Bilotti moved not to bring before the board as a committee at this meeting, seconded by Mr. Chapman to discuss it at the November Committee Meeting on how this issue should be presented to the full Board of Trustees and to formulate a Committee recommendation.

**Adjournment**

Meeting adjourned at 3:00 p.m.

  
\_\_\_\_\_  
Member  
District Board of Trustees

  
\_\_\_\_\_  
Date