**AGENDA**

# Edison State College – Charlotte Campus Library

**June 25, 2014 10:00 AM**

Attendees: Library Staff

Location: Library Office

Please bring: Agenda and pen

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|  | * + - * Welcome
* Upcoming closures/times off

 July 4 & 5th Mary Ann off July 2 through July 7; July 24 through August 1 * + - * Operations
* Student assistants

 Mia Bouganim - volunteer* Area updates:

 Circulation  Reference New online catalog - August  Office Printing – No updates Orders closed until mid-July * College/Library reorganization

 Signage, handouts, etc. Don’t print or post anything with ESC name or  logo * Summer Retreat Planning – August 4; 9 a.m. to 2 p.m. Breakfast 8:30

 (Mango catalog, databases, lunch, etc.)* + - * News

 SWFLN Summer Meeting – Thursday, July 17; 3 p.m. Ft. Myers Library  (Downtown)* + - * Campus/Library

Spirit Day – July 1; 11 a.m. – 1 p.m.  * + - * Discussion
* Noise, behavior in the library

 Next Meeting: Monday, August 4 (Retreat)  |  |