**AGENDA**

# Edison State College – Charlotte Campus Library

**May 21, 2014 10:00 AM**

Attendees: Library Staff

Location: Library Office

Please bring: Agenda and pen

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|  | * + - * Welcome
* Upcoming closures/times off

 Memorial Day – Monday, May 26 (Open Sat. May 24) Mary Ann off first week of June Coverage for Jeanette’s June vacation * + - * Operations
* Student assistants

 Hoping to hire 2 work study in August* Area updates:

 Circulation Kindle Fire   Reference New online catalog this summer Staff Training opportunities through FLVC  Office Printing – No updates Orders closed until July * College/Library reorganization

 Signage, handouts, etc. Don’t print or post anything with ESC name or  logo * Extended hours wrap-up
* Survey Results
* SWFLN Staff Day report
* Hurricane Preparedness
* Summer Retreat Planning – August 4; 9 a.m. to 2 p.m.

 * + - * News

New Staff Picture – May 28, 4 p.m. (No Edison clothing/logos/props)FLVC changes, including new name (again)New positions coming at Charlotte, including FYE coordinatorSome courses will be renumbered in the fall * + - * Campus/Library

Chamber Breakfast – Wed. June 11, 7 a.m. - Cafeteria * + - * Discussion

 * + - * Next Meeting: Wednesday, June 18; 10 a.m.
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