**AGENDA**

# Edison State College – Charlotte Campus Library

**June 25, 2014 10:00 AM**

Attendees: Library Staff

Location: Library Office

Please bring: Agenda and pen

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|  | * + - * Welcome * Upcoming closures/times off   July 4 & 5th  Mary Ann off July 2 through July 7; July 24 through August 1     * + - * Operations * Student assistants   Mia Bouganim - volunteer   * Area updates:   Circulation    Reference  New online catalog - August    Office  Printing – No updates  Orders closed until mid-July     * College/Library reorganization   Signage, handouts, etc. Don’t print or post anything with ESC name or  logo     * Summer Retreat Planning – August 4; 9 a.m. to 2 p.m. Breakfast 8:30   (Mango catalog, databases, lunch, etc.)   * + - * News   SWFLN Summer Meeting – Thursday, July 17; 3 p.m. Ft. Myers Library  (Downtown)   * + - * Campus/Library   Spirit Day – July 1; 11 a.m. – 1 p.m.     * + - * Discussion * Noise, behavior in the library   Next Meeting: Monday, August 4 (Retreat) |  |