Faculty Librarian Meeting - 7/28/14

Attending: William Shuluk; Jane Bigelow; Tim Bishop; Cindy Campbell; Frank Dowd; Arenthia Herren; Peggy Phetterplace; Laura Price (recording minutes); Tony Valenti. Maryann Walton was on vacation and did not attend.

Tim called the meeting to order at 2:02 pm

1. Bill - Organization of this and future meetings

* Bill has asked Tim to be the "sergeant-at-arms" for this and future meetings.
* Duties will include
  + Scheduling
  + Organization
  + Sorting out who will speak when meeting attendees "talk over each other"
  + Jane asked if Tim will "referee" disagreements: that duty will remain Bill's.
* Everyone agreed to this arrangement.
* Bill thanked Tim for agreeing to take the task on.

2. Bill - Update on Mango and the Unit Plan

* July 1 was the deadline for unit plans, but the system was down, so we have some extra time.
* Bill wants to have one unit plan for all four libraries.
  + Implementation of new discovery tools.
    - Bill will put together what he feels the unit plan should be, send to the other librarians for feedback, and put it into compliance.
    - Jane will be in charge of assessment, but this will come later.
      * We do not know how to assess Mango yet, but we will find a way.
* Implementation of Mango
  + Jane was told by Dave Whisenant that we are ready to go.
    - The interface is ready, but Jane had not had time to do more than a quick look at it.
    - This is our end, mostly cosmetic things, but Jane did not know how things stand on FLVC's end, though we could be ready today.
    - Frank and Tim have projects that are on hold until Mango is up and running
      * Bill said that, according to the documentation he has, July 29, 2014 is the date Mango will be ready on FLVC's end.
      * Bill offered to call Dave Whisenant in the morning on the 29th to double check.
* Marketing of Mango to Faculty and Staff
  + Bill has asked Laura to put together a "What's New At the Library" letter for faculty and staff about things we have done this summer and the new discovery tool.
  + Bill feels we need to market the new discovery tool.
    - Jane suggested we look at how other schools market and assess it.
    - Tim suggested we use the letter Laura will write and a set of talking points for faculty during Duty Days.
    - Discussion ensued re: the best ways to get this information to faculty and staff.
    - Final decision: send the letter at the beginning of the semester; have talking points for each school's Duty Days; send a follow-up e-mail with information and screenshots about three weeks into the semester.

3. Arenthia - Briefing on Pilot Program for Video Streaming of Popular Films

* Arenthia is looking into expanding the popular film embedding we already have into our own video streaming (via SWANK video collection).
  + This would allow academic use of popular films (not for regular student use) via
    - Embedding into Canvas
    - Creating lesson plans around films
    - Live blogging films during class
  + Frank asked if this is for more than film classes: yes, history, humanities, or any other class could find uses for this.
  + Peggy asked if it was free: no, but there are fees according to how many films you license.
    - It would mostly be films faculty asks for.
      * Peggy asked if this was for all faculty, including adjuncts: yes.
      * Faculty would specify in their requests the class and semester they would use the film, and those licenses would expire.
    - Cindy said it was the same sort of license we get for physical DVDs: no public showings, just class use.
      * We would need to clearly state those parameters.
* Arenthia has a meeting Wednesday, 7/30/14, with Dobbin to discuss this further.

4. Jane - Assessment Update

* Jane reiterated the information from the last meeting regarding the requirement for an assessment project and the decision to use the plagiarism tutorial as it is used often.
* Measuring assessment can be problematic, so Jane put together the following controls:
  + Choose 5 professors
    - who brought classes to the library for instruction research last year
    - who assign a research project with bibliography
    - whose research project has not fundamentally changed since last year
  + The professors have their students use the plagiarism tutorial and take a quiz
    - Easy, reading comprehension-style quiz
    - Created in Qualtrics (suggested by Rebecca Yost)
    - Open-ended questions at the end of the quiz
  + Jane would then follow up with the professors
* As it's still difficult to tell if this would actually reduce plagiarism, Jane suggested using additional "focus groups" made up of our student assistants and faculty.
* Tony and Maryann will give Jane the names of professors from Collier and Charlotte so that this project can be truly considered a Unit Plan.

5. Bill and Cindy - Budget Access Overview

* Bill will show us the budget interface he has access to in the next meeting.
* Cindy informed the meeting of the money saved on databases after negotiation, changes in what the consortium will pay for, elimination of Insight, and our having caught up on payments to the Gale literary criticism database.
* We won’t use Ovid for eBooks as the technology is not entirely implemented and content could not be accessed. ProQuest is the better eBook provider.
* We are in good shape, budget-wise.
  + We have a cushion against possible cuts
  + If there are any resources or items needed, Bill is willing to ask Dr. DeLuca for them.

6. Cindy - FYE/Cornerstone Workshop Overview

* Dr. DeLuca wants all the FYE students to have a library orientation.
  + This would be voluntary, but would count toward their GPS.
* Discussion ensued as to the logistics of getting that many students into and out of the library in a non-disruptive way.
  + It does need to be called a workshop so that students can sign in and it can be tracked.
    - There was concern that this would keep students from coming to the other library workshops.
  + Scheduling and advertising are also logistical concerns.
  + Several ideas were put forth:
    - Research Challenge
    - Welcome Luau
    - Walking Tour ("Walkshop" -- Tony)
  + The focus should be on what the library is, what we do, and that there are actual human beings here to help you.
* We should speak to Dr. DeLuca to get more details regarding this workshop/orientation.

7. Bill - Scheduling Heads-Up

* Bill wants to reconsider the current schedule for the librarians and possibly tweak it now that Arenthia is working at the Edison campus 3 times a week.
  + There was discussion as to whether or not we should go back to having a librarian on Saturdays.
  + Bill suggested the possibility of more staggering of the schedule.
  + Tim will put a more detailed discussion of scheduling into the agenda for the next meeting.
* Adjunct librarian position
  + There are 3-4 candidates.
  + As MaryAnn doesn't want an adjunct, this will primarily be a Collier position.
  + Bill will call the candidates over the next few days.

8. Bill - Other Concerns

* Cindy asked Jane if the librarians will see the Policies before their publication: yes.
* Tony asked about making an announcement regarding the organizational changes.
  + Bill got his contract last week.
  + Tony and MaryAnn are faculty status as of Friday, August 1, 2014.

Tim adjourned the meeting at 3:16 pm.