**AGENDA**

# Edison State College – Charlotte Campus Library

**May 21, 2014 10:00 AM**

Attendees: Library Staff

Location: Library Office

Please bring: Agenda and pen

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|  | * + - * Welcome * Upcoming closures/times off   Memorial Day – Monday, May 26 (Open Sat. May 24)  Mary Ann off first week of June  Coverage for Jeanette’s June vacation   * + - * Operations * Student assistants   Hoping to hire 2 work study in August   * Area updates:   Circulation  Kindle Fire    Reference  New online catalog this summer  Staff Training opportunities through FLVC    Office  Printing – No updates  Orders closed until July     * College/Library reorganization   Signage, handouts, etc. Don’t print or post anything with ESC name or  logo     * Extended hours wrap-up * Survey Results * SWFLN Staff Day report * Hurricane Preparedness * Summer Retreat Planning – August 4; 9 a.m. to 2 p.m.      * + - * News   New Staff Picture – May 28, 4 p.m. (No Edison clothing/logos/props)  FLVC changes, including new name (again)  New positions coming at Charlotte, including FYE coordinator  Some courses will be renumbered in the fall     * + - * Campus/Library   Chamber Breakfast – Wed. June 11, 7 a.m. - Cafeteria     * + - * Discussion      * + - * Next Meeting: Wednesday, June 18; 10 a.m. |  |