****Department of Humanities and Fine Arts**

**Meeting Minutes**

**Date:** October 10, 2014, 1:00 p.m.

**Location:** Lee L-119 (Black Box Theater)

**Chair:** Dr. Catherine Wilkins

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Brown | X |  |  |
| Chase, S | X |  |  |
| Chase, W  |  |  | X |
| Fontaine  | X |  |  |
| Doiron  | X |  |  |
| Hoover | X |  |  |
| Lublink | X |  |  |
| McGowan | X |  |  |
| Mompoint  | X |  |  |
| Pritchett  | X |  |  |
| Roes  | X |  |  |
| Sutter | X |  |  |
| Smith | X |  |  |
| Swanson  |  | X |  |
| Wilkins  | X |  |  |
| Administration |  |
| Adjuncts |  |
| Staff |  |
| Guests  |  |

1. Call to order: Called to order at 1:20 p.m.
	1. Attendance
	2. Approval of minutes from September – Approved.
2. Information Items
	1. Upcoming events – open house, concerts, play, Evening of the Arts
		1. Week of Nov. 4th – open houses on all campuses.
		2. Dr. Alford asked if we had materials or information to share (bookmarks, postcards, etc.)
		3. Send Catherine questions/comments by Monday, Nov. 4th
		4. On Lee/Edison campus: November 6th is the open house.
		5. Faculty participation isn’t mandatory
		6. Dec. 3rd – Concert Band reception from 6:30-7:30 and concert at 7:30.
		7. Oct. 17th – Jazz Combo at 7:30 next week
		8. Nov. 13-15, 20-22: Stuart’s play at 8 pm and Sat 2 pm matinee.
		9. Dec. 11th – Berne Davis show.
		10. Jan. 24th – Fine arts open house (point: bring public on campus to make them aware of the arts on campus)
	2. Arts@FSW logo and website – approved.
	3. Spring schedule – Set so far (without room assignments)
	4. Assessment update –
		1. Some assessments are nearly completed and others are in process
		2. Music people need their assessments in by Thanksgiving
3. Discussion Items:
	1. SEI department-specific questions. Questions we agreed on:
		1. “During this course I felt comfortable sharing my opinion without fear of what my professor would say.”
		2. “As a result of this course, I think more creatively and critically.”
		3. “The course inspired me to reflect upon my own experience while drawing on diverse perspectives.”
	2. Lab fees – brainstorming possible uses. Criterion: Used in the classroom in a way that benefits the current students in that class.
		1. Supplies for fine arts
		2. Better AV in classrooms
		3. Help with price of textbooks
		4. Keep supporting the Writing Center
		5. Another option: Remove lab fees from humanities courses
4. Break-out groups: Humanities and Philosophy
	1. Reviewing pre- and post-test questions for course level assessment
	2. Drafting final version of these tests
5. Next Meeting: November 14, 1 PM, L-119B