



Minutes
Florida SouthWestern State College
District Board of Trustees
Collier Campus – M-201
August 26, 2014
3:00 p.m.

Call to Order

The District Board of Trustees of Florida SouthWestern State College met in regular session in Collier County, Florida, on August 26, 2014 at 3:00 p.m. in Building M, Room 201 with the meeting called to order by Sankey E. "Eddie" Webb, III, Chair.

Present: Sankey E. "Eddie" Webb, III, Chair
Brian G. Chapman, Jr., Vice Chair
Tristan Chapman
Byron Donalds
Eric Loche
Julie G. Perry
Braxton C. Rhone
Marjorie Starnes-Bilotti
Christopher T. Vernon

Others Present: Dr. Jeffery S. Allbritten, President
Vicki Lee Dryden, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

Reports to the Board - President's Report – Dr. Jeffery Allbritten

- Announcement to celebrate that Cindy Lewis at the Collier Campus received the Lifetime Achievement Award by FAFSA in July, 2014. She has worked for the college for 35 years and is retiring on September 30th, 2014.
- Announcement to celebrate Professor Elizabeth Whitmer, of Health Information Technology, who was named Educator of the Year in Florida by the Florida Health Information and Management Association in July 2014. She has been with us for three years.
- Announcement to celebrate 29 FSW students who were named to the All-Academic Team of the Florida College Student Activities Association.
- Our enrollment for Fall students is leading on the Collier campus up at 10% in head count as of today. The institution is up about 1% by head count and down in FTE at 2.35% with 6.5% for new students and up 55% for returning students. We built the budget projections on a 3% decline for returning students, being conservative. All the numbers will come in by late September; but for now, we are looking good.

- The number of new students in the honors program is up at 165 students. We made a major investment focused on rebuilding that program.
- After only two years, the Lee Campus Residence Hall is full with a waiting list.
- Convocation is 2:00 p.m. on Friday, August 29, at B.B. Mann PAH.
- The upcoming Board of Trustees conference held annually is scheduled in Jacksonville, Florida at the end of the month.
- At Convocation, we will be presented with a \$29,000 check from the Florida College System Foundation Board to be used for student scholarships.

Vote to Take Action On

Agenda Item #1(a). Approval of Minutes Workshop June 24, 2014; and #1(b). Approval of Minutes Regular Meeting June 24, 2014

MOTION by Chris Vernon, seconded by Marjorie Starnes-Bilotti, to approve the minutes of the June 24, 2014 workshop and Regular Meeting, as presented. Approved unanimously.

Agenda Item #2. Election of District Board of Trustees Officers for 2014-2015

MOTION by Julia Perry to nominate Eddie Webb to stay on for a second term, seconded by Braxton Rhone, as presented. Approved unanimously. MOTION by Julia Perry to nominate Brian Chapman as Vice Chair respectively, seconded by Chris Vernon, as presented. Approved unanimously.

Academic Affairs & Student Services Committee Report

Vote to Take Action On

Agenda Item #3. Approval of the FSW Collegiate High School at Charlotte Contract Agreement

MOTION by Braxton Rhone, seconded by Julia Perry, to approve the renewal of the FSW Collegiate High School at Charlotte Contract Agreement for a newly established period of 15 years, as presented. Approved unanimously.

Business Affairs & Facilities Committee Report

Vote to Take Action On

Agenda Item #4. Approval to Amend the 2012/13 – 2017/18 Facilities Master Plan

MOTION by Byron Donalds, seconded by Marjorie Starnes-Bilotti, to approve the amendment to the 2012/13 – 2017/18 Facilities Master Plan, as presented. Approved unanimously.

Agenda Item #5. Approval of Foundation Audited Financial Report for FY ended March 31, 2013

MOTION by Marjorie Starnes-Bilotti, seconded by Chris Vernon, to approve the Foundation Audited Financial Report for FY ended March 31, 2013, as presented. Approved unanimously.

Agenda Item #6. Approval of Foundation Audit Review Checklist

MOTION by Byron Donalds, seconded by Marjorie Starnes-Bilotti, to approve the Foundation Audit Review Checklist, as presented. Approved unanimously.

Agenda Item #7. Approval of Foundation Certification of Compliance

MOTION by Marjorie Starnes-Bilotti, seconded by Julia Perry, to approve the Foundation Certification of Compliance, as presented. Approved unanimously.

Agenda Item #8. Approval of Finance Corp. Audited Financial Report for FY ended March 31, 2014

Agenda Item #9. Approval of Finance Corp. Audit Review Checklist

Agenda Item #10. Approval of Finance Corp. Certification of Compliance

MOTION by Marjorie Starnes-Bilotti, seconded by Byron Donalds, to approve Agenda Items #8-10, as presented. Approved unanimously.

Consent Agenda

Agenda Item #11. Approval of Personnel Actions

MOTION by Chris Vernon, seconded by Marjorie Starnes-Bilotti, to approve the Personnel Actions, as presented. Approved unanimously.

Information Only

The following items were reviewed in the Business Affairs & Facilities Committee with no findings, and were presented for information only.

Agenda Item #12. Foundation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Return of Organization Exemption from Income Tax Form 990

Agenda Item #13. Foundation 1st Qtr. Financial Statements & Investment Report

Agenda Item #14. Finance Corp. Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Return of Organization Exemption from Income Tax Form 990

Agenda Item #15. Finance Corp. 1st Qtr. Financial Statements & Investment Report

Agenda Item #16. FSW College Monthly Financial Report

Agenda Item #17. FSW Collegiate High Schools Monthly Financial Report

Agenda Item #18. FSW Collegiate High Schools – Monthly Written Reports

Institutional Advancement and Policy Committee Report

Vote to Take Action On

Agenda Item #19. Approval of the Proposed Amendment to Board Policy 6Hx6:2.12

Agenda Item #20. Approval of the Proposed Rescission of Board Policy 6Hx6:2.08

MOTION by Chris Vernon, seconded by Brian Chapman, to approve the Board Policy 6Hx6:2.12, Agenda Item #19, and to delete Board Policy 6Hx6:2.08, Agenda Item #20, as presented. Approved – not unanimous.

Consent Agenda – None

Information Only – None

Written Reports – None

Old Business – None

New Business – None

Professional Development – None

President's Comments

- Dr. Allbritten thanked Dr. Robert Jones for hosting the Board meeting.
- Dr. Allbritten invited the Board to Convocation this Friday.

Board Members' Comments – None


Adjournment – The meeting was adjourned at 3:50 p.m.



Dr. Jeffrey S. Allbritten
College President

9/23/14

Date



Sankey E. "Eddie" Webb, Chairman
District Board of Trustees

9/23/14

Date