

APPROVED

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Minutes
Edison State College
District Board of Trustees
Lee Campus – Building I, Room 223
November 27, 2012
2:00 p.m.

Call to Order

The District Board of Trustees of Edison State College met in regular session in Lee County, Florida, on November 27, 2012 at 2:00 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Julia Perry
Christopher Vernon

Absent: Braxton Rhone

Others: Dr. Jeffery S. Allbritten, President
June Hollingshead, Recorder
Danessa Stevens, Executive Assistant

Pledge to Flag

Introduction of Guests and Public Comment – None

Reports to the District Board of Trustees

Faculty Senate Report (Presenter: Dr. Bill Wilcox)

Dr. Wilcox introduced Martha Jenner, Nursing Professor, who shared an update on Edison's Bachelor of Science in Nursing (BSN) program, with examples of students' activities that are positively impacting the community as well as ESC students.

SGA Report (Presenter: Dr. Russell Watjen)

Dr. Watjen introduced education students and Kappa Delta Epsilon members, Kristen Bates and Caitlin Jones who discussed their fraternity and the host of service activities in which they are involved. They shared an impressive list of community and college service projects having affirmative community impact.

Legal Update Report (Presenter: Mr. Mark Lupe)

Mr. Lupe discussed the Notice of Rulemaking – 6A-14.0411 which governs continuing contracts for full-time faculty in the state college system. There continue to be meetings focused on finalizing this Department of Education rule.

President's Report (Presenter: Dr. Jeff Allbritten)

- President Allbritten reported on four job searches, three of whom have applicants recruited by the Myers McRae Executive Search Firm. There are 102 candidates for the Provost/VPAA position. The pool will be narrowed for further review, and campus interviews are anticipated in January. Myers McRae is also handling the search for a new Registrar and Dean of Arts and Sciences. The search for the Dean, School of Business and Technology is being held internally.
- President Allbritten described the Thanksgiving Basket project as heart-warming, and participated in a photo session of the generous entries.
- We will be working with the Harry Chapin Food Bank to have a resource for students on campus modeled after the FGCU project.
- President Allbritten travelled to Atlanta with Dr. Jeff Stewart and Dr. Erin Harrel to meet with Dr. Belle Wheelan and Dr. Barry Goldstein of SACS in an important exchange of questions and answers.
- President Allbritten has been out in the community quite a bit, meeting with two Rotary Clubs, the Cape Coral Foundation, and a Market Watch session, and senses great support for Edison State College.
- President Allbritten invited everyone to graduation ceremonies on December 14 at 3:00 pm and 7:00 pm. In May, there will be a rollout of new graduation traditions and ceremonial pageantry.

Old Business – None

New Business – None

Other Business

Approval of Revisions to the Agenda (Presenter: Mrs. Starnes-Bilotti)

MOTION by Ann Berlam, seconded by Eddie Webb, to approve the following revisions to the agenda: (1) deletion of Agenda Item #2 which has been updated and addressed in Agenda Item #5, and (2) revision of the title of Agenda Item #3, as presented. Approved unanimously.

Agenda Item #1. Approval of Minutes Regular Meeting October 23, 2012 (Presenter: Mrs. Starnes-Bilotti) (Page 1)

MOTION by Brian Chapman, seconded by Randy Parrish, to approve the minutes of the Regular Meeting October 23, 2012, as presented. Approved unanimously.

~~Agenda Item #2. Approval and Acceptance of a Bid Proposal for the Renovation of Building A on the Collier Campus and Authorizing the Administration to Award Contract (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 20) (See #5)~~

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~~Agenda Item #3. Approval of Rank Ordering of MEP Engineering Firms and Authorizing the Administration to Award a One-Year Contract, with an Option to Extend for One Additional Year, for MEP Services for Projects of \$1,000,000.00 or Less~~

Agenda Item #3 Revised Title. Approval of Rank Order of Mechanical, Electrical and Plumbing (MEP) Engineering Firms and Authorize Administration to Enter into a Continuing Services Contract with Selected MEP Engineering Firms for Construction Projects in Which the Estimated Construction Cost of Each Individual Project Under the Contract Does Not Exceed \$2 Million and Engineering Fees Do Not Exceed \$200K (Presenter: Mr. Nice /Board Liaison: Mr. Chapman) (Page 22)

MOTION by Eddie Webb, seconded by Brian Chapman, to approve the rank order of Mechanical, Electrical and Plumbing (MEP) firms and to authorize the Administration to enter into a continuing services contract with the top 3 ranked MEP firms: (1) OCI Associates, Inc., (2) TLC Engineering for Architecture, Inc., and (3) Matern Professional Engineering, Inc., for construction projects in which the estimated construction cost of each individual project under the contract does not exceed \$2 Million and engineering fees do not exceed \$200K, as presented in accordance with Florida Statute 287.055. Following discussion, Mrs. Starnes-Bilotti requested that Mr. Lupe advise the Trustees at the next Board meeting of the wording of this agenda item for future meetings. Approved unanimously.

Agenda Item #4. Approval to Award the Status of "Pre-Qualified" General Contractors for the Period January 1, 2013 through December 31, 2013 (Presenter: Mr. Nice/ Board Liaison: Mr. Chapman) (Page 25)

MOTION by Brian Chapman, seconded by Chris Vernon, to grant prequalification status to 34 general contractors, as listed, and to authorize the administration to issue a Certificate of Prequalification to each general contractor that defines the maximum size project that the general contractor is prequalified to bid on and the dollar value of work the general contractor will be permitted to have under contract at any one time, as presented. Approved unanimously.

Agenda Item #5. Approval of Bid Response and Authorize Administration to Enter into a Lump Sum Construction Contract for the Remodel of Building A on the Collier Campus (Presenter: Mr. Nice/Board Liaison: Mr. Chapman) (Page 28)

MOTION by Brian Chapman, seconded by Ann Berlam, to approve the bid response and authorize the administration to enter into a lump sum construction contract in the amount of \$788,807 with the lowest responsive bidder meeting specifications, GATES Butz Institutional Construction, LLC dba GATES, for the remodeling of Building A on the Collier Campus, as presented. Approved unanimously.

Agenda Item #6. Approval to Remove College Property from Inventory
(Presenter: Mrs. Doeble/ Board Liaison: Mr. Webb) (Page 30)

MOTION by Eddie Webb, seconded by Chris Vernon, to approve removal of College property from the College's inventory system and reduce assets as appropriate, as presented. Approved unanimously.

Agenda Item #6(a). Approval of the Edison State College Housing Scholarship
(Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 34a)

MOTION by Eddie Webb, seconded by Julia Perry, to approve the administration to award need-based housing scholarships from financial aid fees, as presented. Approved unanimously.

Consent Agenda

Agenda Item #7. Approval of Personnel Actions (Presenter: Mr. Dente/Board Liaison: Mr. Rhone) (Page 35)

MOTION by Ann Berlam, seconded by Randy Parrish, to approve the Personnel Consent Agenda actions, as presented. Approved unanimously.

Information Only

Agenda Item #8. Edison State College Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 42)

Mrs. Doeble presented the Monthly Financial Report for information only.

Written Reports – None

Professional Development


- Government Relations Update (Presenter: Mr. Matthew Holliday, Director, Government Relations) Matt Holliday shared an update on the 2012 Election Results and 2013 Legislative Preview and their possible impact on higher education, the State of Florida, and Edison State College.
- MOOC Update (Presenter: Mary Myers, Dean, Edison Online – Elearning) Mary Myers shared an update on Massive Open Online Courses (MOOC), their current utility in higher education, and where they might go in the future.

President's Comments – None

Board Members' Comments – None

Adjournment


MOTION by Ann Berlam, seconded by Eddie Webb, to adjourn the meeting at 4:00 p.m. Approved unanimously.



Dr. Jeffery S. Allbritten
College President
District Board of Trustees

1/22/13

Date



Marjorie Starnes-Bilotti, Chair
District Board of Trustees

1/22/2013

Date

Reconvene

The Edison State College District Board of Trustees reconvened as the Edison State College Charter Schools Governing Board and met in regular session in Lee County, Florida, on November 27, 2012 at 4:00 p.m. with the meeting called to order by Marjorie Starnes-Bilotti, Chair.

Present: Marjorie Starnes-Bilotti, Chair
Sankey E. "Eddie" Webb, III, Vice Chair
Ann Berlam
Brian Chapman, Jr.
Dr. Randall Parrish, Jr.
Julia Perry
Christopher Vernon

Absent: Braxton Rhone

Others: Dr. Jeffery S. Allbritten, President
June Hollingshead, Recorder
Danessa Stevens, Executive Assistant

Introduction of Guests and Public Comment – None

Reports to the Charter Schools Governing Board:

ECHS - Lee Report (Presenter: Brian Botts, Principal)

After a brief PowerPoint, Dr. Botts presented several groups of students who shared cumulative projects built mathematically and scientifically, including a water pump, aqua bike, videos, and robotics.

Old Business – None

New Business – None

Other Business

Vote to Take Action On – None

Information Only

Agenda Item #1. Edison State College Collegiate High Schools Monthly Financial Report (Presenter: Mrs. Doeble/Board Liaison: Mr. Webb) (Page 48)

Mrs. Doeble presented the Collegiate High Schools Monthly Financial Report for information only.

Written Reports

Agenda Item #2. Monthly Report on Edison Collegiate High School – Charlotte
(Page 53)

A written report was provided for information only.

Agenda Item #3. Monthly Report on Edison Collegiate High School – Lee
(Page 55)

A written report was provided for information only.

President's Comments

Board Members' Comments

Adjournment

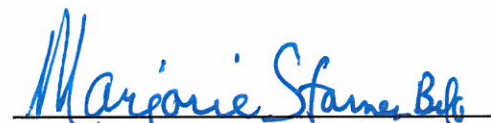
MOTION by Randy Parrish, seconded by Chris Vernon, to adjourn the meeting at 4:35 p.m. Approved unanimously.



Dr. Jeffery S. Allbritten
College President
District Board of Trustees

1/22/13

Date



Marjorie Starnes-Bilotti, Chair
District Board of Trustees

1/22/2013

Date